

**MINUTES OF THE
EAGLE VALLEY TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING
February 14, 2024**

A meeting of the Eagle Valley Transportation Authority (“Authority”) Board of Directors (“Board”) was held on February 14, 2024, at 9:00 a.m. The meeting was held in person at the Avon Council Chambers located at 100 Mikaela Way, Town of Avon, Colorado, 81620, and on zoom. Notice of the meeting was posted on February 09, 2024, and included agenda items, location and time, as well as the teleconference information, needed to participate in the public portion of the meeting. The Notice of Board of Directors Meeting dated February 09, 2024, and the certification of posting are attached hereto.

ATTENDANCE

Directors in Attendance:

Director Amy Phillips, Mayor and Councilor, Town of Avon

Director Dave Eickholt, Beaver Creek Metro District

Director Jeanne McQueeney, Commissioner, Eagle County

Director Barry Davis, Councilor, Town of Vail

Director Earle Bidez, Mayor, Town of Minturn

Director Nick Sunday, Councilor, Town of Eagle.

Director Garrett Alexander, Member of the Board of Trustees of the Town of Red Cliff

Directors Absent:

All Directors were present for this meeting

Also in Attendance:

Tanya Allen, Executive Director, EVTA

Scott Robinson, Deputy Director, EVTA

Lance Trujillo, Director of Innovation & Technology, EVTA

Larry Tenenholz, Acting Director, ECO Transit

Ray Shei, Alternate Board, Beaver Creek Metro District

Bryan Woods, Alternate Member, Town of Eagle

Larry Pardee, Town Manager, Town of Eagle

Kathryn Winn, Attorney, Collins Cole Flynn Winn & Ulmer, PLLC

David Reid, Director of Aviation, Eagle County Airport

Josh Miller, Eagle County Airport

Peter Dan, EGE Air Alliance

Jeff Wetzel, Operations Manager, ECO Transit

Greg Barret, Safety & Security Manager, ECO Transit

Jessie Cooper, Fleet Asset Supervisor, ECO Transit

Kimber Walker, Road Supervisor, ECO Transit

Nancy Jo King, Operations Supervisor, ECO Transit

Jim Clancy, Executive Director, Beaver Creek Resort Company

Jim Shoun, Transit Manager, Town of Avon

Tim McMahon, Community Member, Town of Avon

**APPROVAL OF THE
AGENDA**

Director Phillips noted that the agenda was updated on Monday, February 12 to add one more business item (E). Director Davis motioned to approve the Agenda. Director Eickholt seconded this motion, which passed with a unanimous 7-0 vote.

**APPROVAL OF MINUTES
AND FINANCIAL
STATEMENTS**

Director Phillips presented the Minutes dated January 10, 2024, for approval and asked if any other Directors had any questions or requests for corrections. Hearing none, Director Davis moved to approve the minutes and financial statements. Director Bidez seconded the motion, which passed with a unanimous 7-0 vote.

BOARD COMMENT

Director Jeanne McQueeney congratulated ECO for exceeding its pre-COVID ridership numbers and mentioned that RFTA has not yet reached this point.

Director Phillips stated that skier shuttle ridership in the Town of Avon has remained steady. However, they have observed a significant number of riders are also using the Vail/Beaver Creek free shuttle. This has enabled the Town of Avon to concentrate its resources on enhancing other services. For instance, they are planning to introduce a new loop service that will offer direct transportation from Walmart down into Elk Lot. This move is expected to reduce the ridership on Highway 6 and improve the travel experience for commuters.

PUBLIC COMMENT

Tim McMahon, a resident of the Town of Avon, expressed his concern about the timing of Board meetings and suggested the Board consider having a monthly night meeting for Q&A with Board Members. The Board Members could then bring up the subjects from that meeting to the regular noon Board Meeting.

Mr. McMahon inquired if the half-percent sales tax collected by EVTA & ECO Transit is exempted for diapers and feminine products, as per the new Colorado law. If not, he requested the Board to look into this as soon as possible.

He pointed out several issues with the Vail/Beaver Creek bus, such as the back door of three buses not working properly, buses missing their routes, or having multiple buses going to Vail and none going to Beaver Creek. Additionally, he has mentioned that the buses are dirty, and ECO continues to cover SP+ bus's shifts.

AGENDA ITEMS**6. Presentations****6.1 EGE Air Alliance MRG Opportunity Update**

David Reid, the Director of Aviation for the Eagle County Regional Airport, updated the Board on the EGE Alliance's Minimum Revenue Guarantee (MRG) discussions with United Airlines. United Airlines will be adding new direct summer flights to Chicago and Houston under a Minimum Revenue Guarantee (MRG) contract, which requires the EGE Air Alliance to provide an agreed upon reimbursement if usage

does not meet anticipated levels. The cost of these agreements was already included in the 2024 EVTA budget in anticipation of these deals being finalized, and payout would only be required after final usage numbers were available.

Director Eickholt inquired about the term for the MRG contract, to which Mr. Reed responded that it is a one-year contract that will be reviewed annually.

Director Bidez inquired about direct summer flights from EGE. Mr. Reed informed that currently, there are direct flights to Dallas and Denver. However, direct flights to Dallas, Denver, Chicago, and Houston will now be available.

