



NOTICE IS HEREBY GIVEN that a Regular meeting of the Board of Directors of the Eagle Valley Transportation Authority d/b/a Core Transit, Eagle County, Colorado, has been scheduled to take place in the Avon Council Chambers, 100 Mikaela Way, Avon, CO on Wednesday, May 14, 2025, beginning at 12:00 pm. The agenda for the meeting follows.

The Core Transit Board welcomes everyone to its meetings. A hybrid of an in-person meeting with an online Zoom platform is employed. Members of the public are invited to attend either in person or via Zoom. [Please click here to join the zoom meeting.](#)

BUSINESS MEETING AGENDA

1. Call to Order – 12:00pm
2. Consideration of Changes to Agenda
3. Approval of Minutes and Financials
 - a. April 9, 2025, Regular Meeting Minutes
 - b. Financial Statements
 - c. Payables List
4. Board Comment
5. Public Comment – 12:05pm

Comments from the public are welcomed during public comment for any topics with the Authority's purview not included in the business agenda. Please state your name & community of residence. Please limit public comments to three minutes or less per individual. If the public is unable to attend the meeting, public comment can be shared via email at Board@coretransit.org.

6. Presentations – 12:15pm

a. Marketing Presentation

Marketing, Communications and Customer Service Manager Dayana Herr will present highlights from the past year at Core Transit, along with a preview of upcoming goals.

BUSINESS

7. Business – 12:30pm

a. Board Meeting Time Discussion

Tanya Allen will open a discussion about potential changes to the board meeting time for input and consideration.

b. Smartcard Fee

Dayana Herr will present a proposed Smart Card policy to the Board, which includes a fee for replacement cards issued to riders.

c. Strategic Plan Adoption

Tanya Allen will present the Five-Year Strategic Plan for Board adoption.

d. Adopting a Records Management Manual: Resolution 2025-08

Scott Robinson will present a Records Management Manual for Board consideration and adoption.

e. Fund Balance and Reserve Policy

Sanjok Timilsina will present the Fund Balance and Reserve Policy for Board consideration to establish procedures for classifying and reporting fund balances.

f. Hybrid Bus Purchase – Revised Purchase order

Dave Snyder will present a revised purchase order for 5 hybrid buses.

g. Diesel Bus Purchase

Dave Snyder will present a purchase order for one diesel bus for Board approval.

h. Maintenance Contract

Dave Snyder will present a maintenance services agreement for Board approval for the upkeep of Core Transit bus stops and shelters.

STAFF REPORTS

- 8. Staff Reports – 1:00 pm
 - a. Administrative Division Report
 - b. Operations Report
 - c. Director’s Comments

EXECUTIVE SESSION

- 9. Executive Session
Executive Session pursuant to C.R.S. 24-6-402 (4)(b) for a conference with Core Transit’s general counsel to receive legal advice on labor relations.

Executive Session pursuant to Sections 24-6-402(4)(f), and 24-6-204(4)(e), C.R.S. for the purpose of conducting the Executive Director’s annual review and negotiation of the Executive Director’s employment agreement.

ADJOURNMENT

- 10. Adjournment – 2:00pm
The next regular meeting of the Core Transit Board will be held Wednesday, June 11, 2025, at 12:00pm, in the Avon Council Chambers.

YOUR BOARD MEMBERSHIP

Core Transit Board

Rich Carroll | Town of Avon
Jeanne McQueeney, | *Eagle County*
Dave Eickholt | *Beaver Creek Metro*
Earle Bidez, Chair | *Town of Minturn*

**MINUTES OF THE
EAGLE VALLEY TRANSPORTATION AUTHORITY d/b/a Core Transit
BOARD OF DIRECTORS MEETING
April 9, 2025**

A meeting of the Eagle Valley Transportation Authority (“Authority”) Board of Directors (“Board”) was held on April 9, 2025, at 6:00 p.m. The meeting was held in person at the Avon Council Chambers located at 100 Mikaela Way, Town of Avon, Colorado, 81620, and on Zoom. Notice of the meeting was posted on April 4, 2025, and included agenda items, location, and time, as well as the teleconference information needed to participate in the public portion of the meeting. The Notice of Board of Directors Meeting dated April 4, 2025, and the certification of posting are attached hereto.

ATTENDANCE

Directors in Attendance:

Chair: Director Earle Bidez, Mayor, Town of Minturn

Alternate Director Kevin Hyatt, Councilor, Town of Avon

Director Dave Eickholt, Beaver Creek Metro District

Alternate Director Bryan Woods, Councilor, Town of Eagle

Director Jeanne McQueeney, Commissioner, Eagle County

Director Garrett Alexander, Member of the Board of Trustees of the Town of Red Cliff

Director Barry Davis, Councilor, Town of Vail

Attendance:

Scott Robinson, Deputy Director, Core Transit

Dayana Herr, Marketing, Communications & Customer Relations Manager, Core Transit

Aryn Schlichting, Director of People & Culture, Core Transit

Scott Robinson, Deputy Director, Core Transit

Tanya Allen, Executive Director, Core Transit

Dave Snyder, Director of Transportation, Core Transit

Sanjok Timilsina, Director of Finance, Core Transit

Dave Levy, Planning Manager, Core Transit

Kimber Walker, Planner, Core Transit

Amy Burford, Executive Assistant & Special Projects Coordinator, Core Transit

Kathryn Winn, Core Transit Legal Counsel, Attorney, Collins Cole Flynn Winn & Ulmer, PLLC

Nick Erickson, Vail, CO

Gladys Vilca, Vail, CO

Chatham Mayberry, Eagle, CO

Simon Marsh, Edwards, CO

Barrett Brown, Edwards, CO

Luz Rios, Avon, CO

John Meyer, Avon, CO

Aaron Chaussighand, Avon, CO

Shelley Hall, Vail, CO

Zoe Goldstein, Vail Daily

Tim McMahon, Avon, CO

Attendance on Zoom:

James Wooldridge, Community Member

Sierra, Community Member

APPROVAL OF THE AGENDA

Director Bidez announced that the business item on adopting the Records Management Manual would be removed from the agenda, as it was not ready for consideration.

APPROVAL OF MINUTES AND FINANCIAL STATEMENTS

Director Bidez presented the March 12 meeting minutes for approval. Director Eickholt motioned to approve the minutes. Director Davis seconded the motion, which passed with a unanimous 6-0 vote. Director Bidez presented the financial statements and payables for approval. Director Eickholt motioned to approve the financial statements. Director Davis seconded the motion, which passed with a unanimous 6-0 vote.

BOARD COMMENT

Director McQueeney recognized the staff members who gave Core Transit merchandise to a rider traveling across Colorado, demonstrating that it's possible to explore the state using public transit. Director Bidez shared that he and Director McQueeney attended a Gypsum Town Council meeting, where Executive Director Tanya Allen gave a presentation on Core Transit. Executive Director Allen highlighted the past year's successes, including increased ridership and improved service reliability. She explained that while the council expressed appreciation, they also emphasized that their focus is currently on other community priorities.

Alternate Director Kevin Hyatt entered the meeting.

PUBLIC COMMENT

Tim McMahon from Avon expressed concerns about outdated ECO Transit signage in Vail and employee morale. He also asked whether Core

Transit has begun developing an emergency plan for highway closures.

Aaron Chaussighand from Avon said the transition from ECO Transit to Core Transit has been a significant improvement. He requested that the lights at the Highway 6 bus stops be fixed and asked for more afternoon service on the Minturn route to the VSSA ski club.

AGENDA ITEMS

6. Presentations

6.1 Public Feedback on Winter Schedule

Planning Manager Dave Levy shared that a public survey is currently open to gather feedback, which will inform the next schedule-building process. He noted that this approach represents Core Transit's public-focused method for developing the schedules.

Director Eickholt referenced a previous board meeting where a planning presentation showed options for more frequent buses versus faster arrival times, and asked which option was ultimately chosen. Executive Director Allen clarified that the planning process he mentioned is separate from the current summer schedule, which was developed six months ago, and noted that the planning presentation he is referring to is part of the 10-Year Plan process currently in development.

Executive Director Allen invited the public up to give feedback on the Winter schedule.

Shelley Hall from Vail expressed appreciation for a recent schedule change that has made it more convenient for her to use the bus. She also suggested a transit hub at the West Vail mall.

Simon Marsh from Edwards shared that he is a frequent bus rider and expressed appreciation for the fare-free service and morning route frequency. He asked whether there are plans to increase morning service with the Valley Routes or Highway 6 due to timing gaps, and whether future route extensions to Singletree, Homestead, or from Edwards to Beaver Creek are being considered. He also inquired about the addition of electric buses and the installation of new or more bus shelters.

Luz Ruiz from Vail expressed appreciation for Core Transit's focus groups, noting that they were the first she had attended where she saw quick action taken afterward, demonstrating that the feedback was truly valued and made a difference.

6.2 Strategic Plan Draft Goals and Objectives

Executive Director Allen explained that during the Board retreat in February, both the board and staff reviewed progress on the current Interim Strategic Plan and discussed a range of potential new goals to consider for the next 1-5 years. She presented a draft of the strategic plan, which included the following goals: Build Core to Last, Be Safe, Trustworthy and Accountable, Put People First, Improve the Transit Experience and Serve the Community and Share in Success.

Director Eickholt asked whether the next big project is on schedule and on budget. Executive Director Allen responded that once the Board approves the strategic plan, including its goals and objectives, it will guide future budget decisions and resource allocation.

Director McQueeney expressed support for the proposed goals and objectives and noted that she is looking forward to seeing the measurement component in the future. Executive Director Allen explained that the metrics will be developed on a

year-to-year basis and that a measurement framework will be built underneath each objective.

Director Bidez mentioned he is thinking about future goals such as microtransit and last mile connections. Executive Director Allen explained that those types of connections are part of Goal 5. She added that this shows staff that the board sees value in these initiatives within the five-year time horizon, so when opportunities arise, and they align with the plan and available resources, staff will pursue them.

7. Business

7.1 Eagle County Fair and Rodeo Sponsorship

Marketing, Communications, and Customer Relations Manager Dayana Herr explained that the annual Eagle County Fair and Rodeo will take place July 23–26, and Eagle County is requesting an in-kind donation of transit services from Core Transit to support shuttle operations during the event. In exchange, Core Transit will receive marketing benefits including banners, advertisements, social media mentions, and logo placements. She also noted that Eagle County will provide several rodeo tickets for Core Transit staff.

Director Alexander motioned to approve the in-kind sponsorship for the Eagle County Fair & Rodeo up to a maximum of \$12,000 in donated transit service over four days. Director Eickholt seconded the motion which passed with a unanimous 7-0 vote.

7.2 CCW Bus Refurbishment Contract

Director of Transportation Dave Snyder explained that one of the transit buses is scheduled for refurbishment to extend its service life. He noted that the cost of the refurbishment is \$442,720.27

which falls within the approved budget, and that Core Transit has selected Complete Coach Works as the contractor to perform the services.

Director Bidez asked how much a refurbishment extends the life of a bus. Director of Transportation Snyder explained that it extends the lifespan by either 12 years or 500,000 miles, whichever comes first. He also confirmed that Core Transit has previously used Complete Coach Works for two other bus refurbishments.

Alternate Director Woods motioned to approve the service agreement for the refurbishment of one 40' diesel bus. Director Eickholt seconded the motion which passed with a unanimous 7-0 vote.

8. Staff Reports

Deputy Director Scott Robinson welcomed the new Director of Finance, Sanjok Timilsina, to the team. He also praised Director of Innovation and IT, Lance Trujillo, for his efforts in ensuring the smooth transition of IT services from ECO Transit, which was successfully completed on March 31. He provided an explanation for the expenses at Quail Run, a property owned by Core Transit, noting that many of the household items required replacement within a single month.

Director of Transportation Snyder reported a 47% increase in service for the month of March compared to the previous year. He also highlighted that Core Transit completed 99.9% of its scheduled trips, maintaining strong reliability in service. He noted that most of the winter seasonal operators have departed.

Executive Director Allen shared that all current Federal grants awarded to Core Transit are progressing and should continue as planned. She also mentioned that RFTA has requested Core Transit's support in advocating for a senate bill that

would apply the sales tax exemption to employee housing construction. Additionally, she congratulated Deputy Director Robinson for successfully completing his Certified Public Manager program.

Director Bidez thanked the public for attending the meeting.

Director Eickholt asked how quickly Core Transit could revise the budget in the event of a recession. Executive Director Allen responded that the revision could be done quickly. She explained that potential adjustments would include reducing service hours if necessary. She added that Core Transit currently has significant reserves, which would allow for a balanced approach if such adjustments were needed.

Director McQueeney asked for clarification on the Executive Director review process in May. Ms. Winn explained that the recommended process involves Executive Director Allen completing a self-evaluation, which will then be distributed to the board. She then suggested the Personnel Committee review the self-evaluation and conduct the formal evaluation.

ADJOURNMENT

Director Davis made a motion to adjourn the meeting at 7:25 pm. Director Eickholt seconded the motion which passed with a unanimous 7-0 vote.

**CORE TRANSIT
CASH POSITION**
Year to Date and as of March 31, 2025
Adjusted as of May 7, 2025

| Maturity Date Account Activity Item Description | CASH | | INVESTMENTS | | | | | | | TOTAL ALL ACCOUNTS |
|--|------------------|-------------------|--------------------------------------|--------------------------------------|--------------------------------------|---------------------|--------------------------------------|-------------|---------------------|--------------------------|
| | 1st Bank | | CSIP | | | | Multi-Bank | | Colostrust | |
| | Checking | Savings | 5.3200% 4/17/2025 Savings-Term | 4.6500% 8/15/2025 Savings-Term | 4.0400% 9/19/2025 Savings-Term | 4.4000% LGIP | 3.9600% 10/2/2025 Savings-Term | Savings | 4.4005% Plus+ | |
| BEGINNING BANK BALANCE | \$ 829,195 | \$ 506,113 | \$ 5,000,000 | \$ 2,000,000 | \$ 4,000,000 | \$ 10,986 | \$ 3,489,984 | \$ 13 | \$ 6,557,748 | \$ 22,394,039 |
| YTD credits - Total deposits, wires and transfers | 5,530,299 | 3,995 | - | - | - | 3,009,165 | 34,992 | - | 7,495,904 | 16,074,355 |
| YTD debits - Total vouchers, wires and transfers | (6,142,993) | (8,732) | - | - | - | - | - | (13) | (8,290,000) | (14,441,738) |
| YTD bank balance | 216,501 | 501,376 | 5,000,000 | 2,000,000 | 4,000,000 | 3,020,151 | 3,524,976 | - | 5,763,652 | 24,026,656 |
| Plus deposits/transfers in transit | 925 | - | - | - | - | - | - | - | - | 925 |
| Less outstanding checks/transfers | (116,948) | - | - | - | - | - | - | - | - | (116,948) |
| UNRESTRICTED BALANCE AT END OF PERIOD | 100,478 | 501,376 | 5,000,000 | 2,000,000 | 4,000,000 | 3,020,151 | 3,524,976 | - | 5,763,652 | 23,910,633 |
| Current period activity | | | | | | | | | | |
| Transfers | - | - | (5,260,899) | - | - | 5,260,899 | - | - | - | - |
| Add - deposits, wires and transfers | 1,909,323 | 1,318 | 260,899 | - | - | 19,686 | 11,988 | - | 3,284,562 | 5,487,776 |
| Subtract - vouchers, wires and transfers | (1,839,001) | - | - | - | - | - | - | - | (1,811,000) | (3,650,001) |
| Total current period adjustments | 70,322 | 1,318 | (5,000,000) | - | - | 5,280,585 | 11,988 | - | 1,473,562 | 1,837,775 |
| Restricted to Housing | (18,388) | - | - | - | (320,000) | - | - | - | (1,851,963) | (2,190,351) |
| Restricted to Capital | (55,708) | - | - | - | (1,500,000) | (3,007,550) | - | - | (513,324) | (5,076,582) |
| Adjusted balance | \$ 96,704 | \$ 502,694 | \$ - | \$ 2,000,000 | \$ 2,180,000 | \$ 5,293,186 | \$ 3,536,964 | \$ - | \$ 4,871,927 | \$ 18,481,475 |



My Monthly Budget Report Group Summary

For Fiscal: FY25 Period Ending: 03/31/2025

| Account Typ... | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|---------------------------------------|---------------------|---------------------|----------------------------------|-------------------|---------------------|---------------------|----------------------------------|-------------------|-----------------------|
| Fund: 01 - General Fund | | | | | | | | | |
| Revenue | 3,202,899.66 | 3,475,693.74 | 272,794.08 | 8.52% | 9,214,698.98 | 9,600,114.24 | 385,415.26 | 4.18% | 25,943,216.00 |
| Expense | 1,950,514.66 | 1,798,118.05 | 152,396.61 | 7.81% | 7,587,132.92 | 7,212,181.92 | 374,951.00 | 4.94% | 25,344,766.00 |
| Total Fund: 01 - General Fund: | 1,252,385.00 | 1,677,575.69 | 425,190.69 | | 1,627,566.06 | 2,387,932.32 | 760,366.26 | | 598,450.00 |
| Fund: 02 - Capital Fund | | | | | | | | | |
| Revenue | 0.00 | 0.00 | 0.00 | 0.00% | 1,500,000.00 | 1,500,000.00 | 0.00 | 0.00% | 1,994,000.00 |
| Expense | 512,911.50 | 73,245.40 | 439,666.10 | 85.72% | 1,538,734.50 | 140,743.25 | 1,397,991.25 | 90.85% | 7,313,605.00 |
| Total Fund: 02 - Capital Fund: | (512,911.50) | (73,245.40) | 439,666.10 | | (38,734.50) | 1,359,256.75 | 1,397,991.25 | | (5,319,605.00) |
| Fund: 03 - Air Fund | | | | | | | | | |
| Revenue | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200,000.00 |
| Expense | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200,000.00 |
| Total Fund: 03 - Air Fund: | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 |
| Fund: 04 - Housing Fund | | | | | | | | | |
| Revenue | 29,750.98 | 41,598.73 | 11,847.75 | 39.82% | 409,252.94 | 429,131.35 | 19,878.41 | 4.86% | 677,155.00 |
| Expense | 60,083.81 | 58,996.15 | 1,087.66 | 1.81% | 170,251.43 | 168,666.41 | 1,585.02 | 0.93% | 641,246.00 |
| Total Fund: 04 - Housing Fund: | (30,332.83) | (17,397.42) | 12,935.41 | | 239,001.51 | 260,464.94 | 21,463.43 | | 35,909.00 |
| Report Total: | 709,140.67 | 1,586,932.87 | 877,792.20 | | 1,827,833.07 | 4,007,654.01 | 2,179,820.94 | | (4,685,246.00) |

Fund Summary

| Fund | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|----------------------|-------------------|---------------------|----------------------------------|-------------------|---------------------|---------------------|----------------------------------|-------------------|-----------------------|
| 01 - General Fund | 1,252,385.00 | 1,677,575.69 | 425,190.69 | | 1,627,566.06 | 2,387,932.32 | 760,366.26 | | 598,450.00 |
| 02 - Capital Fund | (512,911.50) | (73,245.40) | 439,666.10 | | (38,734.50) | 1,359,256.75 | 1,397,991.25 | | (5,319,605.00) |
| 03 - Air Fund | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 |
| 04 - Housing Fund | (30,332.83) | (17,397.42) | 12,935.41 | | 239,001.51 | 260,464.94 | 21,463.43 | | 35,909.00 |
| Report Total: | 709,140.67 | 1,586,932.87 | 877,792.20 | | 1,827,833.07 | 4,007,654.01 | 2,179,820.94 | | (4,685,246.00) |



My Monthly Budget Report Group Summary

For Fiscal: FY25 Period Ending: 03/31/2025

| Departmen... | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|---------------------------------------|---------------------|---------------------|--|----------------------|---------------------|---------------------|--|----------------------|----------------------|
| Fund: 01 - General Fund | | | | | | | | | |
| Expense | | | | | | | | | |
| 00 - Assets | 0.00 | 0.00 | 0.00 | 0.00% | 1,820,000.00 | 1,820,000.00 | 0.00 | 0.00% | 3,020,000.00 |
| 10 - Admin of Vehicle Operations | 184,940.22 | 202,169.81 | (17,229.59) | -9.32% | 567,820.66 | 542,657.84 | 25,162.82 | 4.43% | 2,264,142.00 |
| 11 - Vehicle Ops | 458,749.33 | 495,878.87 | (37,129.54) | -8.09% | 1,334,738.93 | 1,489,470.98 | (154,732.05) | -11.59% | 5,173,463.00 |
| 12 - Admin of Paratransit | 1,738.66 | 0.00 | 1,738.66 | 100.00% | 10,215.98 | 0.00 | 10,215.98 | 100.00% | 25,860.00 |
| 13 - Paratransit Operations | 25,197.69 | 23,748.56 | 1,449.13 | 5.75% | 75,593.07 | 67,400.58 | 8,192.49 | 10.84% | 302,383.00 |
| 14 - Safety and Training | 24,471.90 | 18,114.41 | 6,357.49 | 25.98% | 77,015.70 | 58,369.24 | 18,646.46 | 24.21% | 314,472.00 |
| 21 - Admin of Fleet Mainenance | 125,779.39 | 91,229.73 | 34,549.66 | 27.47% | 379,338.17 | 352,113.18 | 27,224.99 | 7.18% | 1,515,427.00 |
| 22 - Fleet Maintenance | 231,371.42 | 234,549.75 | (3,178.33) | -1.37% | 736,964.26 | 663,175.77 | 73,788.49 | 10.01% | 2,869,576.00 |
| 31 - Facility Maintenance MSC | 1,833.00 | 0.00 | 1,833.00 | 100.00% | 5,499.00 | 280.00 | 5,219.00 | 94.91% | 22,000.00 |
| 32 - Facility Maintenance Leadville | 3,392.47 | 189.87 | 3,202.60 | 94.40% | 10,177.41 | 6,275.75 | 3,901.66 | 38.34% | 40,720.00 |
| 33 - Facility Maintenance Avon | 22,030.84 | 32,313.00 | (10,282.16) | -46.67% | 66,092.52 | 51,945.00 | 14,147.52 | 21.41% | 264,476.00 |
| 41 - Facility Maintenance Stops | 23,504.25 | (4,278.50) | 27,782.75 | 118.20% | 70,512.75 | 34,398.65 | 36,114.10 | 51.22% | 272,078.00 |
| 50 - General & Administration | 361,763.57 | 328,039.96 | 33,723.61 | 9.32% | 1,108,115.71 | 982,588.60 | 125,527.11 | 11.33% | 4,565,482.00 |
| 51 - Finance | 227,134.89 | 189,175.57 | 37,959.32 | 16.71% | 678,404.67 | 634,719.43 | 43,685.24 | 6.44% | 2,576,934.00 |
| 52 - IT | 97,458.13 | 91,804.52 | 5,653.61 | 5.80% | 205,974.39 | 237,573.89 | (31,599.50) | -15.34% | 743,047.00 |
| 53 - Planning | 101,734.62 | 56,910.57 | 44,824.05 | 44.06% | 305,203.86 | 170,777.78 | 134,426.08 | 44.04% | 860,908.00 |
| 54 - Marketing & Customer Service | 59,414.28 | 38,271.93 | 21,142.35 | 35.58% | 135,465.84 | 100,435.23 | 35,030.61 | 25.86% | 513,798.00 |
| Total Expense: | 1,950,514.66 | 1,798,118.05 | 152,396.61 | 7.81% | 7,587,132.92 | 7,212,181.92 | 374,951.00 | 4.94% | 25,344,766.00 |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 |
| Total Fund: 01 - General Fund: | 1,950,514.66 | 1,798,118.05 | 152,396.61 | 7.81% | 7,587,132.92 | 7,212,181.92 | 374,951.00 | 4.94% | 25,344,766.00 |
| Report Total: | 1,950,514.66 | 1,798,118.05 | 152,396.61 | 7.81% | 7,587,132.92 | 7,212,181.92 | 374,951.00 | 4.94% | 25,344,766.00 |



My Monthly Budget Report

Account Summary

For Fiscal: FY25 Period Ending: 03/31/2025

| | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget | |
|--|----------------------------------|---------------------|----------------------------------|-------------------|--------------|---------------------|----------------------------------|-------------------|--------------|----------------------|
| Fund: 01 - General Fund | | | | | | | | | | |
| Revenue | | | | | | | | | | |
| Department: 10 - Admin of Vehicle Operations | | | | | | | | | | |
| 01-10-401010-1000 | Farebox Revenue | 11,000.00 | 5,726.48 | (5,273.52) | -47.94% | 36,000.00 | 22,970.04 | (13,029.96) | -36.19% | 108,000.00 |
| 01-10-401010-1100 | Employer Bulk Pass Sales | 3,000.00 | 2,292.00 | (708.00) | -23.60% | 9,000.00 | 12,538.00 | 3,538.00 | 39.31% | 36,000.00 |
| 01-10-401010-1200 | Direct Pass Sales Revenue | 800.00 | 1,374.00 | 574.00 | 71.75% | 2,400.00 | 2,099.00 | (301.00) | -12.54% | 9,600.00 |
| 01-10-401010-1400 | Mobile Fare Sales | 10,000.00 | 16,578.32 | 6,578.32 | 65.78% | 33,000.00 | 34,970.52 | 1,970.52 | 5.97% | 96,000.00 |
| 01-10-407010-1175 | On Board Bus Advertising | 833.00 | 0.00 | (833.00) | -100.00% | 2,499.00 | 2,171.42 | (327.58) | -13.11% | 10,000.00 |
| 01-10-407040-1000 | Interest Revenue | 0.00 | 89,049.45 | 89,049.45 | 0.00% | 0.00 | 251,230.45 | 251,230.45 | 0.00% | 650,000.00 |
| 01-10-407990-0000 | Rent Income | 0.00 | 600.00 | 600.00 | 0.00% | 0.00 | 1,800.00 | 1,800.00 | 0.00% | 0.00 |
| 01-10-408020-0100 | Core Transit Sales Tax | 1,520,000.00 | 1,562,983.47 | 42,983.47 | 2.83% | 4,510,000.00 | 4,577,156.81 | 67,156.81 | 1.49% | 12,600,000.00 |
| 01-10-408020-0200 | Core DMV Sales Tax | 0.00 | 9,197.48 | 9,197.48 | 0.00% | 0.00 | 18,020.21 | 18,020.21 | 0.00% | 0.00 |
| 01-10-409010-0200 | ECO Transit Sales Tax Transfers | 1,490,000.00 | 1,771,930.79 | 281,930.79 | 18.92% | 4,270,000.00 | 4,626,499.54 | 356,499.54 | 8.35% | 11,748,000.00 |
| 01-10-413990-1030 | SEC 5304 Operating Revenue | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 32,000.00 |
| 01-10-413990-1200 | SEC 5311 Operating Revenue | 150,000.00 | 0.00 | (150,000.00) | -100.00% | 300,000.00 | 0.00 | (300,000.00) | -100.00% | 446,416.00 |
| 01-10-414040-0001 | Service Agreement Revenue - MIRA | 9,166.66 | 7,861.75 | (1,304.91) | -14.24% | 27,499.98 | 26,358.25 | (1,141.73) | -4.15% | 110,000.00 |
| 01-10-414040-0002 | Service Agreement Revenue - HHS | 8,100.00 | 8,100.00 | 0.00 | 0.00% | 24,300.00 | 24,300.00 | 0.00 | 0.00% | 97,200.00 |
| Total Department: 10 - Admin of Vehicle Operations: | | 3,202,899.66 | 3,475,693.74 | 272,794.08 | 8.52% | 9,214,698.98 | 9,600,114.24 | 385,415.26 | 4.18% | 25,943,216.00 |
| Total Revenue: | | 3,202,899.66 | 3,475,693.74 | 272,794.08 | 8.52% | 9,214,698.98 | 9,600,114.24 | 385,415.26 | 4.18% | 25,943,216.00 |
| Expense | | | | | | | | | | |
| Department: 00 - Assets | | | | | | | | | | |
| 01-00-516000-1000 | Transfer to Transit Capital Fund | 0.00 | 0.00 | 0.00 | 0.00% | 1,500,000.00 | 1,500,000.00 | 0.00 | 0.00% | 1,500,000.00 |
| 01-00-516000-2000 | Transfer out to Air Fund | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200,000.00 |
| 01-00-516000-3000 | Transfer out to Housing Fund | 0.00 | 0.00 | 0.00 | 0.00% | 320,000.00 | 320,000.00 | 0.00 | 0.00% | 320,000.00 |
| Total Department: 00 - Assets: | | 0.00 | 0.00 | 0.00 | 0.00% | 1,820,000.00 | 1,820,000.00 | 0.00 | 0.00% | 3,020,000.00 |
| Department: 10 - Admin of Vehicle Operations | | | | | | | | | | |
| 01-10-501020-0500 | AVO Admin Salaries | 116,667.31 | 100,524.78 | 16,142.53 | 13.84% | 350,001.93 | 292,041.51 | 57,960.42 | 16.56% | 1,400,568.00 |
| 01-10-501020-1610 | AVO Admin Salaries - OT | 10,383.33 | 8,058.16 | 2,325.17 | 22.39% | 31,149.99 | 19,270.74 | 11,879.25 | 38.14% | 124,600.00 |
| 01-10-502010-0010 | AVO Medicare Tax | 1,842.91 | 1,756.28 | 86.63 | 4.70% | 5,528.73 | 4,566.71 | 962.02 | 17.40% | 22,115.00 |
| 01-10-502010-0020 | AVO Social Security Taxes | 7,880.00 | 7,509.63 | 370.37 | 4.70% | 23,640.00 | 23,893.21 | (253.21) | -1.07% | 94,560.00 |
| 01-10-502020-2000 | AVO Retirement | 10,163.68 | 6,774.20 | 3,389.48 | 33.35% | 30,491.04 | 21,049.93 | 9,441.11 | 30.96% | 122,013.00 |
| 01-10-502070-0010 | AVO Unemployment Taxes | 0.00 | 153.99 | (153.99) | 0.00% | 0.00 | 633.84 | (633.84) | 0.00% | 0.00 |
| 01-10-502090-0000 | AVO Sick Pay | 0.00 | 2,932.49 | (2,932.49) | 0.00% | 0.00 | 10,911.50 | (10,911.50) | 0.00% | 0.00 |
| 01-10-502100-0000 | AVO Holiday Pay | 0.00 | 460.82 | (460.82) | 0.00% | 0.00 | 25,703.51 | (25,703.51) | 0.00% | 0.00 |
| 01-10-502110-0000 | AVO Vacation Pay | 0.00 | 4,381.90 | (4,381.90) | 0.00% | 0.00 | 9,471.88 | (9,471.88) | 0.00% | 0.00 |

My Monthly Budget Report

For Fiscal: FY25 Period Ending: 03/31/2025

| | | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|--|--|-------------------|-------------------|----------------------------------|-------------------|---------------------|---------------------|----------------------------------|-------------------|---------------------|
| 01-10-503030-0011 | Software/Network Fees | 2,670.00 | 2,255.83 | 414.17 | 15.51% | 8,010.00 | 8,681.86 | (671.86) | -8.39% | 32,040.00 |
| 01-10-503030-0013 | AVO Uniforms | 1,125.00 | 0.00 | 1,125.00 | 100.00% | 3,375.00 | 621.38 | 2,753.62 | 81.59% | 13,500.00 |
| 01-10-503030-3250 | AVO Consulting | 13,333.00 | 6,307.25 | 7,025.75 | 52.69% | 39,999.00 | 18,921.75 | 21,077.25 | 52.69% | 159,996.00 |
| 01-10-503040-0000 | AVO Temporary Help Services | 0.00 | 0.00 | 0.00 | 0.00% | 15,000.00 | 16,115.00 | (1,115.00) | -7.43% | 40,000.00 |
| 01-10-503990-0003 | AVO Printing Expense | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 300.00 |
| 01-10-504990-0001 | AVO Office Supplies General | 1,500.00 | 1,347.47 | 152.53 | 10.17% | 2,500.00 | 2,190.07 | 309.93 | 12.40% | 8,000.00 |
| 01-10-504990-0010 | Computer Supplies | 2,166.66 | 168.10 | 1,998.56 | 92.24% | 6,499.98 | 168.10 | 6,331.88 | 97.41% | 26,000.00 |
| 01-10-504990-0011 | AVO Materials & Supplies | 250.00 | 591.25 | (341.25) | -136.50% | 750.00 | 2,150.80 | (1,400.80) | -186.77% | 3,000.00 |
| 01-10-509020-0000 | AVO Travel - Meetings/Seminars | 0.00 | 7,000.00 | (7,000.00) | 0.00% | 0.00 | 7,183.21 | (7,183.21) | 0.00% | 5,250.00 |
| 01-10-509020-0001 | AVO Training/Workshop | 0.00 | 2,550.00 | (2,550.00) | 0.00% | 0.00 | 2,629.75 | (2,629.75) | 0.00% | 7,500.00 |
| 01-10-509020-1000 | AVO Employee Event Expense | 625.00 | 316.95 | 308.05 | 49.29% | 1,875.00 | 329.47 | 1,545.53 | 82.43% | 7,500.00 |
| 01-10-509020-1001 | AVO Staff Approved Donations | 1,250.00 | 1,429.77 | (179.77) | -14.38% | 3,750.00 | 3,096.68 | 653.32 | 17.42% | 15,000.00 |
| 01-10-509020-1002 | AVO Miscellaneous Employee Reimburs... | 83.33 | 0.00 | 83.33 | 100.00% | 249.99 | 78.75 | 171.24 | 68.50% | 1,000.00 |
| 01-10-509080-1000 | Processing Fees | 0.00 | 681.63 | (681.63) | 0.00% | 0.00 | 1,583.19 | (1,583.19) | 0.00% | 0.00 |
| 01-10-509080-2000 | Treasurer Fees | 0.00 | 16,969.31 | (16,969.31) | 0.00% | 0.00 | 31,365.00 | (31,365.00) | 0.00% | 0.00 |
| 01-10-509990-0004 | AVO Bus Rodeo Expenditures | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200.00 |
| 01-10-514000-1000 | AVO Vehicle Operating Leases | 15,000.00 | 30,000.00 | (15,000.00) | -100.00% | 45,000.00 | 40,000.00 | 5,000.00 | 11.11% | 180,000.00 |
| Total Department: 10 - Admin of Vehicle Operations: | | 184,940.22 | 202,169.81 | (17,229.59) | -9.32% | 567,820.66 | 542,657.84 | 25,162.82 | 4.43% | 2,264,142.00 |
| Department: 11 - Vehicle Ops | | | | | | | | | | |
| 01-11-501010-1020 | VO Operator Wages Overtime - FT | 25,984.51 | 61,000.50 | (35,015.99) | -134.76% | 75,438.90 | 153,196.41 | (77,757.51) | -103.07% | 291,730.00 |
| 01-11-501020-1010 | VO Operator Wages - FT | 372,461.22 | 331,443.70 | 41,017.52 | 11.01% | 1,081,339.02 | 954,770.74 | 126,568.28 | 11.70% | 4,181,649.00 |
| 01-11-502010-0010 | VO Medicare Tax | 5,777.46 | 6,500.32 | (722.86) | -12.51% | 16,773.27 | 19,390.70 | (2,617.43) | -15.60% | 64,864.00 |
| 01-11-502010-0020 | VO Social Security Taxes | 24,703.64 | 27,794.32 | (3,090.68) | -12.51% | 71,720.24 | 82,911.86 | (11,191.62) | -15.60% | 277,350.00 |
| 01-11-502020-2000 | VO Retirement | 29,822.50 | 36,019.16 | (6,196.66) | -20.78% | 89,467.50 | 111,439.97 | (21,972.47) | -24.56% | 357,870.00 |
| 01-11-502070-0010 | VO Unemployment Taxes | 0.00 | 808.63 | (808.63) | 0.00% | 0.00 | 2,536.17 | (2,536.17) | 0.00% | 0.00 |
| 01-11-502070-0040 | VO Holiday Pay | 0.00 | 1,927.27 | (1,927.27) | 0.00% | 0.00 | 84,598.23 | (84,598.23) | 0.00% | 0.00 |
| 01-11-502090-0000 | VO Sick Pay | 0.00 | 15,284.21 | (15,284.21) | 0.00% | 0.00 | 44,240.58 | (44,240.58) | 0.00% | 0.00 |
| 01-11-502110-2010 | VO Operator Vacation Pay | 0.00 | 15,100.76 | (15,100.76) | 0.00% | 0.00 | 35,989.46 | (35,989.46) | 0.00% | 0.00 |
| 01-11-509020-1002 | VO Miscellaneous Employee Reimburs... | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 396.86 | (396.86) | 0.00% | 0.00 |
| Total Department: 11 - Vehicle Ops: | | 458,749.33 | 495,878.87 | (37,129.54) | -8.09% | 1,334,738.93 | 1,489,470.98 | (154,732.05) | -11.59% | 5,173,463.00 |
| Department: 12 - Admin of Paratransit | | | | | | | | | | |
| 01-12-503990-0001 | APO Paratransit Contract Svs - Towing | 166.66 | 0.00 | 166.66 | 100.00% | 499.98 | 0.00 | 499.98 | 100.00% | 2,000.00 |
| 01-12-503990-0006 | APO Contract Services | 667.00 | 0.00 | 667.00 | 100.00% | 7,001.00 | 0.00 | 7,001.00 | 100.00% | 13,000.00 |
| 01-12-504010-2001 | APO Paratransit Fuel - Unleaded | 505.00 | 0.00 | 505.00 | 100.00% | 1,515.00 | 0.00 | 1,515.00 | 100.00% | 6,060.00 |
| 01-12-504990-0006 | APO Paratransit Repair Parts | 400.00 | 0.00 | 400.00 | 100.00% | 1,200.00 | 0.00 | 1,200.00 | 100.00% | 4,800.00 |
| Total Department: 12 - Admin of Paratransit: | | 1,738.66 | 0.00 | 1,738.66 | 100.00% | 10,215.98 | 0.00 | 10,215.98 | 100.00% | 25,860.00 |
| Department: 13 - Paratransit Operations | | | | | | | | | | |
| 01-13-501010-1010 | PVO Paratransit Operator Wages | 19,613.75 | 18,221.59 | 1,392.16 | 7.10% | 58,841.25 | 51,517.74 | 7,323.51 | 12.45% | 235,365.00 |
| 01-13-501010-1020 | PVO Paratransit Operator Wages - OT | 2,174.04 | 1,204.42 | 969.62 | 44.60% | 6,522.12 | 1,499.82 | 5,022.30 | 77.00% | 26,099.00 |
| 01-13-502010-0010 | PVO Medicare Tax | 315.91 | 319.30 | (3.39) | -1.07% | 947.73 | 906.20 | 41.53 | 4.38% | 3,791.00 |
| 01-13-502010-0020 | PVO Social Security Taxes | 1,350.91 | 1,365.33 | (14.42) | -1.07% | 4,052.73 | 3,874.84 | 177.89 | 4.39% | 16,211.00 |

My Monthly Budget Report

For Fiscal: FY25 Period Ending: 03/31/2025

| | | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|---|------------------------------------|------------------|------------------|----------------------------------|-------------------|------------------|------------------|----------------------------------|-------------------|-------------------|
| 01-13-502020-2000 | PVO Retirement | 1,743.08 | 827.92 | 915.16 | 52.50% | 5,229.24 | 1,472.15 | 3,757.09 | 71.85% | 20,917.00 |
| 01-13-502070-0010 | PVO Unemployment Taxes | 0.00 | 42.39 | (42.39) | 0.00% | 0.00 | 122.05 | (122.05) | 0.00% | 0.00 |
| 01-13-502090-0000 | PVO Sick Pay | 0.00 | 909.49 | (909.49) | 0.00% | 0.00 | 2,569.75 | (2,569.75) | 0.00% | 0.00 |
| 01-13-502100-0000 | PVO Operator Holiday Pay | 0.00 | 295.04 | (295.04) | 0.00% | 0.00 | 4,111.55 | (4,111.55) | 0.00% | 0.00 |
| 01-13-502110-2010 | PVO Vacation Pay | 0.00 | 563.08 | (563.08) | 0.00% | 0.00 | 1,326.48 | (1,326.48) | 0.00% | 0.00 |
| Total Department: 13 - Paratransit Operations: | | 25,197.69 | 23,748.56 | 1,449.13 | 5.75% | 75,593.07 | 67,400.58 | 8,192.49 | 10.84% | 302,383.00 |
| Department: 14 - Safety and Training | | | | | | | | | | |
| 01-14-501020-0500 | ST Admin Salaries | 15,146.91 | 11,532.61 | 3,614.30 | 23.86% | 45,440.73 | 28,891.84 | 16,548.89 | 36.42% | 181,763.00 |
| 01-14-501020-1610 | ST Staff OT | 818.83 | 529.08 | 289.75 | 35.39% | 2,456.49 | 2,065.47 | 391.02 | 15.92% | 9,826.00 |
| 01-14-502010-0010 | ST Medicare Tax | 231.50 | 425.09 | (193.59) | -83.62% | 694.50 | 823.31 | (128.81) | -18.55% | 2,778.00 |
| 01-14-502010-0020 | ST Social Security Taxes | 989.83 | 521.37 | 468.46 | 47.33% | 2,969.49 | 2,224.05 | 745.44 | 25.10% | 11,878.00 |
| 01-14-502020-2000 | ST Retirement | 1,277.25 | 1,028.39 | 248.86 | 19.48% | 3,831.75 | 2,803.52 | 1,028.23 | 26.83% | 15,327.00 |
| 01-14-502070-0010 | ST Unemployment Taxes | 0.00 | 20.10 | (20.10) | 0.00% | 0.00 | 73.50 | (73.50) | 0.00% | 0.00 |
| 01-14-502090-0000 | ST Sick Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 1,030.11 | (1,030.11) | 0.00% | 0.00 |
| 01-14-502100-0000 | ST Holiday Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 1,230.11 | (1,230.11) | 0.00% | 0.00 |
| 01-14-502110-0000 | ST Vacation Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 6,171.81 | (6,171.81) | 0.00% | 0.00 |
| 01-14-503030-0001 | ST ID Badge Supplies | 25.00 | 0.00 | 25.00 | 100.00% | 75.00 | 0.00 | 75.00 | 100.00% | 500.00 |
| 01-14-503030-0003 | ST Medical - Exams and Testing | 1,916.66 | 2,637.00 | (720.34) | -37.58% | 5,749.98 | 7,775.25 | (2,025.27) | -35.22% | 23,000.00 |
| 01-14-503030-0010 | ST Contracted Services | 0.00 | 110.00 | (110.00) | 0.00% | 0.00 | 2,012.00 | (2,012.00) | 0.00% | 12,000.00 |
| 01-14-503030-3250 | ST Consulting | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 3,000.00 |
| 01-14-503070-0000 | ST Security Services | 625.00 | 0.00 | 625.00 | 100.00% | 1,875.00 | 0.00 | 1,875.00 | 100.00% | 7,500.00 |
| 01-14-503070-0001 | ST Substance Abuse Program Audits | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 2,000.00 |
| 01-14-503070-0005 | ST Camera Maintenance Agreement | 1,600.00 | 0.00 | 1,600.00 | 100.00% | 8,400.00 | 0.00 | 8,400.00 | 100.00% | 22,800.00 |
| 01-14-504990-0001 | ST Office Supplies - General | 83.30 | 1,102.42 | (1,019.12) | -1,223.43% | 249.90 | 1,266.42 | (1,016.52) | -406.77% | 1,000.00 |
| 01-14-504990-0009 | ST Materials & Supplies | 83.30 | 0.00 | 83.30 | 100.00% | 249.90 | 0.00 | 249.90 | 100.00% | 1,000.00 |
| 01-14-504990-0010 | ST Training Supplies | 112.45 | 75.97 | 36.48 | 32.44% | 337.35 | 462.21 | (124.86) | -37.01% | 1,350.00 |
| 01-14-504990-1000 | ST Emergency Preparedness Supplies | 83.30 | 0.00 | 83.30 | 100.00% | 249.90 | 1,007.26 | (757.36) | -303.07% | 1,000.00 |
| 01-14-509010-0000 | ST Memberships & Subscriptions | 83.30 | 0.00 | 83.30 | 100.00% | 249.90 | 350.00 | (100.10) | -40.06% | 1,000.00 |
| 01-14-509020-0000 | ST Travel - Meetings/Seminars | 145.77 | 0.00 | 145.77 | 100.00% | 437.31 | 0.00 | 437.31 | 100.00% | 1,750.00 |
| 01-14-509020-0001 | ST Training/Workshop | 166.60 | 132.38 | 34.22 | 20.54% | 499.80 | 182.38 | 317.42 | 63.51% | 2,000.00 |
| 01-14-509020-1000 | ST Employee Expenses | 83.30 | 0.00 | 83.30 | 100.00% | 249.90 | 0.00 | 249.90 | 100.00% | 1,000.00 |
| 01-14-509990-0002 | ST Miscellaneous Expense | 499.80 | 0.00 | 499.80 | 100.00% | 1,499.40 | 0.00 | 1,499.40 | 100.00% | 6,000.00 |
| 01-14-509990-0004 | ST Consulting General | 499.80 | 0.00 | 499.80 | 100.00% | 1,499.40 | 0.00 | 1,499.40 | 100.00% | 6,000.00 |
| Total Department: 14 - Safety and Training: | | 24,471.90 | 18,114.41 | 6,357.49 | 25.98% | 77,015.70 | 58,369.24 | 18,646.46 | 24.21% | 314,472.00 |
| Department: 21 - Admin of Fleet Maintenance | | | | | | | | | | |
| 01-21-501020-0500 | AVMO Admin Salaries | 8,131.74 | 8,313.69 | (181.95) | -2.24% | 24,395.22 | 23,285.84 | 1,109.38 | 4.55% | 97,620.00 |
| 01-21-502010-0010 | AVMO Medicare Tax | 117.86 | 123.29 | (5.43) | -4.61% | 353.58 | 118.78 | 234.80 | 66.41% | 1,415.00 |
| 01-21-502010-0020 | AVMO Social Security Taxes | 504.13 | 527.13 | (23.00) | -4.56% | 1,512.39 | 1,763.78 | (251.39) | -16.62% | 6,052.00 |
| 01-21-502020-2000 | AVMO Retirement | 650.57 | 249.42 | 401.15 | 61.66% | 1,951.71 | 721.12 | 1,230.59 | 63.05% | 7,810.00 |
| 01-21-502070-0010 | AVMO Unemployment Taxes | 0.00 | 13.41 | (13.41) | 0.00% | 0.00 | 44.67 | (44.67) | 0.00% | 0.00 |
| 01-21-502100-0000 | AVMO Holiday Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 750.92 | (750.92) | 0.00% | 0.00 |