6.2 EVTA Technology Transition Update

Lance Trujillo, the new Director of Technology & Innovation for EVTA, began with an overview of existing Intelligent Transit Systems (ITS) maintained by Eagle County IT for ECO Transit and outlined plans for moving these systems over to the EVTA. The ITS System includes over 50 vehicles that communicate with a server on a daily basis. It also includes cameras, mobile fares, cash fares, passenger counts, and other components.

After analyzing various IT system and support configurations, EVTA was planning to move forward with a Managed Service Provider contract. EVTA was preparing a Request for Proposal (RFP), with an estimated project cost of between \$150K-\$250K in the first year.

Additional work was underway to determine hosting, equipment, and document storage solutions as well as develop required IT policies and procedures. In terms of security, EVTA will focus on audits and procedures to ensure that the data is safeguarded from within.

6.3 ECO Transit Quarterly Update

Mr. Tenenholz updated the Board on ECO Transit's current performance, highlighting ridership increases of 30.5% above pre-COVID levels. He also discussed contractor performance, staffing levels, fleet condition, and efforts underway to contract for additional help with fleet maintenance. He noted that

vehicles, operators, and space remained challenges to ramping up service levels.

Mr. Tenenholz then presented a proposed summer schedule including approximately 20 additional hours on Highway 6 (providing ~20 minute peak service), approximately 3.5 additional hours for Minturn, including a mid-day Red Cliff trip, and an additional 18 hours (approximate) on the Valley route, providing half-hour service from roughly 7am to 5pm. He asked for Board feedback, noting that fare approach would be developed after establishing this direction.

Tim McMahon, a community member inquired about the additional buses that Mr. Tenenholz said SP+ was acquiring. He wanted to know whether these buses were new or just a new addition to the third-party contract company. He also expressed his view that more service is required on the Minturn route to benefit the community. In response, Mr. Tenenholz clarified that the SP+ buses are not brand new but new to this particular route.

Directors encouraged ECO staff to proceed with the proposed summer service plan. Executive Director Allen said they would return to the Board in March with a proposed summer fare structure based on these service levels.

7. Business

7.1 Resolution 2024-03 EVTA Email Policies

Director Davis made a motion to approve Resolution 2024-03 Electronic Mail Policy. Director Bidez seconded the motion, and it passed 6 votes in favor to 1 against. Director Eickholt, who provided the dissenting vote, expressed concerns that critical gaps remained to be addressed and suggested that the policy be tabled until it can be revised by the new Director of IT and Director of People & Culture for the EVTA.

Kathryn Winn, Attorney to the EVTA, noted that State Statute requires EVTA to have an email policy and that it can be updated once IT & HR work on the handbook and policies.

Director Phillips acknowledged that the motion to approve, with a second and a voice vote, had already passed. She

suggested that the staff work on providing more detail and updating the policy as needed at a later date.

7.2. Insurance Broker Services Agreement

Deputy Director Scott Robinson introduced two brokers who were proposed for this agreement. Mark Carlson and Sarajane Gomez of HighstreetTCW introduced themselves via Zoom and expressed their gratitude for the opportunity to work with the EVTA.

Director Davis motioned to approve Resolution 2024-04 Professional Service Agreement with Highstreet TCW Risk Management for insurance broker coverage. Director Eickholt seconded this motion, which passed with a unanimous 7-0 vote.

7.3. Resolution 2024-04 ECO/EVTA Transition Project Management Contract

Executive Director Allen said that EVTA has started discussions with the county's designated project manager about the transition plan and determined EVTA would benefit from having their own dedicated project manager to keep everything on track. She presented a proposal from Government Performance Solutions to assist EVTA with this project.

Director Davis motioned to approve Resolution 2024-04 A Contract with Government Performance Solutions in the amount of \$47,450 for assistance with the ECO/EVTA Transition Project Management. Director Eickholt seconded this motion, which was passed with a unanimous 7-0 vote.

7.4. Investment Strategy Memo

Director Davis motioned to approve Resolution 2024-05 to reinvest the maturing deposit with First Bank at a rate of 5.25% for 182 days. Director Eickholt seconded the motion, which passed unanimously with a 7-0 vote.

7.5. Letter of Support for Town of Eagle RAISE Grant Application

Executive Director Allen presented a request received by EVTA staff for the EVTA Board to approve a letter of support

for the Town of Eagle for a RAISE grant application for their Grand Avenue Multimodal Reconstruction Project.

Town of Eagle Manager Larry Pardee shared details of the project with the Board and asked for their support.

Director Bidez asked for clarification regarding a separate request the Town of Eagle is making for an EVTA funding contribution to the project. EVTA attorney Kathryn Winn confirmed the two requests were separate and that this letter did not make any financial commitments.

While acknowledging merits of the project and its importance for the Town of Eagle, Director Davis questioned whether it qualified as a regional transit issue the EVTA should be getting involved with at this time. He believed this was outside of their purview and that their primary mission should be focusing on fulfilling the ballot measure.

Director Bidez motioned to approve the EVTA signing the Town of Eagle letter of support for the Town of Eagle RAISE grant application. Director Garret Alexander seconded the motion, which passed with a 6-1 vote. Director Davis cast the dissenting vote.

8. Staff Reports

8.1 Administration Division Report

Executive Director Allen and Deputy Director Robinson shared highlights of the new administrative division report.

ADJOURNMENT

The meeting was adjourned at 1:56 PM