My Monthly Budget Report

For Fiscal: FY25 Period Ending: 03/31/2025

| | | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|---|--|-------------------|-------------------|----------------------------------|-------------------|-------------------|-------------------|----------------------------------|-------------------|---------------------|
| 01-21-503040-0000 | AVMO Temporary Help Services | 6,240.00 | 1,340.00 | 4,900.00 | 78.53% | 18,720.00 | 2,680.00 | 16,040.00 | 85.68% | 74,880.00 |
| 01-21-503990-0007 | AVMO Outside Repair - Support Vehicle | 187.42 | 0.00 | 187.42 | 100.00% | 562.26 | 0.00 | 562.26 | 100.00% | 2,250.00 |
| 01-21-504010-0101 | AVMO Lubricants - Oil | 2,998.80 | 3,603.96 | (605.16) | -20.18% | 8,996.40 | 10,378.57 | (1,382.17) | -15.36% | 36,000.00 |
| 01-21-504010-2001 | AVMO Fuel - Unleaded | 1,799.28 | 7,755.46 | (5,956.18) | -331.03% | 5,397.84 | 21,677.42 | (16,279.58) | -301.59% | 21,600.00 |
| 01-21-504010-2002 | AVMO Fuel - Diesel | 104,958.00 | 69,303.37 | 35,654.63 | 33.97% | 314,874.00 | 290,677.09 | 24,196.91 | 7.68% | 1,260,000.00 |
| 01-21-504990-0001 | AVMO Office Supplies - General | 0.00 | 0.00 | 0.00 | 0.00% | 2,000.00 | 14.99 | 1,985.01 | 99.25% | 2,500.00 |
| 01-21-509020-0000 | AVMO Travel - Meetings/Seminars | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 3,000.00 |
| 01-21-509020-1000 | AVMO Employee Event Expenses | 191.59 | 0.00 | 191.59 | 100.00% | 574.77 | 0.00 | 574.77 | 100.00% | 2,300.00 |
| Total Department: 21 - Admin of Fleet Maintenance: | | 125,779.39 | 91,229.73 | 34,549.66 | 27.47% | 379,338.17 | 352,113.18 | 27,224.99 | 7.18% | 1,515,427.00 |
| Department: 22 - Fleet Maintenance | | | | | | | | | | |
| 01-22-501020-1200 | VMO Fleet Care Tech Salaries | 14,615.83 | 14,142.63 | 473.20 | 3.24% | 43,847.49 | 40,671.08 | 3,176.41 | 7.24% | 175,390.00 |
| 01-22-501020-1210 | VMO Fleet Care Tech - OT | 1,620.66 | 99.84 | 1,520.82 | 93.84% | 4,861.98 | 99.84 | 4,762.14 | 97.95% | 19,448.00 |
| 01-22-502010-0010 | VMO Medicare Tax | 235.41 | 220.42 | 14.99 | 6.37% | 706.23 | 664.69 | 41.54 | 5.88% | 2,825.00 |
| 01-22-502010-0020 | VMO Social Security Taxes | 1,006.66 | 942.50 | 64.16 | 6.37% | 3,019.98 | 2,842.11 | 177.87 | 5.89% | 12,080.00 |
| 01-22-502020-2000 | VMO Retirement | 1,298.91 | 510.86 | 788.05 | 60.67% | 3,896.73 | 1,514.44 | 2,382.29 | 61.14% | 15,587.00 |
| 01-22-502070-0010 | VMO Unemployment Taxes | 0.00 | 29.38 | (29.38) | 0.00% | 0.00 | 88.65 | (88.65) | 0.00% | 0.00 |
| 01-22-502090-0000 | VMO Sick Pay | 0.00 | 906.38 | (906.38) | 0.00% | 0.00 | 1,624.02 | (1,624.02) | 0.00% | 0.00 |
| 01-22-502100-0000 | VMO Holiday Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 3,016.98 | (3,016.98) | 0.00% | 0.00 |
| 01-22-502110-0000 | VMO Vacation Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 47.60 | (47.60) | 0.00% | 0.00 |
| 01-22-503030-0014 | VMO Uniforms | 0.00 | 0.00 | 0.00 | 0.00% | 1,000.00 | 0.00 | 1,000.00 | 100.00% | 1,000.00 |
| 01-22-503050-0001 | VMO Fire Extinguishers | 0.00 | 0.00 | 0.00 | 0.00% | 12,000.00 | 0.00 | 12,000.00 | 100.00% | 12,000.00 |
| 01-22-503050-0002 | VMO Radio Maintenance | 0.00 | 0.00 | 0.00 | 0.00% | 9,000.00 | 0.00 | 9,000.00 | 100.00% | 22,000.00 |
| 01-22-503050-0003 | VMO Equipment Repairs - Shop Equipm... | 0.00 | 0.00 | 0.00 | 0.00% | 750.00 | 0.00 | 750.00 | 100.00% | 23,000.00 |
| 01-22-503990-0004 | VMO Contract Svc - Maint | 201,333.33 | 206,923.71 | (5,590.38) | -2.78% | 603,999.99 | 595,000.87 | 8,999.12 | 1.49% | 2,416,000.00 |
| 01-22-503990-0006 | VMO Contract Services - Towing | 2,082.50 | 4,050.00 | (1,967.50) | -94.48% | 6,247.50 | 7,650.00 | (1,402.50) | -22.45% | 25,000.00 |
| 01-22-504990-0015 | VMO Cosmetic Maintenance Exterior | 0.00 | 112.24 | (112.24) | 0.00% | 12,500.00 | 138.01 | 12,361.99 | 98.90% | 50,000.00 |
| 01-22-504990-0016 | VMO Cleaning Supplies - Vehicles | 1,199.52 | 1,689.23 | (489.71) | -40.83% | 3,598.56 | 4,777.53 | (1,178.97) | -32.76% | 14,400.00 |
| 01-22-504990-0017 | VMO Shop Supplies Misc | 0.00 | 1,333.14 | (1,333.14) | 0.00% | 0.00 | 1,333.14 | (1,333.14) | 0.00% | 5,000.00 |
| 01-22-504990-0018 | VMO Mechanic Tools/Shoes | 0.00 | 0.00 | 0.00 | 0.00% | 5,100.00 | 0.00 | 5,100.00 | 100.00% | 6,350.00 |
| 01-22-504990-0019 | VMO Small Tools & Equipment | 124.95 | 55.59 | 69.36 | 55.51% | 374.85 | 55.59 | 319.26 | 85.17% | 1,500.00 |
| 01-22-504990-0020 | VMO Decals - Fixed Route | 0.00 | 0.00 | 0.00 | 0.00% | 2,500.00 | 0.00 | 2,500.00 | 100.00% | 5,000.00 |
| 01-22-504990-0021 | VMO Repair Parts - Fixed Route | 7,812.00 | 720.17 | 7,091.83 | 90.78% | 23,436.00 | 744.95 | 22,691.05 | 96.82% | 62,496.00 |
| 01-22-509990-0004 | VMO Permits & Licenses | 41.65 | 2,813.66 | (2,772.01) | -6,655.49% | 124.95 | 2,906.27 | (2,781.32) | -2,225.95% | 500.00 |
| Total Department: 22 - Fleet Maintenance: | | 231,371.42 | 234,549.75 | (3,178.33) | -1.37% | 736,964.26 | 663,175.77 | 73,788.49 | 10.01% | 2,869,576.00 |
| Department: 31 - Facility Maintenance MSC | | | | | | | | | | |
| 01-31-503050-0010 | FAM-M Contract Svc - General | 1,000.00 | 0.00 | 1,000.00 | 100.00% | 3,000.00 | 280.00 | 2,720.00 | 90.67% | 12,000.00 |
| 01-31-504030-0100 | FAM-M Plumbing Related Expenditures | 833.00 | 0.00 | 833.00 | 100.00% | 2,499.00 | 0.00 | 2,499.00 | 100.00% | 10,000.00 |
| Total Department: 31 - Facility Maintenance MSC: | | 1,833.00 | 0.00 | 1,833.00 | 100.00% | 5,499.00 | 280.00 | 5,219.00 | 94.91% | 22,000.00 |
| Department: 32 - Facility Maintenance Leadville | | | | | | | | | | |
| 01-32-503050-0010 | FAM-L Contract Svc - General | 1,250.00 | 189.87 | 1,060.13 | 84.81% | 3,750.00 | 6,193.15 | (2,443.15) | -65.15% | 15,000.00 |
| 01-32-503060-0600 | FAM-L Contract Services - A/C | 1,499.40 | 0.00 | 1,499.40 | 100.00% | 4,498.20 | 0.00 | 4,498.20 | 100.00% | 18,000.00 |

My Monthly Budget Report

For Fiscal: FY25 Period Ending: 03/31/2025

| | | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|---|--|------------------|-------------------|----------------------------------|-------------------|------------------|------------------|----------------------------------|-------------------|-------------------|
| 01-32-504990-0031 | FAM-L Cleaning Supplies - Leadville | 83.30 | 0.00 | 83.30 | 100.00% | 249.90 | 0.00 | 249.90 | 100.00% | 1,000.00 |
| 01-32-505020-0001 | FAM-L Utilities - Leadville | 559.77 | 0.00 | 559.77 | 100.00% | 1,679.31 | 82.60 | 1,596.71 | 95.08% | 6,720.00 |
| Total Department: 32 - Facility Maintenance Leadville: | | 3,392.47 | 189.87 | 3,202.60 | 94.40% | 10,177.41 | 6,275.75 | 3,901.66 | 38.34% | 40,720.00 |
| Department: 33 - Facility Maintenance Avon | | | | | | | | | | |
| 01-33-503050-0010 | FAM-A Contract Svc - General | 11,846.25 | 22,497.00 | (10,650.75) | -89.91% | 35,538.75 | 22,497.00 | 13,041.75 | 36.70% | 142,212.00 |
| 01-33-504030-0200 | FAM-A Electrical Related Expenditures | 416.50 | 0.00 | 416.50 | 100.00% | 1,249.50 | 0.00 | 1,249.50 | 100.00% | 5,000.00 |
| 01-33-512060-0000 | FAM-A Leases and Rentals-Oper Yards or.. | 9,768.09 | 9,816.00 | (47.91) | -0.49% | 29,304.27 | 29,448.00 | (143.73) | -0.49% | 117,264.00 |
| Total Department: 33 - Facility Maintenance Avon: | | 22,030.84 | 32,313.00 | (10,282.16) | -46.67% | 66,092.52 | 51,945.00 | 14,147.52 | 21.41% | 264,476.00 |
| Department: 41 - Facility Maintenance Stops | | | | | | | | | | |
| 01-41-501020-0500 | MPS Admin Salaries | 6,900.00 | 0.00 | 6,900.00 | 100.00% | 20,700.00 | 0.00 | 20,700.00 | 100.00% | 82,800.00 |
| 01-41-502010-0010 | MPS Medicare Tax | 100.04 | 0.00 | 100.04 | 100.00% | 300.12 | 0.00 | 300.12 | 100.00% | 1,201.00 |
| 01-41-502010-0020 | Social Security Taxes | 427.66 | 0.00 | 427.66 | 100.00% | 1,282.98 | 0.00 | 1,282.98 | 100.00% | 5,134.00 |
| 01-41-502020-2000 | MPS Retirement | 551.77 | 0.00 | 551.77 | 100.00% | 1,655.31 | 0.00 | 1,655.31 | 100.00% | 6,624.00 |
| 01-41-503050-0010 | MPS Contract Svc - General | 9,776.58 | (4,431.50) | 14,208.08 | 145.33% | 29,329.74 | 34,960.50 | (5,630.76) | -19.20% | 117,319.00 |
| 01-41-503060-0250 | MPS Equipment Rental | 1,250.00 | 0.00 | 1,250.00 | 100.00% | 3,750.00 | 0.00 | 3,750.00 | 100.00% | 5,000.00 |
| 01-41-504010-1000 | MPS Supplies & Materials | 416.50 | 0.00 | 416.50 | 100.00% | 1,249.50 | (1,606.40) | 2,855.90 | 228.56% | 5,000.00 |
| 01-41-504010-2001 | MPS Fuel - Unleaded | 999.60 | 0.00 | 999.60 | 100.00% | 2,998.80 | 0.00 | 2,998.80 | 100.00% | 12,000.00 |
| 01-41-504990-0029 | MPS Bus Stop Supplies | 2,915.50 | 153.00 | 2,762.50 | 94.75% | 8,746.50 | 1,044.55 | 7,701.95 | 88.06% | 35,000.00 |
| 01-41-505020-0001 | MPS Utilites - Shelters | 166.60 | 0.00 | 166.60 | 100.00% | 499.80 | 0.00 | 499.80 | 100.00% | 2,000.00 |
| Total Department: 41 - Facility Maintenance Stops: | | 23,504.25 | (4,278.50) | 27,782.75 | 118.20% | 70,512.75 | 34,398.65 | 36,114.10 | 51.22% | 272,078.00 |
| Department: 50 - General & Administration | | | | | | | | | | |
| 01-50-501020-0500 | ADMIN Admin Salaries | 85,094.61 | 80,121.67 | 4,972.94 | 5.84% | 255,283.83 | 231,912.48 | 23,371.35 | 9.16% | 1,021,544.00 |
| 01-50-501020-1610 | ADMIN Salaries - OT | 0.00 | 62.62 | (62.62) | 0.00% | 0.00 | 334.55 | (334.55) | 0.00% | 0.00 |
| 01-50-502010-0010 | ADMIN Medicare Tax | 1,234.33 | 1,315.08 | (80.75) | -6.54% | 3,702.99 | 3,916.26 | (213.27) | -5.76% | 14,812.00 |
| 01-50-502010-0020 | ADMIN Social Security Taxes | 5,278.00 | 5,623.18 | (345.18) | -6.54% | 15,834.00 | 16,745.20 | (911.20) | -5.75% | 63,336.00 |
| 01-50-502020-2000 | ADMIN Retirement | 6,810.33 | 8,155.40 | (1,345.07) | -19.75% | 20,430.99 | 24,442.37 | (4,011.38) | -19.63% | 81,724.00 |
| 01-50-502070-0010 | ADMIN Unemployment Taxes | 0.00 | 49.78 | (49.78) | 0.00% | 0.00 | 295.99 | (295.99) | 0.00% | 0.00 |
| 01-50-502090-0000 | ADMIN Sick Pay | 0.00 | 854.13 | (854.13) | 0.00% | 0.00 | 2,414.10 | (2,414.10) | 0.00% | 0.00 |
| 01-50-502100-0000 | ADMIN Holiday Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 10,860.13 | (10,860.13) | 0.00% | 0.00 |
| 01-50-502110-0000 | ADMIN Vacation Pay | 0.00 | 5,755.27 | (5,755.27) | 0.00% | 0.00 | 11,846.55 | (11,846.55) | 0.00% | 0.00 |
| 01-50-502999-9999 | ADMIN Benefit Expense | 0.00 | 600.00 | (600.00) | 0.00% | 0.00 | 2,400.00 | (2,400.00) | 0.00% | 0.00 |
| 01-50-503020-0000 | ADMIN Public Notices | 41.66 | 0.00 | 41.66 | 100.00% | 124.98 | 52.16 | 72.82 | 58.27% | 500.00 |
| 01-50-503030-0001 | ADMIN Benefit Management Expenses | 4,081.70 | 1,751.50 | 2,330.20 | 57.09% | 12,245.10 | 4,662.50 | 7,582.60 | 61.92% | 49,000.00 |
| 01-50-503030-0002 | ADMIN Legal Svcs - Labor Counsel | 1,209.93 | 5,896.50 | (4,686.57) | -387.34% | 3,629.79 | 8,676.50 | (5,046.71) | -139.04% | 14,525.00 |
| 01-50-503030-0005 | ADMIN Legal Svcs - General | 9,662.80 | 3,329.00 | 6,333.80 | 65.55% | 28,988.40 | 12,090.00 | 16,898.40 | 58.29% | 116,000.00 |
| 01-50-503030-0006 | ADMIN Legal Svcs - Special | 937.50 | 0.00 | 937.50 | 100.00% | 2,812.50 | 0.00 | 2,812.50 | 100.00% | 11,250.00 |
| 01-50-503030-3250 | ADMIN Consulting | 5,200.00 | 0.00 | 5,200.00 | 100.00% | 15,600.00 | 14,523.82 | 1,076.18 | 6.90% | 31,000.00 |
| 01-50-503030-3290 | ADMIN Organizational Services | 1,648.00 | 1,585.42 | 62.58 | 3.80% | 4,944.00 | 3,131.09 | 1,812.91 | 36.67% | 19,776.00 |
| 01-50-503990-0003 | ADMIN Printing Expense | 91.63 | 0.00 | 91.63 | 100.00% | 274.89 | 0.00 | 274.89 | 100.00% | 1,100.00 |
| 01-50-504990-0001 | ADMIN Office Supplies - General | 2,865.52 | 842.79 | 2,022.73 | 70.59% | 8,596.56 | 1,620.42 | 6,976.14 | 81.15% | 34,400.00 |
| 01-50-504990-0002 | ADMIN Office Supplies - Postage | 129.03 | 0.00 | 129.03 | 100.00% | 387.09 | 346.39 | 40.70 | 10.51% | 1,549.00 |

My Monthly Budget Report

For Fiscal: FY25 Period Ending: 03/31/2025

| | | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|---|--|-------------------|-------------------|----------------------------------|-------------------|---------------------|-------------------|----------------------------------|-------------------|---------------------|
| 01-50-504990-0003 | ADMIN Office Supplies - Copy Machine | 608.09 | 1,513.09 | (905.00) | -148.83% | 1,824.27 | 1,513.09 | 311.18 | 17.06% | 7,300.00 |
| 01-50-508010-0000 | ADMIN Purchased Transportation Servic... | 140,000.00 | 136,073.81 | 3,926.19 | 2.80% | 420,000.00 | 403,537.41 | 16,462.59 | 3.92% | 1,680,000.00 |
| 01-50-509010-0000 | ADMIN Memberships & Subscriptions | 0.00 | 647.00 | (647.00) | 0.00% | 33,825.00 | 9,183.50 | 24,641.50 | 72.85% | 54,065.00 |
| 01-50-509020-0000 | ADMIN Travel - Meetings/Seminars | 4,150.00 | 1,137.18 | 3,012.82 | 72.60% | 4,450.00 | 3,023.45 | 1,426.55 | 32.06% | 14,800.00 |
| 01-50-509020-0001 | ADMIN Training/Workshop | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 7,200.00 |
| 01-50-509020-0002 | ADMIN Board Meeting Expense | 1,037.08 | 2,694.72 | (1,657.64) | -159.84% | 3,111.24 | 4,886.37 | (1,775.13) | -57.06% | 12,450.00 |
| 01-50-509020-0004 | ADMIN Employee Development Program | 1,375.00 | 0.00 | 1,375.00 | 100.00% | 6,125.00 | 2,750.00 | 3,375.00 | 55.10% | 19,000.00 |
| 01-50-509020-1000 | ADMIN Employee Event Expenses | 1,000.00 | 87.02 | 912.98 | 91.30% | 2,000.00 | 2,974.01 | (974.01) | -48.70% | 27,750.00 |
| 01-50-509020-1001 | ADMIN Employee Wellness Plan Expense | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | (65.00) | 65.00 | 0.00% | 36,000.00 |
| 01-50-509080-0000 | ADMIN Recruiting Employees | 3,456.66 | 2,055.91 | 1,400.75 | 40.52% | 10,369.98 | 6,480.78 | 3,889.20 | 37.50% | 41,480.00 |
| 01-50-509080-0100 | ADMIN Employee Recognition | 2,400.00 | 995.93 | 1,404.07 | 58.50% | 3,200.00 | 136.31 | 3,063.69 | 95.74% | 203,500.00 |
| 01-50-509990-0002 | ADMIN Miscellaneous Expense | 116.62 | 142.29 | (25.67) | -22.01% | 349.86 | (2,363.84) | 2,713.70 | 775.65% | 1,400.00 |
| 01-50-512120-0000 | ADMIN Leases and Rentals - Other Gene... | 83,335.08 | 66,750.67 | 16,584.41 | 19.90% | 250,005.24 | 200,262.01 | 49,743.23 | 19.90% | 1,000,021.00 |
| Total Department: 50 - General & Administration: | | 361,763.57 | 328,039.96 | 33,723.61 | 9.32% | 1,108,115.71 | 982,588.60 | 125,527.11 | 11.33% | 4,565,482.00 |
| Department: 51 - Finance | | | | | | | | | | |
| 01-51-501020-0500 | ACCT-RM Admin Salaries | 21,316.30 | 6,632.96 | 14,683.34 | 68.88% | 63,948.90 | 19,413.68 | 44,535.22 | 69.64% | 255,898.00 |
| 01-51-502010-0010 | ACCT-RM Medicare Tax | 309.12 | 100.29 | 208.83 | 67.56% | 927.36 | 363.83 | 563.53 | 60.77% | 3,711.00 |
| 01-51-502010-0020 | ACCT-RM Social Security Taxes | 1,321.63 | 428.80 | 892.83 | 67.56% | 3,964.89 | 1,555.66 | 2,409.23 | 60.76% | 15,866.00 |
| 01-51-502020-2000 | ACCT-RM Retirement | 1,705.31 | 683.15 | 1,022.16 | 59.94% | 5,115.93 | 2,216.73 | 2,899.20 | 56.67% | 20,472.00 |
| 01-51-502070-0010 | ACCT-RM Unemployment Taxes | 1,832.60 | 13.15 | 1,819.45 | 99.28% | 5,497.80 | 47.74 | 5,450.06 | 99.13% | 22,000.00 |
| 01-51-502090-0000 | ACCT RM - Sick Pay | 0.00 | 198.33 | (198.33) | 0.00% | 0.00 | 798.48 | (798.48) | 0.00% | 0.00 |
| 01-51-502100-0000 | ACCT RM - Holiday Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 1,361.94 | (1,361.94) | 0.00% | 0.00 |
| 01-51-502110-0000 | ACCT RM - Vacation Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 3,008.70 | (3,008.70) | 0.00% | 0.00 |
| 01-51-503020-0000 | ACCT-RM Public Notices | 41.65 | 0.00 | 41.65 | 100.00% | 124.95 | 0.00 | 124.95 | 100.00% | 500.00 |
| 01-51-503030-0009 | ACCT-RM Contracted Services | 7,500.00 | 10,894.46 | (3,394.46) | -45.26% | 29,500.00 | 55,087.44 | (25,587.44) | -86.74% | 30,000.00 |
| 01-51-503030-0015 | ACCT-RM Audit Services | 10,000.00 | 3,444.00 | 6,556.00 | 65.56% | 20,000.00 | 3,444.00 | 16,556.00 | 82.78% | 30,500.00 |
| 01-51-503030-3250 | ACCT-RM Consulting | 3,750.00 | 0.00 | 3,750.00 | 100.00% | 11,250.00 | 18,097.50 | (6,847.50) | -60.87% | 45,000.00 |
| 01-51-506030-0000 | ACCT-RM Insurance - General & Auto Li... | 32,950.25 | 31,475.09 | 1,475.16 | 4.48% | 98,850.75 | 94,257.25 | 4,593.50 | 4.65% | 395,403.00 |
| 01-51-506040-0000 | ACCT-RM Insurance - Losses | 4,165.00 | 0.00 | 4,165.00 | 100.00% | 12,495.00 | 0.00 | 12,495.00 | 100.00% | 50,000.00 |
| 01-51-506040-1000 | ACCT-RM Insurance Premium - WC | 19,325.26 | 18,754.00 | 571.26 | 2.96% | 57,975.78 | 56,262.00 | 1,713.78 | 2.96% | 231,996.00 |
| 01-51-506080-0000 | ACCT-RM Insurance - Admin | 119,482.18 | 116,146.20 | 3,335.98 | 2.79% | 358,446.54 | 378,015.53 | (19,568.99) | -5.46% | 1,434,360.00 |
| 01-51-509010-0000 | ACCT-RM Memberships & Subscriptions | 3,269.16 | 0.00 | 3,269.16 | 100.00% | 9,807.48 | 0.00 | 9,807.48 | 100.00% | 39,230.00 |
| 01-51-509020-0000 | ACCT-RM Travel - Meetings/Seminars | 166.43 | 0.00 | 166.43 | 100.00% | 499.29 | 0.00 | 499.29 | 100.00% | 1,998.00 |
| 01-51-509020-0002 | ACCT RM - Mileage Reimbursement | 0.00 | 247.15 | (247.15) | 0.00% | 0.00 | 247.15 | (247.15) | 0.00% | 0.00 |
| 01-51-509080-1000 | ACCT RM - Bank Adjustments/Fees | 0.00 | 157.99 | (157.99) | 0.00% | 0.00 | 541.80 | (541.80) | 0.00% | 0.00 |
| Total Department: 51 - Finance: | | 227,134.89 | 189,175.57 | 37,959.32 | 16.71% | 678,404.67 | 634,719.43 | 43,685.24 | 6.44% | 2,576,934.00 |
| Department: 52 - IT | | | | | | | | | | |
| 01-52-501020-0500 | IT Admin Salaries | 26,688.40 | 25,492.24 | 1,196.16 | 4.48% | 80,065.20 | 71,544.84 | 8,520.36 | 10.64% | 320,389.00 |
| 01-52-501020-1610 | IT - Salaries OT | 0.00 | 779.67 | (779.67) | 0.00% | 0.00 | 2,559.39 | (2,559.39) | 0.00% | 0.00 |
| 01-52-502010-0010 | IT Medicare Tax | 387.01 | 407.40 | (20.39) | -5.27% | 1,161.03 | 1,224.63 | (63.60) | -5.48% | 4,646.00 |
| 01-52-502010-0020 | IT Social Security Taxes | 1,654.67 | 1,742.07 | (87.40) | -5.28% | 4,964.01 | 5,236.57 | (272.56) | -5.49% | 19,864.00 |

My Monthly Budget Report

For Fiscal: FY25 Period Ending: 03/31/2025

| | | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|--|------------------------------------|-------------------|------------------|----------------------------------|-------------------|-------------------|-------------------|----------------------------------|-------------------|-------------------|
| 01-52-502020-2000 | IT Retirement | 2,135.06 | 2,401.30 | (266.24) | -12.47% | 6,405.18 | 7,210.45 | (805.27) | -12.57% | 25,631.00 |
| 01-52-502070-0010 | IT Unemployment Taxes | 0.00 | 23.65 | (23.65) | 0.00% | 0.00 | 123.35 | (123.35) | 0.00% | 0.00 |
| 01-52-502090-0000 | IT Sick Pay | 0.00 | 616.43 | (616.43) | 0.00% | 0.00 | 1,776.53 | (1,776.53) | 0.00% | 0.00 |
| 01-52-502100-0000 | IT Holiday Pay | 0.00 | 334.38 | (334.38) | 0.00% | 0.00 | 3,838.53 | (3,838.53) | 0.00% | 0.00 |
| 01-52-502110-0000 | IT Vacation Pay | 0.00 | 29.81 | (29.81) | 0.00% | 0.00 | 2,121.69 | (2,121.69) | 0.00% | 0.00 |
| 01-52-503020-0006 | IT Communications | 26,500.00 | 1,153.57 | 25,346.43 | 95.65% | 35,500.00 | 7,836.11 | 27,663.89 | 77.93% | 83,000.00 |
| 01-52-503030-0009 | IT Contracted Services | 25,000.00 | 7,585.47 | 17,414.53 | 69.66% | 48,000.00 | 28,342.07 | 19,657.93 | 40.95% | 167,500.00 |
| 01-52-503030-0011 | IT Computer/Networks Software Agmt | 4,416.66 | 49,378.95 | (44,962.29) | -1,018.02% | 13,249.98 | 101,233.61 | (87,983.63) | -664.03% | 53,000.00 |
| 01-52-503030-3250 | IT Consulting | 3,000.00 | 0.00 | 3,000.00 | 100.00% | 3,000.00 | 0.00 | 3,000.00 | 100.00% | 12,000.00 |
| 01-52-503050-0000 | IT Office Equipment Maintenance | 166.60 | 497.48 | (330.88) | -198.61% | 499.80 | 792.85 | (293.05) | -58.63% | 2,000.00 |
| 01-52-504990-0010 | IT Computer Supplies | 6,000.00 | 266.70 | 5,733.30 | 95.56% | 9,000.00 | 447.05 | 8,552.95 | 95.03% | 28,000.00 |
| 01-52-506080-0000 | IT - Cyber Insurance | 1,259.75 | 1,095.40 | 164.35 | 13.05% | 3,779.25 | 3,286.22 | 493.03 | 13.05% | 15,117.00 |
| 01-52-509020-0000 | IT Travel - Meetings/Seminars | 49.98 | 0.00 | 49.98 | 100.00% | 149.94 | 0.00 | 149.94 | 100.00% | 600.00 |
| 01-52-509020-0001 | IT Training/Workshop | 200.00 | 0.00 | 200.00 | 100.00% | 200.00 | 0.00 | 200.00 | 100.00% | 11,300.00 |
| Total Department: 52 - IT: | | 97,458.13 | 91,804.52 | 5,653.61 | 5.80% | 205,974.39 | 237,573.89 | (31,599.50) | -15.34% | 743,047.00 |
| Department: 53 - Planning | | | | | | | | | | |
| 01-53-501020-0500 | PL Admin Salaries | 16,559.79 | 16,401.62 | 158.17 | 0.96% | 49,679.37 | 33,984.53 | 15,694.84 | 31.59% | 198,797.00 |
| 01-53-502010-0010 | PL Medicare Tax | 240.15 | 242.41 | (2.26) | -0.94% | 720.45 | 528.99 | 191.46 | 26.58% | 2,883.00 |
| 01-53-502010-0020 | PL Social Security Taxes | 1,026.67 | 1,036.58 | (9.91) | -0.97% | 3,080.01 | 2,261.97 | 818.04 | 26.56% | 12,325.00 |
| 01-53-502020-2000 | PL Retirement | 1,324.80 | 1,137.16 | 187.64 | 14.16% | 3,974.40 | 2,158.87 | 1,815.53 | 45.68% | 15,904.00 |
| 01-53-502070-0010 | PL Unemployment Taxes | 0.00 | 18.38 | (18.38) | 0.00% | 0.00 | 57.83 | (57.83) | 0.00% | 0.00 |
| 01-53-502100-0000 | PL Holiday Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 1,238.12 | (1,238.12) | 0.00% | 0.00 |
| 01-53-502110-0000 | PL Vacation Pay | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 908.60 | (908.60) | 0.00% | 0.00 |
| 01-53-503030-3250 | PL Consulting | 82,500.00 | 38,074.42 | 44,425.58 | 53.85% | 247,500.00 | 129,638.87 | 117,861.13 | 47.62% | 625,000.00 |
| 01-53-509020-0000 | PL Travel - Meetings/Seminars | 83.21 | 0.00 | 83.21 | 100.00% | 249.63 | 0.00 | 249.63 | 100.00% | 999.00 |
| 01-53-509020-0001 | PL Training/Workshop | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 5,000.00 |
| Total Department: 53 - Planning: | | 101,734.62 | 56,910.57 | 44,824.05 | 44.06% | 305,203.86 | 170,777.78 | 134,426.08 | 44.04% | 860,908.00 |
| Department: 54 - Marketing & Customer Service | | | | | | | | | | |
| 01-54-501020-0500 | MCS Admin Salaries | 25,371.01 | 22,867.59 | 2,503.42 | 9.87% | 76,113.03 | 63,062.41 | 13,050.62 | 17.15% | 304,574.00 |
| 01-54-501020-1610 | MCS Salaries - OT | 0.00 | 317.48 | (317.48) | 0.00% | 0.00 | 591.63 | (591.63) | 0.00% | 0.00 |
| 01-54-502010-0010 | MCS Medicare Tax | 367.85 | 392.68 | (24.83) | -6.75% | 1,103.55 | 1,072.40 | 31.15 | 2.82% | 4,416.00 |
| 01-54-502010-0020 | MCS Social Security Taxes | 1,573.03 | 1,679.03 | (106.00) | -6.74% | 4,719.09 | 4,585.38 | 133.71 | 2.83% | 18,884.00 |
| 01-54-502020-2000 | MCS Retirement | 2,029.68 | 2,194.77 | (165.09) | -8.13% | 6,089.04 | 5,906.62 | 182.42 | 3.00% | 24,366.00 |
| 01-54-502070-0010 | MCS Unemployment Taxes | 0.00 | 43.30 | (43.30) | 0.00% | 0.00 | 133.23 | (133.23) | 0.00% | 0.00 |
| 01-54-502090-0000 | MCS Sick Pay | 0.00 | 707.02 | (707.02) | 0.00% | 0.00 | 1,942.23 | (1,942.23) | 0.00% | 0.00 |
| 01-54-502100-0000 | MCS Holiday Pay | 0.00 | 168.06 | (168.06) | 0.00% | 0.00 | 3,979.48 | (3,979.48) | 0.00% | 0.00 |
| 01-54-502110-0000 | MCS Vacation Pay | 0.00 | 2,570.54 | (2,570.54) | 0.00% | 0.00 | 2,726.98 | (2,726.98) | 0.00% | 0.00 |
| 01-54-503030-3240 | MCS Contracted Services | 20,000.00 | 1,787.54 | 18,212.46 | 91.06% | 26,575.00 | 5,398.42 | 21,176.58 | 79.69% | 50,100.00 |
| 01-54-503030-3260 | MCS Advertising | 8,159.50 | 391.00 | 7,768.50 | 95.21% | 12,051.50 | 2,633.38 | 9,418.12 | 78.15% | 41,248.00 |
| 01-54-503030-3270 | MCS Events Expenses | 0.00 | 1,365.05 | (1,365.05) | 0.00% | 800.00 | 1,443.70 | (643.70) | -80.46% | 6,000.00 |
| 01-54-503990-0003 | MCS Printing Expense | 1,425.00 | 2,147.74 | (722.74) | -50.72% | 3,550.00 | 2,147.74 | 1,402.26 | 39.50% | 39,350.00 |

My Monthly Budget Report

For Fiscal: FY25 Period Ending: 03/31/2025

| | | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|---|---|---------------------|---------------------|----------------------------------|-------------------|---------------------|---------------------|----------------------------------|-------------------|-----------------------|
| 01-54-504990-0002 | MCS Office Supplies - Postage | 200.00 | 1,281.13 | (1,081.13) | -540.57% | 600.00 | 1,691.59 | (1,091.59) | -181.93% | 16,400.00 |
| 01-54-509010-0000 | MCS Memberships & Subscriptions | 104.95 | 359.00 | (254.05) | -242.07% | 314.85 | 597.00 | (282.15) | -89.61% | 1,260.00 |
| 01-54-509020-0000 | MCS Travel - Meetings/Seminars | 0.00 | 0.00 | 0.00 | 0.00% | 3,000.00 | 1,810.79 | 1,189.21 | 39.64% | 5,000.00 |
| 01-54-509020-0001 | Training Workshop | 183.26 | 0.00 | 183.26 | 100.00% | 549.78 | 712.25 | (162.47) | -29.55% | 2,200.00 |
| Total Department: 54 - Marketing & Customer Service: | | 59,414.28 | 38,271.93 | 21,142.35 | 35.58% | 135,465.84 | 100,435.23 | 35,030.61 | 25.86% | 513,798.00 |
| Total Expense: | | 1,950,514.66 | 1,798,118.05 | 152,396.61 | 7.81% | 7,587,132.92 | 7,212,181.92 | 374,951.00 | 4.94% | 25,344,766.00 |
| Total Revenues | | 3,202,899.66 | 3,475,693.74 | 272,794.08 | 8.52% | 9,214,698.98 | 9,600,114.24 | 385,415.26 | 4.18% | 25,943,216.00 |
| Total Fund: 01 - General Fund: | | 1,252,385.00 | 1,677,575.69 | 425,190.69 | | 1,627,566.06 | 2,387,932.32 | 760,366.26 | | 598,450.00 |
| Fund: 02 - Capital Fund | | | | | | | | | | |
| Revenue | | | | | | | | | | |
| Department: 00 - Assets | | | | | | | | | | |
| 02-00-408020-0100 | Transfer from General Fund | 0.00 | 0.00 | 0.00 | 0.00% | 1,500,000.00 | 1,500,000.00 | 0.00 | 0.00% | 1,500,000.00 |
| Total Department: 00 - Assets: | | 0.00 | 0.00 | 0.00 | 0.00% | 1,500,000.00 | 1,500,000.00 | 0.00 | 0.00% | 1,500,000.00 |
| Department: 60 - Vehicles | | | | | | | | | | |
| 02-60-413990-2036 | FTA 5339 Capital revenue | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 494,000.00 |
| Total Department: 60 - Vehicles: | | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 494,000.00 |
| Total Revenue: | | 0.00 | 0.00 | 0.00 | 0.00% | 1,500,000.00 | 1,500,000.00 | 0.00 | 0.00% | 1,994,000.00 |
| Expense | | | | | | | | | | |
| Department: 60 - Vehicles | | | | | | | | | | |
| 02-60-522000-0000 | Capital Outlay - Revenue Vehicles | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 5,658,605.00 |
| 02-60-522000-0001 | Capital Outlay - Service Vehicles | 50,000.00 | 73,245.40 | (23,245.40) | -46.49% | 150,000.00 | 121,815.79 | 28,184.21 | 18.79% | 150,000.00 |
| 02-60-522000-0002 | Capital Outlay - Refurbished Revenue V... | 450,000.00 | 0.00 | 450,000.00 | 100.00% | 1,350,000.00 | 0.00 | 1,350,000.00 | 100.00% | 1,350,000.00 |
| Total Department: 60 - Vehicles: | | 500,000.00 | 73,245.40 | 426,754.60 | 85.35% | 1,500,000.00 | 121,815.79 | 1,378,184.21 | 91.88% | 7,158,605.00 |
| Department: 62 - Equipment | | | | | | | | | | |
| 02-62-522000-0009 | Capital Outlay - Communication/Inform... | 11,245.50 | 0.00 | 11,245.50 | 100.00% | 33,736.50 | 0.00 | 33,736.50 | 100.00% | 135,000.00 |
| 02-62-522000-0010 | Capital Outlay- Other Capital Investment | 1,666.00 | 0.00 | 1,666.00 | 100.00% | 4,998.00 | 18,927.46 | (13,929.46) | -278.70% | 20,000.00 |
| Total Department: 62 - Equipment: | | 12,911.50 | 0.00 | 12,911.50 | 100.00% | 38,734.50 | 18,927.46 | 19,807.04 | 51.14% | 155,000.00 |
| Total Expense: | | 512,911.50 | 73,245.40 | 439,666.10 | 85.72% | 1,538,734.50 | 140,743.25 | 1,397,991.25 | 90.85% | 7,313,605.00 |
| Total Revenues | | 0.00 | 0.00 | 0.00 | 0.00% | 1,500,000.00 | 1,500,000.00 | 0.00 | 0.00% | 1,994,000.00 |
| Total Fund: 02 - Capital Fund: | | (512,911.50) | (73,245.40) | 439,666.10 | | (38,734.50) | 1,359,256.75 | 1,397,991.25 | | (5,319,605.00) |
| Fund: 03 - Air Fund | | | | | | | | | | |
| Revenue | | | | | | | | | | |
| Department: 70 - Airport Transfers | | | | | | | | | | |
| 03-70-408020-0100 | Transfer From General Fund | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200,000.00 |
| Total Department: 70 - Airport Transfers: | | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200,000.00 |
| Total Revenue: | | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200,000.00 |

My Monthly Budget Report

For Fiscal: FY25 Period Ending: 03/31/2025

| | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|--|-----------------|-----------------|----------------------------------|-------------------|-------------------|-------------------|----------------------------------|-------------------|---------------------|
| Expense | | | | | | | | | |
| Department: 70 - Airport Transfers | | | | | | | | | |
| 03-70-508010-0000 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200,000.00 |
| Total Department: 70 - Airport Transfers: | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200,000.00 |
| Total Expense: | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200,000.00 |
| Total Revenues | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 | 0.00 | 0.00% | 1,200,000.00 |
| Total Fund: 03 - Air Fund: | 0.00 | 0.00 | 0.00 | | 0.00 | 0.00 | 0.00 | | 0.00 |
| Fund: 04 - Housing Fund | | | | | | | | | |
| Revenue | | | | | | | | | |
| Department: 00 - Assets | | | | | | | | | |
| 04-00-408020-0100 | 0.00 | 0.00 | 0.00 | 0.00% | 320,000.00 | 320,000.00 | 0.00 | 0.00% | 320,000.00 |
| Total Department: 00 - Assets: | 0.00 | 0.00 | 0.00 | 0.00% | 320,000.00 | 320,000.00 | 0.00 | 0.00% | 320,000.00 |
| Department: 10 - Admin of Vehicle Operations | | | | | | | | | |
| 04-10-407990-2000 | 0.00 | 412.96 | 412.96 | 0.00% | 0.00 | 412.96 | 412.96 | 0.00% | 0.00 |
| Total Department: 10 - Admin of Vehicle Operations: | 0.00 | 412.96 | 412.96 | 0.00% | 0.00 | 412.96 | 412.96 | 0.00% | 0.00 |
| Department: 80 - Admin of Housing Programs | | | | | | | | | |
| 04-80-407990-2000 | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 7,571.27 | 7,571.27 | 0.00% | 0.00 |
| Total Department: 80 - Admin of Housing Programs: | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 7,571.27 | 7,571.27 | 0.00% | 0.00 |
| Department: 81 - Quail Run 1 | | | | | | | | | |
| 04-81-407990-2000 | 4,373.16 | 7,424.86 | 3,051.70 | 69.78% | 13,119.48 | 16,511.50 | 3,392.02 | 25.85% | 52,499.00 |
| Total Department: 81 - Quail Run 1: | 4,373.16 | 7,424.86 | 3,051.70 | 69.78% | 13,119.48 | 16,511.50 | 3,392.02 | 25.85% | 52,499.00 |
| Department: 91 - Housing Ops LCV | | | | | | | | | |
| 04-91-407990-2000 | 5,685.72 | 5,720.00 | 34.28 | 0.60% | 17,057.16 | 16,637.42 | (419.74) | -2.46% | 68,256.00 |
| Total Department: 91 - Housing Ops LCV: | 5,685.72 | 5,720.00 | 34.28 | 0.60% | 17,057.16 | 16,637.42 | (419.74) | -2.46% | 68,256.00 |
| Department: 92 - Housing Ops Gypsum Apt | | | | | | | | | |
| 04-92-407990-2000 | 1,439.42 | 1,559.80 | 120.38 | 8.36% | 4,318.26 | 2,437.23 | (1,881.03) | -43.56% | 17,280.00 |
| Total Department: 92 - Housing Ops Gypsum Apt: | 1,439.42 | 1,559.80 | 120.38 | 8.36% | 4,318.26 | 2,437.23 | (1,881.03) | -43.56% | 17,280.00 |
| Department: 93 - Housing Ops All Other Locations | | | | | | | | | |
| 04-93-407990-2000 | 2,878.84 | 5,394.84 | 2,516.00 | 87.40% | 8,636.52 | 11,794.84 | 3,158.32 | 36.57% | 34,560.00 |
| Total Department: 93 - Housing Ops All Other Locations: | 2,878.84 | 5,394.84 | 2,516.00 | 87.40% | 8,636.52 | 11,794.84 | 3,158.32 | 36.57% | 34,560.00 |
| Department: 94 - Broadway | | | | | | | | | |
| 04-94-407990-2000 | 2,339.06 | 1,680.00 | (659.06) | -28.18% | 7,017.18 | 6,040.00 | (977.18) | -13.93% | 28,080.00 |
| Total Department: 94 - Broadway: | 2,339.06 | 1,680.00 | (659.06) | -28.18% | 7,017.18 | 6,040.00 | (977.18) | -13.93% | 28,080.00 |
| Department: 95 - Miller Road | | | | | | | | | |
| 04-95-407990-2000 | 4,318.27 | 5,700.00 | 1,381.73 | 32.00% | 12,954.81 | 15,054.00 | 2,099.19 | 16.20% | 51,840.00 |
| Total Department: 95 - Miller Road: | 4,318.27 | 5,700.00 | 1,381.73 | 32.00% | 12,954.81 | 15,054.00 | 2,099.19 | 16.20% | 51,840.00 |

My Monthly Budget Report

For Fiscal: FY25 Period Ending: 03/31/2025

| | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget | |
|--|----------------------------------|------------------|----------------------------------|-------------------|-----------------|-------------------|----------------------------------|--------------------|-----------------|-------------------|
| Department: 96 - Eby Creek | | | | | | | | | | |
| 04-96-407990-2000 | Rent-leased properties-eby creek | 4,318.27 | 7,945.78 | 3,627.51 | 84.00% | 12,954.81 | 17,276.51 | 4,321.70 | 33.36% | 51,840.00 |
| Total Department: 96 - Eby Creek: | | 4,318.27 | 7,945.78 | 3,627.51 | 84.00% | 12,954.81 | 17,276.51 | 4,321.70 | 33.36% | 51,840.00 |
| Department: 97 - Housing Operations The Pike | | | | | | | | | | |
| 04-97-407990-2000 | Rent Leased Properties The Pike | 4,398.24 | 5,760.49 | 1,362.25 | 30.97% | 13,194.72 | 15,395.62 | 2,200.90 | 16.68% | 52,800.00 |
| Total Department: 97 - Housing Operations The Pike: | | 4,398.24 | 5,760.49 | 1,362.25 | 30.97% | 13,194.72 | 15,395.62 | 2,200.90 | 16.68% | 52,800.00 |
| Total Revenue: | | 29,750.98 | 41,598.73 | 11,847.75 | 39.82% | 409,252.94 | 429,131.35 | 19,878.41 | 4.86% | 677,155.00 |
| Expense | | | | | | | | | | |
| Department: 80 - Admin of Housing Programs | | | | | | | | | | |
| 04-80-503030-3250 | Housing Project _ Consulting Fee | 10,000.00 | 0.00 | 10,000.00 | 100.00% | 20,000.00 | 0.00 | 20,000.00 | 100.00% | 40,000.00 |
| 04-80-503050-0010 | Contract Services General | 916.30 | 0.00 | 916.30 | 100.00% | 2,748.90 | 640.00 | 2,108.90 | 76.72% | 11,000.00 |
| 04-80-505020-0001 | WIFI And Utilites | 2,915.50 | 2,059.05 | 856.45 | 29.38% | 8,746.50 | 3,870.15 | 4,876.35 | 55.75% | 35,000.00 |
| Total Department: 80 - Admin of Housing Programs: | | 13,831.80 | 2,059.05 | 11,772.75 | 85.11% | 31,495.40 | 4,510.15 | 26,985.25 | 85.68% | 86,000.00 |
| Department: 81 - Quail Run 1 | | | | | | | | | | |
| 04-81-504990-0011 | Materials & Supplies | 833.00 | 975.00 | (142.00) | -17.05% | 2,499.00 | 5,790.59 | (3,291.59) | -131.72% | 10,000.00 |
| 04-81-510125-0000 | HOA Dues | 599.76 | 720.00 | (120.24) | -20.05% | 1,799.28 | 2,160.00 | (360.72) | -20.05% | 7,200.00 |
| Total Department: 81 - Quail Run 1: | | 1,432.76 | 1,695.00 | (262.24) | -18.30% | 4,298.28 | 7,950.59 | (3,652.31) | -84.97% | 17,200.00 |
| Department: 91 - Housing Ops LCV | | | | | | | | | | |
| 04-91-504990-0011 | Materials & Supplies | 108.29 | 0.00 | 108.29 | 100.00% | 324.87 | 320.00 | 4.87 | 1.50% | 1,300.00 |
| 04-91-512130-0000 | Rent Expense | 6,637.17 | 7,193.90 | (556.73) | -8.39% | 19,911.51 | 21,448.65 | (1,537.14) | -7.72% | 79,678.00 |
| Total Department: 91 - Housing Ops LCV: | | 6,745.46 | 7,193.90 | (448.44) | -6.65% | 20,236.38 | 21,768.65 | (1,532.27) | -7.57% | 80,978.00 |
| Department: 92 - Housing Ops Gypsum Apt | | | | | | | | | | |
| 04-92-504990-0011 | Materials & Supplies | 108.33 | 0.00 | 108.33 | 100.00% | 324.99 | 0.00 | 324.99 | 100.00% | 1,300.00 |
| 04-92-512130-0000 | Lease Payments Gypsum | 2,798.88 | 3,000.00 | (201.12) | -7.19% | 8,396.64 | 6,102.64 | 2,294.00 | 27.32% | 33,600.00 |
| Total Department: 92 - Housing Ops Gypsum Apt: | | 2,907.21 | 3,000.00 | (92.79) | -3.19% | 8,721.63 | 6,102.64 | 2,618.99 | 30.03% | 34,900.00 |
| Department: 93 - Housing Ops All Other Locations | | | | | | | | | | |
| 04-93-504990-0011 | Materials & Supplies | 108.29 | 0.00 | 108.29 | 100.00% | 324.87 | 0.00 | 324.87 | 100.00% | 1,300.00 |
| 04-93-512130-0000 | Rent Expense | 4,506.19 | 11,050.00 | (6,543.81) | -145.22% | 13,518.57 | 28,460.00 | (14,941.43) | -110.53% | 54,096.00 |
| Total Department: 93 - Housing Ops All Other Locations: | | 4,614.48 | 11,050.00 | (6,435.52) | -139.46% | 13,843.44 | 28,460.00 | (14,616.56) | -105.58% | 55,396.00 |
| Department: 94 - Broadway | | | | | | | | | | |
| 04-94-504990-0011 | Materials & Supplies | 108.29 | 0.00 | 108.29 | 100.00% | 324.87 | 0.00 | 324.87 | 100.00% | 1,300.00 |
| 04-94-512130-0000 | rent expense | 2,598.96 | 3,000.00 | (401.04) | -15.43% | 7,796.88 | 9,000.00 | (1,203.12) | -15.43% | 31,200.00 |
| Total Department: 94 - Broadway: | | 2,707.25 | 3,000.00 | (292.75) | -10.81% | 8,121.75 | 9,000.00 | (878.25) | -10.81% | 32,500.00 |
| Department: 95 - Miller Road | | | | | | | | | | |
| 04-95-504990-0011 | Materials & Supplies | 108.29 | 0.00 | 108.29 | 100.00% | 324.87 | 0.00 | 324.87 | 100.00% | 1,300.00 |
| 04-95-512130-0000 | rent expense | 9,944.02 | 10,748.00 | (803.98) | -8.09% | 29,832.06 | 30,644.00 | (811.94) | -2.72% | 119,376.00 |
| Total Department: 95 - Miller Road: | | 10,052.31 | 10,748.00 | (695.69) | -6.92% | 30,156.93 | 30,644.00 | (487.07) | -1.62% | 120,676.00 |
| Department: 96 - Eby Creek | | | | | | | | | | |
| 04-96-504990-0011 | Materials & Supplies | 108.29 | 0.00 | 108.29 | 100.00% | 324.87 | 160.00 | 164.87 | 50.75% | 1,300.00 |

My Monthly Budget Report

For Fiscal: FY25 Period Ending: 03/31/2025

| | March Budget | March Activity | Variance Favorable (Unfavorable) | Percent Remaining | YTD Budget | YTD Activity | Variance Favorable (Unfavorable) | Percent Remaining | Total Budget |
|--|--------------------|---------------------|----------------------------------|-------------------|---------------------|---------------------|----------------------------------|-------------------|-----------------------|
| 04-96-512130-0000 rent expense | 8,939.42 | 9,965.62 | (1,026.20) | -11.48% | 26,818.26 | 28,534.32 | (1,716.06) | -6.40% | 107,316.00 |
| Total Department: 96 - Eby Creek: | 9,047.71 | 9,965.62 | (917.91) | -10.15% | 27,143.13 | 28,694.32 | (1,551.19) | -5.71% | 108,616.00 |
| Department: 97 - Housing Operations The Pike | | | | | | | | | |
| 04-97-504990-0011 Materials & Supplies | 108.29 | 0.00 | 108.29 | 100.00% | 324.87 | 0.00 | 324.87 | 100.00% | 1,300.00 |
| 04-97-512130-0000 Lease Payments The Pike | 8,636.54 | 10,284.58 | (1,648.04) | -19.08% | 25,909.62 | 31,536.06 | (5,626.44) | -21.72% | 103,680.00 |
| Total Department: 97 - Housing Operations The Pike: | 8,744.83 | 10,284.58 | (1,539.75) | -17.61% | 26,234.49 | 31,536.06 | (5,301.57) | -20.21% | 104,980.00 |
| Total Expense: | 60,083.81 | 58,996.15 | 1,087.66 | 1.81% | 170,251.43 | 168,666.41 | 1,585.02 | 0.93% | 641,246.00 |
| Total Revenues | 29,750.98 | 41,598.73 | 11,847.75 | 39.82% | 409,252.94 | 429,131.35 | 19,878.41 | 4.86% | 677,155.00 |
| Total Fund: 04 - Housing Fund: | (30,332.83) | (17,397.42) | 12,935.41 | | 239,001.51 | 260,464.94 | 21,463.43 | | 35,909.00 |
| Report Total: | 709,140.67 | 1,586,932.87 | 877,792.20 | | 1,827,833.07 | 4,007,654.01 | 2,179,820.94 | | (4,685,246.00) |



Eagle Valley Transportation Authority, CO

Check Report

By Check Number

Date Range: 03/01/2025 - 03/31/2025

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|--|---|--------------|--------------|-----------------|----------------|--------|
| Bank Code: 99 - First Bank AP-99 - First Bank Checking AP | | | | | | |
| TERM VENDOR | Term Vendor | 03/04/2025 | Regular | 0.00 | 1,347.77 | 10135 |
| RIVER DANCE | River Dance | 03/05/2025 | Regular | 0.00 | 1,310.00 | 10136 |
| APHC&E | American Plumbing Heating Cooling & Electrica | 03/06/2025 | Regular | 0.00 | 1,133.50 | 10137 |
| BIGHORN | Bighorn Toyota | 03/06/2025 | Regular | 0.00 | 36,780.20 | 10138 |
| ECFM | Eagle County Facilities Management | 03/06/2025 | Regular | 0.00 | 66,750.67 | 10139 |
| ECG Finance | Eagle County Government Finance | 03/06/2025 | Regular | 0.00 | 117,336.00 | 10140 |
| ECH&D | Eagle County Housing & Development | 03/06/2025 | Regular | 0.00 | 9,948.00 | 10141 |
| ECH&D | Eagle County Housing & Development | 03/06/2025 | Regular | 0.00 | 3,000.00 | 10142 |
| EV TEMPS | Eagle Valley Temps | 03/06/2025 | Regular | 0.00 | 1,222.75 | 10143 |
| FEHR & PEERS | Fehr & Peers | 03/06/2025 | Regular | 0.00 | 32,935.00 | 10144 |
| FTS | Forward Tech Solutions | 03/06/2025 | Regular | 0.00 | 188.00 | 10145 |
| Doctors on Call | Guy J. Kovacevich, M.D, P.C. | 03/06/2025 | Regular | 0.00 | 720.00 | 10146 |
| K WALKER | Kimber Walker | 03/06/2025 | Regular | 0.00 | 1,815.00 | 10147 |
| KNS | KNS Broadcasting | 03/06/2025 | Regular | 0.00 | 330.00 | 10148 |
| LEADVILLE SD | Leadville Sanitation District | 03/06/2025 | Regular | 0.00 | 52.00 | 10149 |
| MOTOROLA | Motorola Solutions, Inc. | 03/06/2025 | Regular | 0.00 | 7,957.76 | 10150 |
| PARKVILLE WD | Parkville Water District | 03/06/2025 | Regular | 0.00 | 82.60 | 10151 |
| PDS | PDS Inc. | 03/06/2025 | Regular | 0.00 | 18,927.46 | 10152 |
| QUAIL RUN | Quail Run | 03/06/2025 | Regular | 0.00 | 720.00 | 10153 |
| SIPA | Statewide Internet Portal Authority | 03/06/2025 | Regular | 0.00 | 2,092.79 | 10154 |
| PIKE | The Pike | 03/06/2025 | Regular | 0.00 | 2,484.58 | 10155 |
| TYLER TECH | Tyler Technologies, Inc. | 03/06/2025 | Regular | 0.00 | 471.25 | 10156 |
| Ariel B | Ariel Bogue (Tall Man Services) | 03/13/2025 | Regular | 0.00 | 215.00 | 10157 |
| Ariel B | Ariel Bogue (Tall Man Services) | 03/13/2025 | Regular | 0.00 | -215.00 | 10157 |
| AT&T | AT&T Mobility, LLC | 03/13/2025 | Regular | 0.00 | 17,214.75 | 10158 |
| BLUE MONSTER | Blue Monster Service LLC | 03/13/2025 | Regular | 0.00 | 280.00 | 10159 |
| CGCS | Capitol Government Contract Specialists | 03/13/2025 | Regular | 0.00 | 1,350.00 | 10160 |
| CLEVER | CLEVER DEVICES | 03/13/2025 | Regular | 0.00 | 60,092.55 | 10161 |
| COLLETT | Collett Enterprises, Inc. | 03/13/2025 | Regular | 0.00 | 897.00 | 10162 |
| CONSUELO HERNANDEZ | Consuelo Hernandez | 03/13/2025 | Regular | 0.00 | 160.00 | 10163 |
| CRS | CRS of Colorado | 03/13/2025 | Regular | 0.00 | 20,806.00 | 10164 |
| EC Fleet | Eagle County Fleet Services | 03/13/2025 | Regular | 0.00 | 141,870.82 | 10165 |
| ECG Finance | Eagle County Government Finance | 03/13/2025 | Regular | 0.00 | 19,556.00 | 10166 |
| EV TEMPS | Eagle Valley Temps | 03/13/2025 | Regular | 0.00 | 1,608.00 | 10167 |
| GIRARDI'S | Girardi's Towing Inc. | 03/13/2025 | Regular | 0.00 | 4,050.00 | 10168 |
| NAPA | Glenwood Spring Auto Parts Inc. | 03/13/2025 | Regular | 0.00 | 231.98 | 10169 |
| ISTONISH | Istonish, Inc. | 03/13/2025 | Regular | 0.00 | 7,305.00 | 10170 |
| All Seasons Rental | JMRJ Tools & Equipment LLC | 03/13/2025 | Regular | 0.00 | 103.24 | 10171 |
| LAKE CREEK | Lake Creek Village Apt | 03/13/2025 | Regular | 0.00 | 7,193.90 | 10172 |
| LEADVILLE SD | Leadville Sanitation District | 03/13/2025 | Regular | 0.00 | 52.00 | 10173 |
| LOOMIS | Loomis Armored US. LLC | 03/13/2025 | Regular | 0.00 | 232.49 | 10174 |
| M GONZALEZ C | Manuel Gonzalez Castaneda | 03/13/2025 | Regular | 0.00 | 975.00 | 10175 |
| PINNACOL | Pinnacol Assurance | 03/13/2025 | Regular | 0.00 | 18,754.00 | 10176 |
| PROCOM | Procom LLC | 03/13/2025 | Regular | 0.00 | 1,992.00 | 10177 |
| AVON | Town of Avon | 03/13/2025 | Regular | 0.00 | 73,922.27 | 10178 |
| TRYBE | Trybe Property Management | 03/13/2025 | Regular | 0.00 | 9,965.62 | 10179 |
| TYLER TECH | Tyler Technologies, Inc. | 03/13/2025 | Regular | 0.00 | 1,450.00 | 10180 |
| Vision S | Vision Security LLC | 03/13/2025 | Regular | 0.00 | 1,635.10 | 10181 |
| WESTERN PAPER | Western Paper Distributors | 03/13/2025 | Regular | 0.00 | 126.42 | 10182 |
| Xcel | Xcel Energy | 03/13/2025 | Regular | 0.00 | 1,173.53 | 10183 |
| Ariel B | Ariel Bogue (Tall Man Services) | 03/20/2025 | Regular | 0.00 | 215.00 | 10184 |
| AT&T | AT&T Mobility, LLC | 03/20/2025 | Regular | 0.00 | 3,226.41 | 10185 |
| Clean Up | Clean Up Janitorial Services LLC | 03/20/2025 | Regular | 0.00 | 382.50 | 10186 |
| CRS | CRS of Colorado | 03/20/2025 | Regular | 0.00 | 2,649.00 | 10187 |

Check Report

Date Range: 03/01/2025 - 03/31/2025

| Vendor Number | Vendor Name | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|-------------------------------------|--------------|--------------|-----------------|----------------|------------|
| EVBH | Eagle Valley Mental Health | 03/20/2025 | Regular | 0.00 | 1,749.50 | 10188 |
| EV TEMPS | Eagle Valley Temps | 03/20/2025 | Regular | 0.00 | 1,340.00 | 10189 |
| FEHR & PEERS | Fehr & Peers | 03/20/2025 | Regular | 0.00 | 48,024.70 | 10190 |
| LEADVILLE SD | Leadville Sanitation District | 03/20/2025 | Regular | 0.00 | 52.00 | 10191 |
| PSI | Plumbing Systems Inc. | 03/20/2025 | Regular | 0.00 | 2,133.33 | 10192 |
| AVMS | Samuel Fernandez | 03/20/2025 | Regular | 0.00 | 1,525.04 | 10193 |
| SGM | Schmueser Gordon Meyer, Inc. | 03/20/2025 | Regular | 0.00 | 4,384.25 | 10194 |
| SSI | Signature Signs, Inc. | 03/20/2025 | Regular | 0.00 | 596.00 | 10195 |
| SIPA | Statewide Internet Portal Authority | 03/20/2025 | Regular | 0.00 | 115.56 | 10196 |
| Xcel | Xcel Energy | 03/20/2025 | Regular | 0.00 | 55.27 | 10197 |
| TERM VENDOR | Term Vendor | 03/20/2025 | Regular | 0.00 | 1,798.10 | 10198 |
| TERM VENDOR | Term Vendor | 03/21/2025 | Regular | 0.00 | 3,453.82 | 10199 |
| COLLETT | Collett Enterprises, Inc. | 03/26/2025 | Regular | 0.00 | 834.21 | 10200 |
| CCFW&U | Collins Cole Flynn Winn & Ulmer | 03/26/2025 | Regular | 0.00 | 2,248.00 | 10201 |
| ECH&D | Eagle County Housing & Development | 03/26/2025 | Regular | 0.00 | 3,000.00 | 10202 |
| EV TEMPS | Eagle Valley Temps | 03/26/2025 | Regular | 0.00 | 1,340.00 | 10203 |
| FROST CREEK | Frost Creek | 03/26/2025 | Regular | 0.00 | 7,800.00 | 10204 |
| NAPA | Glenwood Spring Auto Parts Inc. | 03/26/2025 | Regular | 0.00 | 33.67 | 10205 |
| QUAIL RUN | Quail Run | 03/26/2025 | Regular | 0.00 | 720.00 | 10206 |
| RIVER DANCE | River Dance | 03/26/2025 | Regular | 0.00 | 6,550.00 | 10207 |
| Transdev | Transdev Fleet Services, Inc | 03/26/2025 | Regular | 0.00 | 78,395.46 | 10208 |
| VAIL DAILY | Vail Daily | 03/26/2025 | Regular | 0.00 | 4,593.80 | 10209 |
| TERM VENDOR | Term Vendor | 03/31/2025 | Regular | 0.00 | 1,902.04 | 10210 |
| FB CC | FirstBank CC | 03/28/2025 | Bank Draft | 0.00 | 17,406.54 | DFT0000025 |

Bank Code 99 - First Bank AP Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 98 | 76 | 0.00 | 879,935.66 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 1 | 0.00 | -215.00 |
| Bank Drafts | 1 | 1 | 0.00 | 17,406.54 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 99 | 78 | 0.00 | 897,127.20 |

All Bank Codes Check Summary

| Payment Type | Payable Count | Payment Count | Discount | Payment |
|----------------|---------------|---------------|-------------|-------------------|
| Regular Checks | 98 | 76 | 0.00 | 879,935.66 |
| Manual Checks | 0 | 0 | 0.00 | 0.00 |
| Voided Checks | 0 | 1 | 0.00 | -215.00 |
| Bank Drafts | 1 | 1 | 0.00 | 17,406.54 |
| EFT's | 0 | 0 | 0.00 | 0.00 |
| | 99 | 78 | 0.00 | 897,127.20 |

Fund Summary

| Fund | Name | Period | Amount |
|------|------------------|--------|-------------------|
| 99 | Pooled Cash Fund | 3/2025 | 897,127.20 |
| | | | 897,127.20 |



To: The Core Transit Board

From: Dayana Herr, Marketing, Communications & Customer Service Manager

Meeting Date: 05/14/2025

SUBJECT: Marketing, Communications & Customer Service Annual Update

RECOMMENDED ACTIONS: Discussion Only

BACKGROUND: Dayana Herr, Core Transit's Marketing, Communications, and Customer Service Manager will present the department's annual update. The presentation will cover key highlights from the past year, including major campaigns, digital performance, media coverage, and customer service trends, as well as a look ahead at upcoming priorities and performance goals.

ATTACHMENTS:

None



To: The Core Transit Board
From: Tanya Allen, Executive Director

Meeting Date: 05/14/2025

SUBJECT: Consideration of Alternative Board Meeting Times

RECOMMENDED ACTIONS: Discussion and Direction

Background

In January 2025, the Board approved the administrative resolution establishing the 2025 Board meeting schedule. This schedule set regular meetings for noon on a monthly basis, with the exception of two evening meetings in April and September, designed to encourage public participation and gather feedback on winter and summer service schedules. The April meeting had stronger than usual public turnout with many new public voices in attendance.

Some Board members have requested an opportunity to revisit our regular meeting time given the success of the evening meeting format. While timing is up for discussion, staff recommends keeping the existing second Wednesday of the month cadence, as it does not conflict with the booked meeting space of Avon Council Chambers or High Five Media’s recording schedule.

Attachments:

N/A



To: The Core Transit Board

From: Dayana Herr, Marketing, Communications & Customer Service Manager & Tanya Allen, Executive Director

Meeting Date: 05/14/2025

SUBJECT: Smart Card Cost Recovery and Charging Policy Implementation

RECOMMENDED ACTIONS: Authorize staff to begin charging \$5.00 for new and replacement Core Transit smart cards beginning on June 2, 2025 in order to recover costs and promote responsible usage.

BACKGROUND: In 2024, Core Transit introduced reloadable smart cards as part of our fare payment system upgrade, in partnership with Masabi. These cards allow users to load value for use across Core Transit's fare-required zones, providing a modern, convenient option for riders and employers.

To encourage adoption, we initially distributed smart cards free of charge to both individual riders and employers. The intent was to do this for a limited time as an incentive, eventually transitioning to a per-card fee, a common feature of reloadable smartcard systems. Based on our on the ground observations, we believe the level of adoption is now sufficient to terminate this promotional program. Instituting a per-card fee helps offset the cost of the card as well as incentivize the use of the mobile app, which remains the preferred method of payment.

The vast majority of our customers understand that these cards are reusable and reloadable and are treating them with appropriate care. However, we are seeing some misuse of these cards, particularly from large employers who purchase via our bulk pass program. In many cases they are simply requesting new cards rather than go through the



process of reloading them. This is contrary to the purpose of the card and incurs both additional costs and unnecessary waste.

Smartcards are costly to produce and continuing to provide free cards beyond a short promotional window is financially unsustainable. Each card costs us approximately \$5.69 when factoring in both the per-unit cost and the one-time programming and setup fee.

Proposal

Staff propose a \$5.00 fee for all new or replacement smart cards, effective June 2, 2025. While this fee does not fully cover the cost of each card, it helps recover a portion of the expense and encourages more responsible use and retention. It also incentivizes customers to consider the mobile app, which is our desired form of payment.

The policy will apply to:

- Employers participating in the monthly pass bulk discount program
- Individual riders requesting new or replacement cards

Cards will remain reusable and reloadable via our Mobile Fares app, website, or in person at our customer service offices.

Several major transit agencies across the country charge riders for the issuance of smart cards to help recover costs and encourage responsible use. For example, the Los Angeles Metro TAP card and the Bay Area's Clipper card both charge \$2–\$3 per card, and this fee is non-refundable. Similarly, Chicago's Ventra card and Philadelphia's SEPTA Key card charge \$5 and \$4.95 respectively, but these agencies refund the cost as stored value if riders register the card within a certain period (usually 30 days).

Implementation Plan



We have already begun a public education campaign aimed at both employers and individual riders, emphasizing that Core Transit smart cards are reusable and reloadable through the Mobile Fares app, the website, or in person at our customer service offices. This campaign includes flyers, handouts, and digital messaging designed to shift the perception of smart cards from single-use items to long-term fare tools.

If the Board approves this proposal, we will begin communicating the upcoming \$5.00 charge for all new and replacement smart cards. Riders and employers will be given a short grace period, with the new pricing officially going into effect on June 2, 2025. Our outreach efforts will continue through a mix of direct emails, on-site signage, and social media messaging to ensure widespread awareness and a smooth transition.

To help ensure that all riders have equitable access to smart cards, our vehicle operators are equipped with complimentary printed passes that can be provided to riders who need a way to reach one of our customer service offices to purchase or reload their smart card. This ensures riders who need assistance can still get to us, while encouraging responsible card use.

Important Details

Each Core Transit smart card has a base cost of \$3.188, but the true per-card cost is higher when factoring in the one-time programming and setup fee of \$5,000 for the initial order. With a total purchase of 2,000 cards, the combined cost averages approximately \$5.69 per card. Charging \$5.00 per card will help recover a portion of this investment and promote more responsible card usage.

ATTACHMENTS: N/A



To: The Core Transit Board
From: Tanya Allen Executive Director

Meeting Date: 05/14/2025

SUBJECT: Core Transit Five Year Strategic Plan Adoption

RECOMMENDED ACTIONS: Adoption of the Core Transit Five Year Strategic Plan

Background

At the Core Transit Board retreat on February 27, we began work with the Board to develop a new 5-Year Strategic Plan for Core Transit. We reviewed a first draft of proposed goals and objectives at our April meeting prior to ensure Board concurrence before building out the full Strategic Plan document.

Following last month's discussion, we have worked with our marketing and communications partner HyFyve to revise our language for clarity, directness, and consistency with our brand voice. We have also added some context pieces to explain who we are, our history, and the purpose of this plan.

The full draft text is included for Board review and adoption. Once adopted we will complete formatting and officially publish the plan.

Attachments:

DRAFT Core Transit 5-Year Strategic Plan



5 year strategic plan_draft

MAY 9, 2025

A note from our executive director

I'm thrilled to share Core Transit's first official 5-Year Strategic Plan — a milestone in our journey from a visionary idea, endorsed by Eagle County voters in 2022, to a fully operational organization with 110 dedicated team members serving our community with pride and purpose.

This Plan isn't just a document. It's our North Star — a guide to help us make smart, meaningful choices as we expand our services, allocate resources, and evolve to meet the needs of the people we serve. It also complements our Ten-Year Transit Development and Capital Plan, offering a practical framework for prioritizing what matters most.

Our progress is built on the steady foundation laid by Core Transit's founding board. Starting nearly from scratch, they established a transparent decision-making model and an interim plan focused on a clear mission: deliver exceptional value, and do it quickly. That early work gave us the momentum we needed to begin delivering for the community right away.

When I came on board in 2023 as Core Transit's first executive director, my focus was to build a strong team and bring that interim plan to life. And what a ride it's been. Together, we introduced a new brand identity, transitioned transit operations from Eagle County, and launched a fare-free zone. And we didn't stop there. We delivered double-digit ridership growth, boosted service frequency and reliability, and were recognized as Colorado's Large Community Transit Agency of the Year. Through our support of the EGE Air Alliance's Minimum Revenue Guarantee, we even helped Eagle County Airport soar to new heights.

The 5-Year Strategic Plan builds on that momentum. It reflects who we are, what we value, and how we aim to make every ride safe, seamless, and yes — even a little fun. It's a tool for staying aligned as we enter our next chapter, and a promise to continue delivering a service that's welcoming, accessible, dependable, and rewarding.

We've come far in a short time. But this is just the beginning. I invite you to roll with us.

Tanya Allen

Tanya Allen

Executive Director, Core Transit

SECTION 1

Our beliefs

We believe every journey should be an empowering and gratifying experience.

As a user-friendly, multimodal transportation authority Core Transit invites you to navigate Eagle County safely, easily, and affordably. Our lively crew of experts drive home the benefits of public transportation with reliable, light-hearted, and rewarding service that unites us.

Mission statement

We will provide everyone in our community with user-friendly transportation solutions that are safe, rewarding, and reliable.

Vision statement

We will become the #1 choice for getting around our region because our services are so outrageously beneficial.

Brand promises

1. We will be warm and engaging because we believe in the power of positivity.
2. We will be easy for all to use because we believe mobility cultivates independence.
3. We will be safe and reliable because we believe trust is essential.
4. We will deliver an uplifting experience because we believe small benefits create big rewards.

SECTION 2

Our journey

Core Transit was built on Eagle County's long-standing tradition of collaboration. When a challenge affects the entire community, we come together to solve it.

Efforts to build a regional transit system began in 1980, when Vail Associates launched the Valley's first workforce service. Over time, routes expanded westward and management alternated between Eagle County and the Town of Avon. In 1995, voters approved a 0.5% sales tax to create ECO Transit and the Eagle Valley Trail. While ECO operated across the region, it remained under County control. A unified regional transportation authority remained a goal for the future.

By 2020, that goal became a priority. Local business leaders, concerned about transportation barriers for workers, residents, and visitors, encouraged governments to explore a new approach. They pointed to regional models like the Roaring Fork Transportation Authority as proof of what was possible.

Although the COVID-19 pandemic briefly paused the effort, rising housing costs and worker shortages quickly put transportation back on the agenda. Local governments, special districts, and community partners came together with a renewed sense of purpose. Over the course of a year, they drafted a formal agreement to create a Regional Transportation Authority and placed a funding measure on the 2022 ballot.

The plan was built around five priorities:

1. Expanding service and express routes across the Eagle Valley
2. Strengthening connections between Gypsum, Eagle, and surrounding communities
3. Improving access and air service at Eagle County Airport
4. Creating a fare-free zone from Edwards to Vail
5. Reducing the environmental impact of local travel

In November 2022, voters in seven of eight participating jurisdictions approved the plan. Their support launched a new era of coordinated, community-driven transit in Eagle County.

SECTION 3

Our leadership

Core Transit is guided by a Board of Directors made up of elected officials from each of our seven member jurisdictions. These leaders are formally appointed to represent their communities and work together to make decisions that benefit the entire region. The Board selects and supports the Executive Director, who leads Core Transit's staff and oversees day-to-day operations across the system.

Board meetings take place monthly and are open to the public. Agendas and notices are posted at CoreTransit.org, where community members can also find ways to get involved. Public comments are welcome during meetings, by email, or through local government channels. To see who currently serves on the Board and learn more, visit coretransit.org/board-members.



SECTION 4

Our funding

Core Transit is primarily funded through two dedicated sales taxes, which account for approximately 98% of our revenue. The first is the Eagle County Mass Transit Sales Tax, which previously supported ECO Transit. Eagle County now transfers a portion of this tax to Core Transit each month to sustain equivalent service levels. The second is a new 0.5% sales tax, approved by voters in 2022 and collected within Core Transit's member jurisdictions. This new revenue supports service expansion, fare-free travel in member areas, and funding for programs like the Minimum Revenue Guarantee that enhances air service at Eagle County Airport.

Additional funding comes from fare revenue collected in non-member jurisdictions, such as Gypsum and Leadville, along with state and federal grants.

SECTION 5

About our plan

The Goals and Objectives in this plan are designed to guide our work with clarity and purpose. Our Goals are intentionally high-level, aspirational, and aligned with Core Transit's mission and vision. They're also broad by design, so no matter your role within the organization, these goals can serve as a reliable point of reference.

We've kept the language simple, approachable, and easy to share — so that every staff member and community member can understand what we're aiming for and why it matters. Supporting Tactics are more targeted. Each one will have an assigned owner or owner(s) within the organization who will be responsible for developing related projects, aligning resources, and, when appropriate, identifying Key Performance Indicators (KPIs) to measure success.

As we move forward, the Goals and Supporting Tactics will help shape our budgeting and project planning. Progress will be tracked, reported to the Board and community, and used as a tool to ensure transparency and accountability. If we're spending time or money on something, the reason should connect directly back to this plan.

SECTION 6

Our strategic plan

Goal 1: Build Core Transit to last

Supporting Tactics:

1. Be systems-oriented with clear, documented, and scalable procedures that guide our work
2. Develop and maintain a dynamic long-range financial planning model
3. Establish a permanent Core Transit facility that gives us room to grow
4. Maintain an adequate reserve balance and explore new revenue streams
5. Increase ridership and invest in new technology to reduce environmental impacts

Goal 2: Be safe, trustworthy, and accountable

Supporting Tactics:

1. Continue to lower our preventable accident rate
2. Build a culture of safety, where continuous improvement is a source of pride
3. Ensure all information we share is accurate, transparent, and easily understood
4. Tell our story, highlighting the economic, social, and environmental impacts of our work
5. Provide timely and actionable information during emergencies and service disruptions

Goal 3: Put our team first

Supporting Tactics:

1. Staff strategically to ensure reliable service and prevent burnout
2. Offer competitive pay, benefits, and wellness resources to retain top talent
3. Create a culture of trust, clear communication, and team-based problem solving
4. Support employees with a financially sustainable housing program
5. Invest in training, skill-building, and career development

Goal 4: Improve our transit experience

Supporting Tactics:

1. Use KPIs and customer feedback to drive service improvements
2. Improve fleet reliability, comfort, and availability
3. Maintain safe, welcoming, and branded shelters and facilities
4. Strengthen coordination among regional transit providers for the benefit of riders
5. Deliver exceptional bilingual, bicultural customer service that reflects our community

Goal 5: Best serve our community

Supporting Tactics:

1. Strengthen air service through the EGE Air Alliance partnership
2. Participate in local planning to expand and align future service, such as “first-last mile” solutions
3. Support regional emergency response efforts and planning
4. Play a leading role in regional, state, and federal transportation conversations
5. Collaborate with local partners to improve access and mobility
6. Develop inclusion plans for Gypsum, Leadville, and Lake County that best serve everyone



To: The Core Transit Board
From: Scott Robinson, Deputy Director

Meeting Date: 05/14/2025

SUBJECT: Adoption of Records Management Manual

RECOMMENDED ACTIONS: Approve Resolution No. 2025-08,
Adopting the Records Management Manual

Background

To ensure the proper handling and retention of records, Core Transit is adopting a comprehensive records management manual. This manual provides guidelines for retaining and managing records with long-term administrative, fiscal, and historical value.

The State of Colorado, in collaboration with the Colorado Special Authority Association, the Colorado Attorney General's Office, and the State Auditor's Office, has developed a Records Management Manual applicable to Core Transit. Adopting this manual will streamline Core Transit's records management practices. As part of our commitment to proper records management, we follow the guidelines set by the State Archivist.

The State Archivist has established general retention and disposition schedules that grant state agencies legal authorization to retain and dispose of common records. These schedules identify records of permanent value that must be protected while outlining timelines for the legal disposal of non-permanent records. The Records Management Manual is available online.

Core Transit intends to adopt the Colorado Special District Records Management Manual and all subsequent revisions, with the following



exception: retention of all project-related documents for three years following the completion of any Federal Transit Administration-funded projects.

The proposed adoption will authorize Core Transit to submit a request to the Colorado State Archives for approval, which will grant legal authority for the destruction and preservation of records in compliance with state standards.

Attachments:

1. Resolution No. 2025-08
 2. Records Management Manual Approval Request Form
 3. [Records Management Manual Guidelines \(Online\)](#)
-

EAGLE VALLEY TRANSPORTATION AUTHORITY

RESOLUTION NO. 2025-08

**RESOLUTION ADOPTING A
RECORDS MANAGEMENT MANUAL**

WHEREAS, the Eagle Valley Transportation Authority (“**Core Transit**”), acting by and through its duly appointed Board of Directors (“**Board**”) recognizes a need for a comprehensive records management manual for Core Transit’s non-permanent records and the retention of those records that have long-term administrative, fiscal and historical value; and

WHEREAS, the Colorado State Archives has developed a state-wide Records Management Manual in cooperation with the Colorado Special District Association, the Colorado Attorney General’s Office and the State Auditor’s Office for special districts to use and follow; and

WHEREAS, Core Transit has municipal, County and special district members and finds that adoption of the special district records management manual to be appropriate for the operation of Core Transit.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Core Transit as follows:

1. The Board hereby adopts the Colorado Special District Records Management Manual (“**Manual**”) and all subsequent revisions, with the following exception:

- Retention of all project-related documents for three years following the completion of any Federal Transit Administration funded projects.

2. The Board authorizes the Executive Director, or her designee, to submit a request to the Colorado State Archives to adopt the Manual with the above exception. Approval from the State Archivist is legal authority for the destruction and preservation of Core Transit records.

3. All Resolutions of the Board inconsistent with this Resolution are hereby repealed to the extent of such inconsistency and all actions of the officers, agents and employees of Core Transit which are in furtherance of or in conformance with the purposes and intent of this Resolution are hereby in all respects ratified, approved and confirmed.

RESOLVED this 14th day of May, 2025.

EAGLE VALLEY TRANSPORTATION
AUTHORITY

By:

Earl Bidez, Board Chair

Attest:

Amy Burford, Secretary



Records Management Manual Approval

Request Form

County Municipality School District/BOCES Special District

NAME OF ENTITY

CONTACT PERSON/TITLE:

MAILING ADDRESS:

TELEPHONE:

E-MAIL:

LOCAL EXCEPTIONS:

(List and provide basis and description of any local exceptions for records retention periods that are specified by formal direction of the local ordinance, Home Rule Charter provision, by board resolution or formal direction of the school board, governing body, etc., that differ from those set out in the Records Retention Manual for your specific entity. Use additional pages if needed.)

THE ABOVE ENTITY HEREBY REQUESTS APPROVAL FROM THE COLORADO STATE ARCHIVES TO FOLLOW THE SPECIFIC ENTITY'S RECORDS RETENTION MANUAL, WITH THE LOCAL EXCEPTIONS INDICATED.

SIGNATURE OF AUTHORIZED ENTITY REPRESENTATIVE

DATE OF SUBMITTAL OF REQUEST FOR APPROVAL



To: The Eagle Valley Transportation Authority d/b/a Core Transit Board
From: Sanjok Timilsina, Director of Finance

Meeting Date: 05/14/2025

SUBJECT: Fund Balance and Reserve Policy

RECOMMENDED ACTIONS: Approve the Fund Balance and Reserve Policy as presented.

Background

It is an industry standard to have a Board approved Fund Balance and Reserve policy. Core Transit (the “Authority”) does not currently have a Fund Balance and Reserve policy.

The primary purpose of this Fund Balance and Reserve Policy is (a) to provide direction to staff for classifying and reporting fund balance in accordance with generally accepted accounting principles for governmental entities, (b) to establish a targeted Operating Reserve to be 35% of the annual budgeted expenditures, (c) to develop and amend multi-year capital and operating financials plans and (d) to provide sufficient working capital and a margin of safety to address local and regional emergencies without borrowing.

The policy provides a broad guidance on how fund balance will be replenished in case of short-fall and how it is utilized when it exceeds the minimum required balance. It also sets assigned fund balance levels on Transit Capital Fund and Housing Fund to be \$8,000,000 and \$1,000,000 respectively.

Reporting requirements are established by the Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Government Fund Type Definitions.



FINANCIAL CONSIDERATIONS: N/A

ATTACHMENTS:

- Core Transit Fund Balance and Reserve Policy



AUTHORITY POLICY

| | | | |
|----------------------------|---------------------------------|----------|-----------------|
| Policy Name: | Fund Balance and Reserve Policy | | |
| Approval Authority: | Board of Directors | Adopted: | TBD |
| Responsible Administrator: | Director of Finance | Revised: | Not Yet Revised |

FUND BALANCE AND RESERVE POLICY

PURPOSE

The Fund Balance and Reserve Policy establishes the procedures for classifying and reporting fund balance in the financial statements of Core Transit (the “Authority”) in accordance with Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Government Fund Type Definitions. It also establishes a minimum unassigned fund balance in the General Fund.

FUND BALANCE CLASSIFICATIONS:

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the Authority is bound to honor constraints on the specific purposes for which amounts can be spent.

- Nonspendable fund balance (inherently nonspendable)
- Restricted fund balance (externally enforceable limitations on use)
- Committed fund balance (self-imposed limitations on use)

- Assigned fund balance (limitation resulting from intended use)
- Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in the policy due to the nature of their restrictions. Examples of Nonspendable fund balance are inventory and prepaid expense. Restricted fund balance is either imposed by law or constrained by creditors, grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of the last three components listed above. These three components are further defined below.

Committed Fund Balance

The Board, as the Authority's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal Board decisions. These committed amounts cannot be used for any other purpose unless the Board removes or changes the specified use through the same type of formal action taken to establish the commitment.

Assigned Fund Balance

Amounts that are constrained by the Authority's intent to be used for specific purposes should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Authority's leadership for the purpose of reporting these amounts in the annual financial statements.

Unassigned Fund Balance

These are residual positive net resources of the General Fund in excess of what can properly be classified in one of the other four categories.

OPERATING RESERVE

The Fund Balance and Reserve Policy establishes a minimum unassigned fund balance in the General Fund which is termed as "Operating Reserve". The Government Finance Officers Association (GFOA) recommends that governments establish a formal policy on the level of unassigned fund balance that should be maintained in the general fund for generally accepted

accounting principles (GAAP) and budgetary purposes. Such a guideline should be set by the Board and articulate a framework and process for how the Authority would increase or decrease the level of unassigned fund balance over a specific time period. In particular, governments should provide broad guidance in the policy for how resources will be directed to replenish fund balance should the balance fall below the level prescribed.

PHILOSOPHY

Minimum unassigned fund balance in the General Fund (Operating Reserve) is established to ensure sufficient reserves are maintained for unanticipated expenditures or revenue shortfall or provide stability during economic cycles.

An effective fund balance and reserve policy is important because it helps:

- To provide adequate cash flow.
- To provide continuity in service delivery.
- To provide sufficient working capital and a margin of safety to address local and regional emergencies without borrowing.
- To develop and amend multi-year capital and operating financial plans.
- To decide how surplus balances will be used.

APPROPRIATE LEVEL

This policy establishes a targeted Operating Reserve to be 35% of the annual budgeted expenditures beginning as of January 1 of any fiscal period. This will be called an Operating Reserve and presented separately in an annual budget.

While identified uses of Fund Balance may be proposed that could continue the trend below 35% such uses will be disclosed and approved by Resolution of the Board.

TARGETED ASSIGNED FUND BALANCE

This policy also establishes targeted assigned fund balance for the following funds:

- Transit Capital Fund \$8,000,000
- Housing Fund \$1,000,000

USE AND REPLENISHMENT

When both restricted and unrestricted resources are available for use, it is the Authority's policy to first use restricted resources, and then use unrestricted resources as they are needed. When committed, assigned, or unassigned resources are available for use, it is the Authority's policy to use resources in the following order: 1) committed, 2) assigned, 3) unassigned.

It is the intent of the Board to limit use of Operating Reserves to address unanticipated, non-recurring needs and in case revenue dips significantly. Reserves shall not normally be applied to recurring annual operating expenditures. Reserves, however, may be used to allow time for the Authority to restructure its operations in a deliberate manner, as might be required in an economic downturn, but such use will only take place in the context of an adopted long-term plan.

Only the Board may authorize use of Operating Reserves.

In the event that Operating Reserves are used resulting in a balance below the required minimum, a plan will be developed and included in the formulation of a five-year budget forecast and presented during the annual budget process.

In the event that Operating Reserves exceed the minimum balance requirements, any excess revenues may be used in the following ways:

- Fund outstanding liabilities, including but not limited to debt service, as directed and approved within the long-term financial plan and the annual budget resolution. Priority will be given to those items that relieve budget or financial operating pressure in future periods.
- Transfer to transit capital fund to maintain the minimum fund balance, fund capital projects and any large future capital projects. Periodically, Finance Committee may make a recommendation to transfer any surplus to the transit capital fund from the general fund.

- One-time expenditures that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs; or
- Start-up expenses for new programs, provided that such action is approved by the Board and is considered in the context of multi-year projections of revenue and expenditures.

This policy will be updated on as needed basis by the Finance Committee and presented to the Board for approval.



To: The Core Transit Board
From: Dave Snyder, Director of Transportation
Meeting Date: 05/14/2025

SUBJECT: Hybrid Bus Purchase Order Revision

RECOMMENDED ACTIONS: To allow the Treasurer and Executive Director to sign updated purchases orders in an amount not to exceed 3% of the original purchase price approved on 4/1/2024

Background

On 4/1/2024, the Board approved a purchase order to buy five Gillig hybrid buses which had language that "Maximum compensation shall not exceed \$4,934,605". As is typical in purchasing buses, now that these are on the production line, we are fine tuning the components of the bus to our current needs and certain parts increase or decrease in price. Staff received an updated purchase order from Gillig that each bus will now cost \$1,005,612, which is a \$18,691 per bus increase from the purchase order approved in April 1, 2024. This is a total increase of \$93,355 and is a combination of change/add/delete/adjust actions.

To ensure staff are able to make these adjustments and any more prior to delivery, staff are requesting the board approve the Executive Director and treasurer be allowed to approve these types of requests up to 3% more than the original purchase order approved on 4/1/2025. This would come too an additional \$148,038.15 in total.

Attachments:

1. Updated Purchase order from Gillig
-

Price Summary
10/21/2024
Eagle County, CO (Piggy Back - State of Washington - No. 06719-01)
(5) 40' Low Floor Hybrid / BRT Bus
Serial Number: 202016-202020

| Action | Section | Item | Price |
|--|---------|---|-----------------------|
| | | Base Unit Price (3/21/2024) | \$986,921.00 |
| <u>Pre-Production Meeting Changes (Jessie Cooper) 10/8/2024</u> | | | |
| Adjust | 2 | Budgetary Geo fencing using Viriciti Telematics price | (\$237.00) |
| Change | 6 | (7) Powder coated steel wheels to aluminum wheels | \$1,759.00 |
| Add | 12 | Yellow painted jacking points | \$50.00 |
| Change | 13 | (2) DEKA 8D to Group 31 batteries | (\$175.00) |
| Delete | 26 | 14"x20" interior ad frame | (\$275.00) |
| Add | 28a | Drivers seat curb side arm rest | \$233.00 |
| Change | 37 | Drivers window glass to EnergySaver glass | \$1,094.00 |
| Delete | 39 | Cornering lamps (S/Side & C/Side) | (\$125.00) |
| Change | 53 | Base bus mirror to 10x11 with 5x7 add-on | \$49.00 |
| Change | 54 | Base bus mirror to 10x11 with 5x7 add-on | \$49.00 |
| Change | 54 | Mirror remote controls to Safefleet keypad (membrane style) controls | \$240.00 |
| Add | 55 | (2) 6" bulkhead mounted mirrors | \$54.00 |
| Change | 58 | Driver's window pull cord shade to scissor style (Flexi-Visor) | \$35.00 |
| Change | 58 | Street side side pull cord shade to scissor style (Flexi-Visor) | \$35.00 |
| Add | 59 | Amerex fire surpression system | \$2,099.00 |
| Change | 61 | Roadrunner to Roadrunner Pro | \$2,423.00 |
| Change | 69a | APC sensors from Hella to IRMA MATRIX | \$0.00 |
| Add | 69C | Safe Fleet mirrorless system | \$7,143.00 |
| Add | 69d | Masabi JRV pre-wire-Cables only no stanchion | \$250.00 |
| Add | 73 | (1) Each laminated parts, electrical, and service manuals (\$632 / 5) | \$316.00 |
| Change | 74 | Basic bus warranty from 12 months to 24 Months | \$500.00 |
| Change | 74 | Structural integrity corrosion warranty from 84 months to 144 months | \$1,000.00 |
| Change | 74 | HVAC TK electric warranty from 24 months to 36 months | \$2,174.00 |
| Total Unit Price | | | \$1,005,612.00 |

Spares & Tooling Budget (Included In Bus Price)

| | |
|---|--------|
| Spares & Tooling Budget (To Deferred Account) | \$0.00 |
|---|--------|

CONFIDENTIAL

This pricing information is intended only for the personal and confidential use of the recipient(s) to whom it was originally sent. If you are not an intended recipient of this information or an agent responsible for delivering it to an intended recipient, you are hereby notified that you have received this information in error, and that any review, dissemination, distribution, or copying of this message is strictly prohibited.



To: The Core Transit Board
From: Dave Snyder, Director of Transportation

Meeting Date: 05/14/2025

SUBJECT: Purchase of one 40' diesel low floor bus

RECOMMENDED ACTIONS: Approve the purchase order with Gillig, LLC for one 40' diesel low floor bus for \$759,045 and authorize the Executive Director and Treasurer to approve final invoice adjustments of up to 3% above the \$759,045.

Background

Core Transit is purchasing one 40' diesel low floor bus using a “piggyback” option on an existing State of Washington contract. Using this contract, which meets FTA procurement rules, allows us to speed up our procurement process and access better pricing than would normally be available to an agency of our size. This purchase will be partially funded through a federal grant, which was previously approved at our February meeting.

The grant will cover \$494,000 of the total purchase price, with \$265,045 coming from the transit capital fund.

Given price fluctuations on parts due to tariffs and other manufacturer price changes, if required the Executive Director and Treasurer can approve a final invoice adjustment of up to 3% above the original approved vehicle quote amount at their discretion.

FINANCIAL CONSIDERATIONS: The grant will cover \$494,000 of the total purchase price, with \$265,045 coming from the transit capital fund. This purchase was originally budgeted at \$618,000 based on the estimate at the time of the initial grant application and will require an



adjustment in the budget. Funds previously allocated to a bus refurbishment we no longer plan to proceed with can be used for this purpose.

Attachments:

1. Vehicle Price Quote
2. Purchase Order for (1) 40' diesel low floor bus



May 5, 2025

Tanya Allen
Regional Transit Director
CORE Transportation Authority
3289 Cooley Mesa Road
Gypsum CO 81637

Dear Tanya,

Thank you for your interest in purchasing (1) 40' Diesel Low Floor Buses by utilizing the State of WA DES Contract No. 06719-01.

Attached you will find the price variance/price summary that would pertain to your order. This price includes the escalation formula as per the recent Amendment #6 that went into effect 4/1/25.

(1) 40' DIESEL LOW FLOOR BUS **\$759,045 each**

This price is valid for 90 days and is FOB Avon CO. Prices exclude any taxes and license fees. The production start date of this order will begin within 18 – 20 months from receipt of purchase order.

The current Administration has recently placed substantial tariffs on goods imported into the United States, and there have been indications that additional or different tariffs may be imposed. Although we are actively working with our suppliers to determine the financial impact these tariffs may ultimately have on our material and production costs, we believe in some cases (bus configuration) it will add a significant cost to the bus price which GILLIG is unable to absorb. As a valued partner, you have our commitment and assurance that we will do everything possible to minimize the impact as we navigate this developing situation. However, contact modifications and price adjustments will likely be necessary to offset any cost increases due to these tariffs.

We thank you for this opportunity and appreciate your interest in GILLIG and our products. We at GILLIG look forward to building another order for CORE Transportation Authority and in so doing, continuing to build our lasting partnership. Working together, GILLIG is confident we can manage the tariff situation and continue to build and deliver the best transit buses in the industry along with the highest level of customer satisfaction.

Should you have any questions, please do not hesitate to contact me at (510) 303-0202.

Sincerely,

Joe Saldana
Regional Sales Manager

PURCHASE ORDER

Washington State Transit Bus Cooperative
State Cooperative Purchasing Schedule Master Contract #06719-01 Transit Buses: Heavy
Duty, dated April 1, 2021.

Issued By:

Tanya Allen
Executive Director
Eagle Valley Transportation Authority
P.O. Box 1070
Gypsum, CO 81637

Administered By:

Elena McGrew
Enterprise Procurement Manager
Washington State Department of Enterprise Services
1500 Jefferson Street SE
Olympia, WA 98501

Contractor:

Gillig LLC
451 Discovery Drive
Livermore, CA 94551

WHEREAS, Gillig LLC (“Manufacturer”) and the State of Washington, by and through the Department of Enterprise Services, a Washington State governmental agency, executed a Master Contract dated April 1, 2021; and

WHEREAS, the Eagle Valley Transportation Authority (“EVTA”) and the State of Washington, by and through the Department of Enterprise Services, a Washington State governmental agency, executed a Cooperative Purchasing Agreement on **March 29, 2024** authorizing EVTA to utilize the above-referenced Master Contract as a procurement solution; and

WHEREAS, EVTA desires to purchase the below described make and model vehicle(s) from the Manufacturer in accordance with said Master Contract; and

WHEREAS, Manufacturer is authorized to do business in the State of Colorado and has the time, skill, expertise, and experience necessary to provide the vehicles as set forth below in paragraph 1 hereof; and

WHEREAS, this Purchase Agreement shall govern the relationship between the Manufacturer and EVTA in connection with the procurement of said vehicles.

NOW, THEREFORE, in consideration of the foregoing and following promises, Manufacturer and EVTA agree as follows:

1. Service Equipment:

- a. Manufacturer agrees to provide the following vehicles and associated components (hereinafter referred to as the “Equipment”) as more specifically identified in the Price Summaries and Quote Letters identified in subsections 4(a)(v) through (viii), and incorporated herein by this reference:
 - i. One (1) 40’ Diesel Low Floor Bus

2. Compensation:

- a. ETVA shall compensate Manufacturer for the Equipment in accordance with the rates shown in the Contract Documents identified in Section 4(a) below, and calculated as follows:

| | <u>Unit Cost</u> | <u>Total Cost</u> |
|----------------------------------|------------------|-------------------|
| One (1) 40’ Diesel Low Floor Bus | \$759,045.00* | \$759,045.00 |

*Maximum
Compensation

- b. Maximum compensation under this agreement **shall not exceed** seven hundred fifty-nine thousand and forty-five dollars (\$759,045.00) unless changes are made to this contract.
- c. EVTA will not withhold any taxes from monies paid to the Manufacturer hereunder and Manufacturer agrees to be solely responsible for the accurate

reporting and payment of any taxes related to payments made pursuant to the terms of this Agreement.

- d. Payment will be made for Equipment satisfactorily delivered and accepted within thirty (30) days of receipt of a proper and accurate invoice from Manufacturer. All invoices shall include detail regarding the Equipment and such other detail as EVTA may request.
 - e. Notwithstanding anything to the contrary contained in this Agreement, EVTA shall have no obligations under this Agreement after, nor shall any payments be made to Manufacturer in respect of any period after December 31 of any year, without an appropriation therefore by EVTA in accordance with a budget adopted by its governing body in compliance with Article 1, Title 29 of the Colorado Revised Statutes, the Local Government Budget Law (C.R.S. 29-1-101, *et. seq.*) and the TABOR Amendment (Colorado Constitution, Article X, Sec. 20).
3. Schedule:
- a. The production of the Equipment is scheduled to begin within 18 to 20 months from the receipt of the purchase order. The Equipment shall be delivered Monday through Friday. No deliveries shall be made on weekends or holidays.
4. Contract Documents:
- a. The following documents, which were agreed to by Manufacturer and are incorporated herein by this reference, collectively referred to as "Contract Documents," includes:
 - i. This Purchase Order;
 - ii. Competitive Solicitation No. 06719-01 issued March 4, 2020 regarding Heavy Duty Transit Buses; including: Introduction; Request for Proposals, Offer & Award; General Contractual Provisions; Quality Assurance Provisions; Warranty Provisions; Technical Specifications; and Appendix, and
 - iii. Manufacturer's Proposal dated June 17, 2020, including Manufacturer's Technical Proposal and Manufacturer's Price Proposal and the following completed required submissions: Bid Form; Taxpayer Identification, Certification Regarding Lobbying; Buy American Certification; Bidder's Acknowledgments and Representations Regarding Contingent Fee, Bus Testing Certification, Cooperative Purchasing Agreement, FMVSS Compliance Certification, Motor Vehicle Pollution Certification;
 - iv. Master Contract No. 06719-01 dated April 1, 2021 between the State of Washington acting by and through the Department of Enterprise Services, a Washington State governmental agency, and Gillig LLC;
 - v. Price Summary dated 5/2/25 (1) 40' Diesel Low Floor Bus - \$759,045 each
 - vi. Quote Letter dated 5/5/2025 for (1) 40' Diesel Low Floor Bus
 - b. There are no Contract Documents other than those listed above in Section 4(a). The Contract Documents may only be altered, amended, or repealed by written amendment. The intent of the Contract Documents is to include all items, components and services necessary for the proper sale and delivery of the Equipment. The Contract Documents are complementary, and what is required by

anyone shall be as binding as if required by all. Words and abbreviations which have well known technical or trade meanings are used in the Contract Documents in accordance with such recognized meanings. The Contract Documents are listed in order of priority. If a conflict exists in the terms of any of the Contract Documents, the document with a higher priority shall control.

5. Termination. EVTA may terminate this Agreement, in whole or in part, up to eight (8) months prior to line entry, for any reason, with or without cause, and without penalty therefor with written notice to the Manufacturer. EVTA shall pay Manufacturer for Equipment satisfactorily delivered and accepted prior to the date of termination.
6. Manufacturer's Agreement:
 - a. Gillig LLC agrees to provide the Equipment identified above in conformance with the terms of the Contract Documents for the consideration stated herein. Your offer to provide the equipment identified above is hereby accepted as offered in your Quote Letter dated 5/5/2025, in accordance with the Contract Documents.

EAGLE VALLEY TRANSPORTATION
AUTHORITY

By:

Earle Bidez,
Chair

Gillig LLC

By: _____
William F. Fay, Jr
Vice President Sales

Date: _____

CONTRACTOR IS REQUIRED TO HAVE ITS SIGNATURE NOTARIZED

STATE OF _____)
) ss.
COUNTY OF _____)

The foregoing instrument was acknowledged before me by _____, of
_____ this _____ day of _____, 2025.

My commission expires: _____

Notary Public



To: The Core Transit Board
From: Dave Snyder, Director of Transportation

Meeting Date: 05/14/2025

SUBJECT: Bus Shelter Maintenance Contract

RECOMMENDED ACTIONS: Approve a 12 month maintenance services agreement valued at \$153,300 with Shades of Green for assistance with the upkeep of Core Transit bus stops and shelters.

Background

As part of Core Transit's ongoing bus shelter maintenance program, Core Transit currently receives maintenance services from the Eagle County Road & Bridge department through an IGA. This agreement is set to expire on 5/31/2025.

The IGA was viewed as a temporary arrangement to allow Core Transit additional time beyond the August 4 transition date to set up our own arrangement for ongoing shelter and facility maintenance.

Based upon this situation, Core Transit published a Request for Qualifications, in both English and Spanish, on 3/31/2025 soliciting bids/proposals from qualified firms to manage bus stops/bus shelter maintenance for Core Transit, effective 6/1/2025. The RFQ was posted on the Core Transit website; additionally, the RFQ was distributed via email to firms specializing in building/grounds maintenance.

Two responses/bids were received by Core Transit prior to the 4/21/2025 submission deadline. Both bids were reviewed by Core Transit staff and the two prospective firms were interviewed and screened as part of the selection process. Decision criteria included prior experience, cost of services, overall approach to the project, familiarity with the required



services, references, and past performance on similar projects.

Based upon an analysis of these factors, Core Transit has selected Shades of Green as the contractor to perform the necessary maintenance services for the next 12 months. Staff recommends that the Board approved the Services Agreement with Shades of Green for the Bus Shelter Maintenance project.

FINANCIAL CONSIDERATIONS: Project total is \$153,300 for 12 months. The existing maintenance budget has sufficient funds to cover this cost.

ATTACHMENTS:

1. Services Agreement
2. Scope of Services
3. Compensation

**SERVICES AGREEMENT
BETWEEN**

**EAGLE VALLEY TRANSPORTATION AUTHORITY
and
SHADES OF GREEN LAWN MAINTENANCE**

THIS SERVICES AGREEMENT (“Agreement”) is made and entered into the most recent day and year set forth below by and between **Eagle Valley Transportation Authority**, a quasi-municipal corporation and political subdivision of the State of Colorado (“Owner”), whose mailing address is c/o Core Transit, P.O. Box 1070, Gypsum, Colorado 81637, and **Shades of Green Lawn Maintenance** (“Contractor”), whose mailing address is P.O. Box 1846, Gypsum, Colorado 81637. The Owner and the Contractor are sometimes referred to herein individually as a “Party” and collectively as the “Parties.”

WITNESSETH:

In consideration of the mutual covenants and obligations herein expressed, it is agreed by and between the Parties as follows:

1. Scope of Services. The Contractor agrees to provide bus stop/bus shelter maintenance services, as further described in **Exhibit A**, attached hereto and incorporated herein by this reference (“Scope of Services”). All provisions of **Exhibit A**, including without limitation any terms and conditions included therein, shall be subject to the provisions of this Agreement. In the event of a conflict or inconsistency between a provision in the body of this Agreement and a provision in **Exhibit A** or any other exhibit or schedule attached hereto, the provision in the body of this Agreement shall control.

2. Time of Commencement and Completion of Services. The services to be performed pursuant to this Agreement shall be initiated no later than June 1, 2025 and completed no later than May 31, 2026. Any modifications, extensions, or renewals to such deadlines must be agreed upon in writing by the Parties prior to the applicable deadline.

3. Early Termination by Owner. Notwithstanding the time periods contained herein, the Owner may terminate this Agreement at any time without cause by providing written notice of termination to the Contractor. Such notice shall be delivered at least three (3) days prior to the termination date contained in said notice unless otherwise agreed in writing by the Parties. In the event of any such early termination by the Owner, the Contractor shall be paid for services rendered prior to the date of termination, subject only to the satisfactory performance of the Contractor’s obligations under this Agreement. Contractor understands and agrees that such payment shall be the Contractor’s sole right and remedy for such termination.

4. Suspension. Without terminating this Agreement or breaching its obligations hereunder, the Owner may, at its convenience, suspend the services of the Contractor by giving the Contractor written notice one (1) day in advance of the suspension date. Upon receipt of such notice, the Contractor shall cease its work in as efficient a manner as possible

so as to keep its total charges to the Owner for services under this Agreement to the minimum, but in no circumstance later than three (3) business days after receipt of the notice of suspension. No work shall be performed during such suspension except with prior written authorization by the Owner Representative (as defined below). If a suspension is still in effect thirty (30) calendar days after the Contractor's receipt of the notice of suspension, the Contractor may terminate this Agreement by providing the Owner with written notice of termination. Upon the Owner's receipt of such notice of termination from Contractor, this Agreement will be deemed terminated.

5. Compensation. In consideration of the services to be performed pursuant to this Agreement, the Owner agrees to pay the Contractor the amounts set forth in **Exhibit A**. Total compensation shall not exceed One Hundred and Fifty-Three Thousand Three Hundred (\$153,300). The Owner shall provide no benefits to the Contractor other than the compensation stated above. The Contractor shall bill its charges to the Owner periodically, but no more frequently than once a month.

6. Qualifications on Obligations to Pay. No partial payment made by the Owner shall be considered final acceptance or approval of that part of the Scope of Services paid for or shall relieve the Contractor of any of its obligations under this Agreement. Notwithstanding any other terms of this Agreement, the Owner may withhold any payment (whether a progress payment or final payment) to the Contractor if any one or more of the following conditions exists:

(a) The Contractor is in default of any of its obligations under this Agreement, including without limitation the obligation to maintain insurance and provide Certificates of Insurance to the Owner in accordance with Section 13 (Insurance).

(b) Any part of such payment is attributable to services that are not performed in accordance with the terms of this Agreement and its associated exhibit(s). The Owner will pay for any portion of the services performed in conformance with this Agreement and its associated exhibit(s).

(c) The Contractor has failed to make payments promptly to any third-party used to perform any portion of the services hereunder, subject to Paragraph 9, for which the Owner has made payments to the Contractor.

7. Owner Representative. The Owner will designate, prior to commencement of work, its project representative (the "Owner Representative") who shall make, within the scope of his or her authority, all necessary and proper decisions with reference to the Scope of Services. All requests for contract interpretations, change orders, and other clarification or instruction shall be directed to the Owner Representative.

8. Independent Contractor. The Contractor agrees that the services to be performed by the Contractor are those of an independent contractor and not of an employee of the Owner. **The Contractor is obligated to pay federal and state income tax on any monies earned pursuant to this Agreement. Neither the Contractor nor its employees,**

if any, are entitled to workers' compensation benefits from the Owner for the performance of the services described in this Agreement.

9. Assignment. The Contractor shall neither assign any responsibilities nor delegate any duties arising under this Agreement to a third party without the prior written consent of the Owner, which may be granted or denied in Owner's sole discretion.

10. Standard of Care. The Contractor shall perform the services hereunder at or above the standard of care of those in its profession or industry providing similar services in the Owner's local area; provided, however, that in the event the standard of care is higher in the local area where the Contractor's office primarily responsible for providing the services is located, then the standard of care applicable to the local area where the Contractor's office is located shall be applicable to such services.

11. Accuracy of Work. The Contractor represents, covenants, and agrees that its work will be accurate and free from any material errors. The Contractor shall correct any errors or deficiencies in the Contractor's services of which it becomes aware promptly and without additional compensation unless such corrective action is directly attributable to errors or deficiencies in information furnished by the Owner. The Owner's approval of the Contractor's services shall not diminish or release the Contractor's duties or obligations hereunder, since the Owner is ultimately relying upon the Contractor's skill and knowledge to perform the Scope of Services. The obligations contained in this Section 11 shall survive for a period of one (1) year following termination or expiration of this Agreement.

12. Duty to Warn. The Contractor agrees to call to the Owner's attention errors in any drawings, plans, sketches, instructions, information, requirements, procedures, and other data supplied to the Contractor by the Owner or a third-party that it becomes aware of and believes may be unsuitable, improper, or inaccurate in a material way. However, the Contractor shall not independently verify the validity, completeness, or accuracy of such information unless otherwise expressly engaged to do so by the Owner. Nothing shall detract from this obligation unless the Contractor advises the Owner in writing that such data may be unsuitable, improper, or inaccurate and the Owner nevertheless confirms in writing that it wishes the Contractor to proceed according to such data as originally given.

13. Insurance.

(a) During the term of this Agreement, the Contractor shall purchase and maintain, at its own cost and expense, the following:

(i) Workers' compensation insurance for its employees, if any, as required by Colorado law with limits of at least \$500,000 per injury or illness an employee suffers as a result of providing the services hereunder, with a \$500,000 aggregate per occurrence.

(ii) Employer's liability insurance with limits of at least \$500,000 per employee/accident and \$1,000,000 aggregate.

(iii) Commercial general liability insurance covering, without limitation, premises operations, products-completed operations, contractual liability insuring the obligations assumed by the Contractor under this Agreement, personal and advertising injury, and broad form property damage, with limits of at least \$2,000,000 per occurrence for bodily injury, death or damage to property; \$2,000,000 per occurrence for personal and advertising injury; \$2,000,000 products-completed operations; and \$2,000,000 general aggregate; and

(iv) Automobile liability insurance covering all owned, hired and non-owned vehicles used in the performance of the Contractor's services under this Agreement with a limit of at least \$2,000,000 combined per accident for bodily injury and property damage; and

(b) The insurance required herein may be satisfied through any combination of primary and excess/umbrella liability policies.

(c) The insurance required herein shall be written by an insurance company or companies that (i) have an A.M. Best Company rating of "A-VII" or better, and (ii) are authorized to issue insurance in the State of Colorado.

(d) The Owner, the Owner Representative, and the Owner's directors, officers, and employees be endorsed as "Additional Insureds" under the (i) commercial general liability insurance policy for both ongoing and completed services for a period of one (1) year; and (ii) automobile liability policy.

(e) The Contractor shall provide a waiver of subrogation endorsement, or its equivalent, under the (i) workers' compensation; (ii) commercial general liability; and (iii) automobile liability insurance policies in favor of the Owner, its directors, officers, agents, and employees.

(f) All liability insurance policies required herein shall provide that the coverage is primary and non-contributory to other insurance available to the Owner and its directors, officers, agents, and employees. Any insurance maintained by the Owner and its directors, officers, agents, and employees shall be excess of and shall not contribute with the Contractor's insurance.

(g) Prior to commencement of performance, the Contractor shall provide certificates of insurance satisfactory to the Owner that clearly evidence all insurance coverages required herein, including but not limited to endorsements (individually and collectively, "Certificates of Insurance"). The Contractor agrees that, until the Owner is supplied with Certificates of Insurance, no payment under this Agreement will be made by the Owner. The Contractor will provide the Owner with updated Certificates of Insurance within ten (10) calendar days of the anniversary of the effective date of coverage should that date fall during the term of this Agreement. Failure of the Owner to require Certificates of Insurance or to identify a deficiency in coverage shall not relieve the Contractor of its responsibility to provide the specific insurance coverages set forth herein.

(h) Subject to Section 9 (Assignment), the Contractor shall require each subcontractor and/or third-party performing work for the Contractor related to the Scope of Services to purchase and maintain insurance of the types and with policy limits no less than those required of Contractor under this Section 13. All general liability policies carried by a subcontractor and/or third-party shall be endorsed to include the Additional Insureds identified above. Each subcontractor and/or third-party shall be required to provide Contractor, upon request, with certificates of insurance evidencing such coverage prior to commencement of work by a subcontractor and/or third party.

(i) The insurance policies afforded hereunder shall not be cancelled or allowed to expire unless at least thirty (30) days' prior written notice has been delivered to the Owner, except in the event of cancellation due to non-payment of a premium, in which case notice shall be given to the Owner no later than ten (10) days prior to cancellation of the policy. Upon receipt of any notice of cancellation or non-renewal, the Contractor shall, within five (5) days, procure other policies of insurance as necessary to comply with this Section 13 and provide Certificates of Insurance evidencing the same to the Owner. Notwithstanding the provisions contained in Section 18 (Remedies), if the Contractor fails to procure the required insurance or provide the Owner with Certificates of Insurance within the timeframe provided, the Owner may terminate or suspend this Agreement upon written notice to the Contractor.

14. Warranties and Guarantees. The Contractor hereby represents, warrants and guarantees to the Owner all workmanship, equipment and materials paid for by the Owner pursuant to this Agreement for a period of one (1) year following the date of purchase by the Contractor. Such warranty and guarantee shall be construed to include, but is not limited to, representations that all workmanship, equipment and materials are of good quality, free from any defects or irregularities, and in strict conformity with any and all specifications provided to the Contractor by the Owner. If any defect in workmanship, equipment or materials arises, the Contractor shall remedy or otherwise correct such defect without cost to the Owner within such reasonable period of time as specified by the Owner in writing. If the Contractor fails to repair such defect within such period of time specified by the Owner, the Owner may repair such defect or contract for such repairs at the expense of Contractor. The obligations contained in this Section 14 shall survive the termination or expiration of this Agreement.

15. Compliance with Laws. The Contractor is obligated to familiarize itself and comply with all laws applicable to the performance of the Scope of Services, including without limitation all state and local licensing and registration requirements.

16. Acceptance Not Waiver. The Owner's approval or acceptance of, or payment for, any of the services shall not be construed to operate as a waiver of any rights or benefits provided to the Owner under this Agreement.

17. Default. Each and every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either Party should fail or refuse to perform according to the terms of this Agreement, such Party may be declared in default.

18. Remedies. Except as provided in Section 13(i) (Insurance), in the event a Party declares a default by the other Party, such defaulting Party shall be allowed a period of ten

(10) days within which to cure said default. In the event the default remains uncorrected, the Party declaring default may elect to (a) terminate the Agreement and seek damages; (b) treat the Agreement as continuing and require specific performance; or (c) avail itself of any other remedy at law or equity. If the non-defaulting Party commences legal or equitable actions against the defaulting Party, the defaulting Party shall be liable to the non-defaulting Party for the non-defaulting Party's reasonable attorney fees and costs incurred because of the default.

19. Indemnification; No Waiver of Liability or Immunity. The Contractor agrees to indemnify, defend, and hold harmless the Owner and its officers, directors, employees, agents, and attorneys from any and all damages and liabilities arising from the Contractor's performance of the Scope of Services. As part of this obligation, the Contractor shall compensate the Owner for the time, if any, spent by its legal counsel in connection with such claims or actions. The Contractor's obligations under this Section 19 shall be to the fullest extent permitted by law and shall survive termination or expiration of this Agreement. **Notwithstanding any other provision contained in this Agreement, including but not limited to Exhibit A, the Owner does not agree to defend, indemnify, or hold harmless the Contractor or waive or limit the Contractor's liability (either by type of liability or amount).** The Owner is relying on and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, defenses, and protections provided by the Colorado Governmental Immunity Act, § 24-10-101, *et seq.*, C.R.S., as from time to time amended, or otherwise available to the Owner or its officers or employees.

20. Binding Effect. This writing constitutes the entire agreement between the Parties and shall be binding upon the Parties, their officers, employees, agents and assigns and shall inure to the benefit of the Parties' respective survivors, heirs, personal representatives, successors and permitted assigns.

21. Amendment. No amendment or modification of this Agreement shall be binding upon the Parties unless the same is in writing and approved by a duly authorized representative of each Party.

22. Law; Venue. The laws of the State of Colorado shall govern the construction, interpretation, execution, and enforcement of this Agreement. Venue for any dispute between the Parties arising out of or relating to this Agreement shall be in the State of Colorado District Court for Eagle County.

23. Severability. In the event any term or condition of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

24. Annual Appropriation. The Owner's obligations hereunder are subject to the annual appropriation of funds necessary for the performance thereof, which appropriations shall be made in the sole discretion of the Owner's Board of Directors.

25. Ownership of Work Product. All documents such as reports, plans, drawings and contract specifications, information, and other materials prepared or furnished by the

Contractor (or the Contractor's independent professional associates, permitted subcontractors, and consultants) and paid for pursuant to this Agreement are instruments of public information and property of the Owner. All internal documents which support the public information such as field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by the Contractor as instruments of service shall be provided to the Owner. The Owner understands such documents are not intended or represented to be suitable for reuse by the Owner or others for purposes outside the specific scope and conditions of the Scope of Services. Any reuse without written verification or adaptation by the Contractor for the specific purpose intended will be at the Owner's sole risk and without liability or legal exposure to the Contractor, or to the Contractor's independent professional associates, permitted subcontractors, or consultants.

26. Taxes. The Owner is a governmental entity and is therefore exempt from state and local sales and use tax. The Owner will not pay for or reimburse any sales or use tax that may not directly be imposed against the Owner. The Contractor shall use the Owner's sales tax exemption for the purchase of any and all products and equipment on behalf of the Owner.

27. Time is of the Essence. All times stated in this Agreement are of the essence.

28. Notices. All notices which are required, or which may be given under this Agreement shall be effective when mailed via registered or certified mail, postage prepaid and sent to the address first set forth above.

29. Counterparts, Electronic Signatures and Electronic Records. This Agreement may be executed in multiple counterparts, each of which shall be an original, but all of which, together, shall constitute one and the same instrument. The Parties consent to the use of electronic signatures and agree that the transaction may be conducted electronically pursuant to the Uniform Electronic Transactions Act, § 24-71.3-101, *et seq.*, C.R.S.

30. No Third-Party Beneficiaries. The Parties to this Agreement do not intend to benefit any person not a party to this Agreement. No person or entity, other than the Parties to this Agreement, shall have any right, legal or equitable, to enforce any provision of this Agreement.

31. Section Headings. The section headings in this Agreement have been inserted for convenience of reference only and shall not affect the meaning or interpretation of any part of this Agreement.

32. Not Construed Against Drafter. Each Party acknowledges that it has had an adequate opportunity to review each and every provision contained in this Agreement, including the opportunity to consult with legal counsel. Based on the foregoing, no provision of this Agreement shall be construed against either Party by reason of such Party being deemed to have drafted such provision.

[Signature Pages Follow]

OWNER:

Eagle Valley Transportation Authority, a
quasi-municipal corporation and political
subdivision of the State of Colorado

By: _____
Name: _____
Title: _____
Date: _____

CONTRACTOR:

Shades of Green Lawn Maintenance

By: _____
Name: _____
Title: _____
Date: _____

EXHIBIT A

SCOPE OF SERVICES AND COMPENSATION

[See Attached]

EXHIBIT A

SCOPE OF SERVICES AND COMPENSATION

Tasks to be performed by Shades of Green Lawn Maintenance, with direction and prioritization from Core Transit staff:

1. **Snow Plowing, Shoveling, and Ice/Snow Removal:**

Clear snow and ice from bus stops and shelters promptly after snowfall. Note that this will require a snowplow to remove snow from the bus pullouts and all bus stops will need hand shoveling around the structures and/or benches.

Ensure pathways to the bus stop are safe and accessible for passengers/riders, including hand shoveling of adjacent sidewalk areas and use of ice treatment products to minimize the potential for slips/falls.

Removal and disposal of accumulated snow as may be necessary.

Provide proposed schedule/timeframe for post-storm snow removal to Core Transit in your proposal.

2. **Trash Pick Up and Shelter Cleaning:**

Regularly collect and dispose of trash from bus stops and shelters. Provide a proposed schedule to Core Transit.

Clean shelters to maintain cleanliness and hygiene standards.

3. **Repair of Shelter Structures:**

Conduct repairs on shelters as needed, including:

- Lighting repair or replacements, including conventional and solar lighting.
- Painting to maintain a good appearance and visibility.
- Replacement or repair of plexiglass and roof materials.
- Repair and replacement of accessories including benches, bike racks, and trash receptacles.

4. **Vegetation Removal:**

Remove overgrown vegetation around bus stops and shelters to ensure visibility and accessibility.

5. Graffiti Removal:

Promptly remove graffiti from bus stops and shelters to maintain a clean and welcoming environment.

6. Surface Repairs:

Perform repairs on various surfaces such as concrete, asphalt, and gravel around bus stops and shelters to ensure safety and visibility.

7. Installation and Removal of Schedules:

Install and update summer and winter bus schedules as designated stops/shelters, per the schedule provided by Core Transit.

Remove outdated schedules promptly, per guidance from Core Transit.

8. Installation and Removal of Notices and Advertisements:

Install and manage notices and advertisements at bus stops and shelters as per Core Transit directives/requirements.

Remove expired and/or outdated notices and advertisements promptly, as directed by Core Transit.

9. Removal and Installation of Shelters:

In the event a bus shelter is damaged or destroyed, assist with bus shelter removal and installation services, as needed.

Deliverables:

Cleaned and maintained bus stops and shelters throughout the contract period.

Documentation of maintenance activities and repairs performed/completed.

Schedule updates and removal of outdated materials.

Fee Schedule:

| <u>Expense Category</u> | <u>Estimated Monthly Expense In Dollars</u> |
|---|--|
| Snow Plowing/Removal/Shoveling | <u>\$4,000</u> |
| Trash Removal/Pickup | <u>\$2,500</u> |
| Shelter/Structure Repair Services | <u>\$3,750</u> |
| Vegetation Removal | <u>\$ 500</u> |
| Graffiti Removal | <u>\$ 500</u> |
| Surface Repairs | <u>\$ 625</u> |
| Shelter Signage Installation Replacement | <u>\$ 250</u> |
| Installation/Removal of Notices & Advertisements | <u>\$ 650</u> |
| Shelter Removal/Installations | <u>\$ 50/hr.</u> |
| Total: | <u>\$12,775/month</u> |



Core Transit
Monthly Admin Board Report
Reporting Month: May 2025



Sanjok Timilsina
May 2025
FINANCE REPORT

Sales Tax Revenue

Core Transit 0.5% Sales Tax Collections

| Month Recognized | 2023 | 2024 | 2025 Forecast | 2025 Actual |
|-------------------------|---------------------|---------------------|----------------------|--------------------|
| January | | \$1,542,254 | \$1,525,000 | \$1,549,779 |
| February | \$1,500,634 | \$1,472,488 | \$1,465,000 | \$1,464,394 |
| March | \$1,539,340 | \$1,530,856 | \$1,520,000 | \$1,562,983 |
| April | \$1,633,224 | \$1,615,388 | \$1,600,000 | \$1,624,609 |
| May | \$732,002 | \$654,318 | \$645,000 | |
| June | \$613,184 | \$606,827 | \$600,000 | |
| July | \$861,752 | \$863,012 | \$850,000 | |
| August | \$1,042,919 | \$1,104,288 | \$1,100,000 | |
| September | \$992,710 | \$984,213 | \$975,000 | |
| October | \$918,807 | \$873,477 | \$865,000 | |
| November | \$720,961 | \$736,248 | \$725,000 | |
| December | \$738,938 | \$691,889 | \$730,000 | |
| TOTAL | \$11,294,471 | \$12,675,258 | \$12,600,00 | \$6,201,766 |

Core Transit accrues sales tax collection back by one month.

ECO Transit Sales Tax Collections (based on 85%)

| Month Recognized | 2024 Actual | 2025 Forecast | 2025 Actual |
|------------------|--------------------|---------------------|--------------------|
| January | | \$1,365,000 | \$1,439,569 |
| February | | \$1,415,000 | \$1,679,961 |
| March | | \$1,490,000 | Expected by 5/20 |
| April | | \$605,000 | |
| May | | \$555,000 | |
| June | | \$795,000 | |
| July | | \$1,025,000 | |
| August | \$948,653 | \$905,000 | |
| September | \$962,818 | \$810,000 | |
| October | \$776,024 | \$678,000 | |
| November | \$733,277 | \$733,000 | |
| December | \$1,508,982 | \$1,372,000 | |
| TOTAL | \$4,929,753 | \$11,748,000 | \$3,119,530 |

Eagle county accrues their sales tax collection back by two months. The amount shown above is the gross amount of tax collected. The expense associated with the 1% treasurer fees is shown in the treasurer fee expense line item in department 10.

March 2025 Financial Summary

Expenditures:

The General Fund operating expenditures year to date as of March 2025 are favorable to budget by \$374,951. The favorable result is mainly due to savings in the Fleet Maintenance (\$74k), General and Administration (\$126k), Finance (\$44k) and Planning (\$134k). Savings are partially offset by higher than budgeted expenditures in Vehicle operations department (\$154k). It is mainly because of busy winter schedule and increased number of shadow buses. YTD expenditure represents 28% of

the operating budget. Capital expenditure is favorable to budget by \$1.4M. Savings are mainly due to lower than budgeted number of bus refurbishments. The Authority planned to refurbish one bus out of three budgeted. The Authority purchased three new service vehicles so far in 2025 for a total sum of \$122k. Housing fund expenditure is in line with the budget as of year-to-date March 2025.

Revenue:

Revenues to date represent approximately 37% of the revenues projected for the entire year's budget. The Authority's revenue year-to-date is favorable to the budget by \$384,040. Favorable revenue is mainly because of higher interest income (\$250k), higher Core sales tax (\$67k), higher ECO sales tax (\$356k). Favorable revenue is partially offset by unfavorable result in 5311 grants (\$300k). It is just a timing issue. These funds are reimbursement for actual expenses incurred and thus trail the outlays by several months. Staff anticipate receiving the full 5311 grant amount in 2025.

Bottom-line:

Overall, revenue over expenditures is favorable by \$2.18M as of March 2025 which includes favorable results in General Fund by \$760k, Capital Fund by \$1.4M and Housing Fund by \$21k. With FY25 being the first budget encompassing 12 months of full operations, staff will continue to refine projections throughout the year based on concrete data we receive each month on revenues and expenses.

Areas of focus and outcome

-Haynie & Company started the Authority's FY 2024 financial statement audit in April. The audit is progressing nicely, and we anticipate an audit presentation from the auditors in the July board meeting.

-Sanjok is meeting regularly with Kim Alex from CRS to understand the areas where she helps the Authority. The goal is to perform as many duties as possible in-house.

-The staff are also continuously meeting with Tyler Technologies implementation manager to fine tune our accounting software. In April, staff trained and implemented the Accounts Receivable module. Data and Insights module is scheduled for May and Fixed Assets scheduled for June.

-Well-designed financial policies are essential for ensuring operational efficiency and long-term stability. During the month of April, staff spent time to develop a comprehensive reserve policy, which is being presented to the board at this meeting for review and approval. The objective is to identify areas for improvement and establish a well-crafted policy that supports the organization's financial health while mitigating potential future risks.

Looking ahead – future projects

- Create a rolling Fixed Asset schedule.
- Draft financials and note disclosure for FY 2024 Audit.
- Investment policy update.
- Implementation of Fixed Asset module in Tyler ERP system.
- Continue to refine accounting processes in place to make them efficient and robust.

FY 2026 Budget Calendar

Staff have prepared a draft budget prep calendar for board review and feedback.

| Task/Activity | Department | Owner | Due Date | Notes/Comments |
|--|-------------------|--|-----------------|---|
| Budget Director Meeting to determine roles and timeline | Budget Directors | Finance Director | 6/30/2025 | |
| Set up budget template in accounting software | Finance | Finance Director | 6/30/2025 | |
| Capital plan | Finance | Finance Director | 7/15/2025 | Tanya, Dave, Scott and Sanjok meet to plan capital expenditures |
| Initial Meeting with Budget Managers | Budget Directors | Deputy Director & Director of Transportation | 7/31/2025 | Scott & Dave to set up one on one meetings with Budget managers in July |
| Prepare and enter budget in Tyler | All Depts. | Respective Directors/Mgrs. | 8/15/2025 | |
| | | | | |
| | | | | |
| Budget Directors Review of Staff Requested Budget | Budget Directors | Finance Director | 8/22/2025 | Sanjok to send out calendar invite Aug. 15 - 22 |
| Budget Directors meet with Budget Managers to review director requested changes | All Depts. | Respective Directors/Mgrs. | 8/31/2025 | |
| Budget Director Meeting to review budget revisions and finalize draft budget for | Budget Directors | Finance Director | 9/15/2025 | |

| | | | | |
|---|--------------|--------------------|------------|--|
| October board packet Distribution | | | | |
| Publish budget hearing notice | Finance | Finance Director | 9/19/2025 | Notice of budget hearing to be published in Vail Daily. |
| | | | | |
| Draft budget transmittal letter | Exec. Office | Executive Director | 10/1/2024 | |
| Prepare budget resolution | Finance | Finance Director | 10/1/2025 | |
| Deliver draft budget for October Board Packet | Finance | Finance Director | 10/3/2025 | |
| Budget Work Session with Board | Exec. Office | Executive Director | 10/31/2025 | |
| Recommend budget approval | Finance | Finance Director | 11/12/2025 | Budget hearing open and closed on Nov 12 meeting. Need budget resolution as well |
| File Budget with DOLA | Finance | Finance Director | 12/31/2025 | |

NAME: ARYN SCHLICHTING

MONTH: MAY 2025

PEOPLE & CULTURE REPORT

Key Highlights:

- Offer accepted for a Maintenance Coordinator to manage small housing maintenance, shelter upkeep, along with overseeing related contracts.
- A newly created cross-level team, Core Ideas, was formed and has held two successful meetings to address interdepartmental challenges, improve internal communication and allow employee issues to get proper visibility and take action.
- Operator Performance Evaluation development is underway, focused on KPIs, employee input and growth. The process will be finalized by August, with 1:1 meetings to introduce new performance measurements.
- Seven road supervisors and seven dispatchers have been cross-trained into a single Operations Specialist role.
- Plans for a third-party housing review are paused to focus on enhancing staff communication, streamlining unit turnover, and implementing rent deduction systems.

Impact, Outcome and Strategic Alignment:

Filling the Maintenance Coordinator position will enhance efficiency and expertise in managing housing maintenance issues while providing operations with internal support to improve bus shelter maintenance.

Our newly formed Core Ideas team has advanced the goal of fostering a culture of trust, clear communication, and team-based problem solving while growing a culture of safety, where continuous improvement is a source of pride. These meetings help prevent issues from lingering or spreading as rumors by providing a system for feedback to reach management, take action, and include operator and supervisor input on all solutions. They also promote learning on budgets, meeting practices, and organizational awareness. A recent session highlighted a lack of breakroom amenities for Avon and Vail

operators compared to Gypsum. In response, we prioritized employee hydration and comfort by adding ice machines and a couch to the Avon breakroom, set to be completed by the end of May.

The Operator Performance Evaluations will create a system for documenting employee performance, fostering growth-focused conversations, and supporting our compensation philosophy. Feedback from a Core Ideas meeting also provided valuable insights to shape Operator Performance Evaluations, focusing on defining 'what it means to be a good operator. Topics like welcoming service, operational consistency, safety and ride smoothness were key points of discussion.

A combined dispatch and road supervision role (Operations Specialist) ensures consistent guidance for bus operators while offering seamless system-wide coverage. This flexibility enhances service reliability and operational efficiency. We have started providing this group with foundational training on the legal requirements of being a supervisor.

Lastly, this month's housing efforts focused on slowing down to optimize and improve the processes for the 45 bedrooms we currently manage. This supports the goal of putting our people first and providing our workforce with affordable housing solutions. Pausing on the external housing consultant has allowed for the housing coordinator to address employee feedback directly and implement programs that reduce administrative tasks for both staff and bus operators. This month marks the first where employees have the option to pay rent through payroll deduction.

Looking Ahead:

- Continue investing in ongoing recruitment efforts
- Develop perks, rewards, and events aligned with 2025 budget requests
- Prioritize key housing initiatives
- Complete the rollout of operator performance evaluations with clear communication and alignment to cultural and operational goals
- Plan summer employee events, incorporating feedback, extending through fall to give employees opportunities to connect both at work and outside of work, if they choose

NAME: Lance Trujillo

MONTH: May 2025

Director of Innovation and IT REPORT

Key Highlights:

- With the sunseting of our fareboxes, our technology team has gained more time to focus on providing internal services for Core Transit and special projects.
- The technology team completed a new audio visual (A/V) project in our primary conference room, following an evaluation of several options and a review of local town IT setups. Equipment was purchased and the installation was successfully completed.
- Onboarding for new or transitioning staff has continued with an emphasis on improving training and efficiency. Next steps include more structured, recurring training in Microsoft 365, SharePoint and Intelligent Transit Systems (ITS) software.

Impact, Outcome and Strategic Alignment:

The technology team is resolving operational technology needs more quickly, allowing buses to return to service faster. This increased efficiency has also reduced the need for additional resources. In addition to these improvements, the team continues to enhance internal services and upgrade our technology infrastructure. These efforts align with our strategic plan by providing training, skill-building and career development.

Core Transit has one primary conference room, and enhancing the technology for daily business work was an important upgrade. The new conference room equipment will be officially tested during our upcoming supervisor training classes, providing staff with the tools they need to run engaging and effective meetings.

As new and existing staff transition into new positions, they are able to take on their roles more efficiently. The ongoing onboarding process helps identify areas for improvement, allowing us to refine the approach and make it more effective.

Looking Ahead:

- We are starting an evaluation of our Intelligent Transit Systems (ITS) technology. Clever Devices, our current ITS vendor, provides daily operations software and hardware for buses, including Computer Aided Dispatch (CAD). The evaluation will assess our effectiveness in using the system, identify areas for improvement in operational needs, and determine the best return on investment.

NAME: Dayana Herr

MONTH: May 2025

MARKETING, COMMUNICATIONS & CUSTOMER SERVICE REPORT

Key Highlights:

- Launched the Summer 2025 Schedule, managing all bilingual communications, printed materials, signage, and advertising in alignment with operational updates
- Made progress on our new website development project, including features like live chat, an email ticketing system for our customer service team, and supporting communication around the 10-Year Transit Development and Capital Plan.
- Began outreach for upcoming summer events where Core Transit will be represented
- Ericka Soto, Customer Service Supervisor, attended a government-focused social media training and brought back new tools to grow our engagement
- Tanya Allen's blog post, One Year at the Core of the Community, recapped Core Transit's accomplishments and future plans

Impact, Outcome and Strategic Alignment:

The schedule launch was rolled out to the community earlier than ever before, helping riders navigate changes with confidence through bilingual support at the VTC, MSC, and online.

In addition, 150 printed schedules were distributed at the VTC booth for summer riders. Fare communication efforts continued to improve the boarding experience, with a focus on providing printed passes to riders who needed in-person support to obtain Smart Cards.

Tanya's article further reinforced Core Transit's reputation as a dependable agency, celebrating both our progress and our future goals.

This work supports our goals of being safe, trustworthy, and accountable. Our team remains committed to delivering timely, inclusive communication that reflects Core Transit's values: welcoming, accessible, dependable, and rewarding.

7 media/blog/newsletter impressions, including:

- [Allen: One year strong at the Core of the Community](#)
- [Allen: Un año con el corazón en la comunidad](#)
- [Core Transit's new summer schedule starts April 14](#)
- [El nuevo horario de verano de Core Transit comienza este 14 de abril. Los pasajeros tendrán más servicio a Leadville, Minturn y Dotsero.](#)
- [Vail Valley Partnership's Success Awards honor best businesses, nonprofit groups](#)
- [Vail Town Council to discuss plan to expand Vail Transportation Center](#)
- [Catch the Summer Vibes with Core Transit's New Summer Schedule Starting April 14](#)

Looking Ahead:

- Begin smart card education campaign and \$5 cost-recovery rollout (pending board approval)
 - Focus on sustainability and card reuse
 - Support with bilingual materials, in-person help, and digital outreach
- Continue development of new website (including live chat)
- Prepare for multiple summer events where Core Transit will be represented
- Finalize installation of signs at Vail Transportation Center and Lionshead
- Actively recruiting for two Information Services Rep positions; offers expected soon

NAME: Dave Levy

MONTH: May 2025

Planning Department REPORT

Key Highlights:

- The Planning Department is advancing work on two key initiatives:
 - The 10 Year Transit Development and Capital Plan service plan
 - National Transit Database (NTD) certification.
- The 10 Year Plan service plan is in advanced stages of development. Route structures are being finalized in parallel with implementation phasing plans and costing scenarios.
- NTD certification is the process through which Federal Transit Administration (FTA) approves the Automatic Passenger Counters (APCs) used to report ridership to the National Transit Database.
- We are halfway through the initial phase of the certification process, which includes conducting on-bus ride checks to verify the accuracy of our APC equipment.

Impact, Outcome and Strategic Alignment:

The final service plan for the 10-Year Plan, along with the implementation and capital plans, will provide Core Transit with a roadmap for improving and expanding service and making capital improvements across the system. Developed through extensive data analysis, public engagement, and stakeholder input, the plan will be achievable, sustainable and effective.

Obtaining NTD certification will ensure Core Transit remains eligible for FTA Chapter 53 funding, including §5339 and §5311 grants. This rigorous process will also help identify and resolve issues affecting data quality, resulting in more reliable and actionable data for the planning and operations departments.

Looking Ahead:

- The final service plan will be presented in June
- The final capital plan will be presented in July
- Bus ride checks for NTD certification will continue through May
- After ride checks are completed, hand-count data will be reconciled with APC data to gauge the accuracy and resolve data quality issues
- The NTD certification application is anticipated to be submitted in Q3 2025

NAME: Scott Robinson

MONTH: May 2025

Deputy Director REPORT

Key Highlights:

- I continue to support my direct reports with their projects
- The finance committee met to discuss a \$5M investment that came to maturity in April along with discussing financial policies.
- Onboarding Sanjok is progressing smoothly, and I have successfully transferred daily accounting duties to him.
- We hosted two successful staff appreciation end-of-season gatherings and we are planning for additional upcoming employee events (Mtn Rec Community Kickball Tournament, summer gatherings, etc.)

Impact, Outcome and Strategic Alignment:

Supporting my staff with their projects leads to increased project success rates (two brains is always better than one!) and allows me to identify potential roadblocks/problems and generate solutions proactively. Additionally, it helps develop our leaders, fosters trust and ensures they feel empowered as they take on new and exciting initiatives.

The \$5M investment earned over \$260,000, contributing to an alternative revenue stream for the Authority. Our conservative investment strategy continues to generate additional funding for Core Transit's future, while ensuring steady cash flow for regular business needs.

The addition of a skilled internal Director of Finance fosters institutional knowledge, strengthens relationships, and enables more efficient and transparent financial and budget reporting to the board. This position has also allowed me to hand off daily accounting and finance duties, freeing up time to focus on other strategic initiatives.

To close out the winter season, staff enjoyed great food, fun games and built relationships at our end-of-season gatherings. Creating a positive culture remains essential to achieving our strategic plan, and a regular

cadence of employee gatherings helps reinforce a strong, welcoming environment.

Looking Ahead:

- Amending the lease for the MSC Facility to add two new private offices for our growing staff
- Housing Program updates for 2025
- FY26 budget preparation
- Be available to connect with staff on all levels
- Continue to onboard Sanjok and update financial policies, next up is the investment policy

NAME: Tanya Allen

MONTH: May 2025

Director's REPORT

Key Highlights:

- Work on Strategic Plan and Ten-Year Transit Development and Capital Planning projects
- Training planning and finance staff on CDOT grant reporting and requirements for eventual handoff
- Tracking state and federal level legislation and policy changes for impacts on our operations, including providing testimony for SB25-272
- RTA panel presentation at the recent CASTA conference along with counterparts from RFTA, SMART, and Gunnison

Impact, Outcome and Strategic Alignment

The new 5-Year Strategic Plan and Ten-Year Transit Development and Capital Plan will be our defining documents for the next several years. The Strategic Plan is ready to be finalized while the Transit Development and Capital Plan is deep in the alternatives analysis phase. I have been more deeply involved in the technical aspects of this planning process than I am likely to be in future processes given my prior experience in this area and the importance of this project at this time.

CDOT grants require regular reimbursement submissions and structured annual reporting that is new to Core Transit planning and financial staff. I have continued to handle these tasks both to assist Eagle County with ECO Transit closeout and fill the gap while we were building out our planning and finance teams, but expect to be handing this off as we enter into our first official reporting cycle as Core Transit.

The State legislative session which just closed included a number of bills with transit-related implications. The most important was SB25-272, for which we provided testimony. This bill clarifies that housing for RTA employees is included in an RTA's enumerated governmental powers and thus eligible for sales and use tax exemptions. While we are not currently impacted, we could be in the future. Another important

development is that funding for the Fare Free for Youth program will not be available in 2026. We will begin exploring options to continue this program.

Participation in conferences such as CASTA raises our profile statewide and provides valuable opportunities for networking and knowledge exchange. RTA formation is a hot topic across the state with two regions actively engaged in processes (Yampah Valley/Steamboat Springs, Summit County) and several others interested in the idea. Our success is attracting positive attention, with a large and engaged group attending both the RTA How-To session and the Director Panel.

Looking Ahead:

- Returning to close out low priority transition items that remain outstanding including agreements with the Town of Avon and Town of Vail and outstanding or undocumented easements
- FY26 budget preparation
- Continued work on 10 Year Transit Development and Capital Plan
- Mid-year updates and presentations to partners and the community

Core Transit Operations Update

May 2025



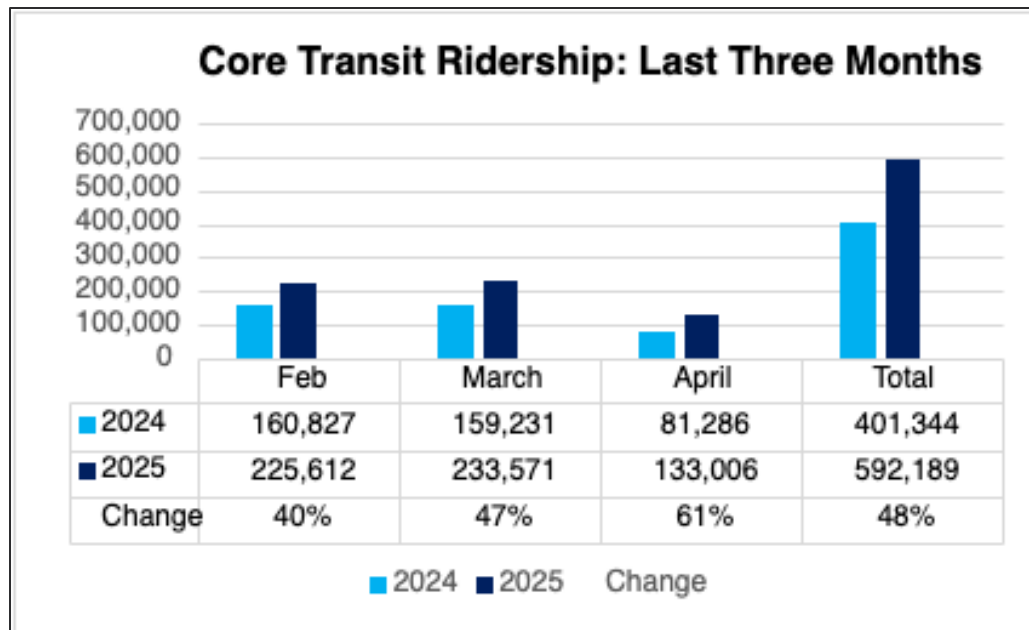
Core Transit Ridership Update

System Ridership

April 2025 133,006

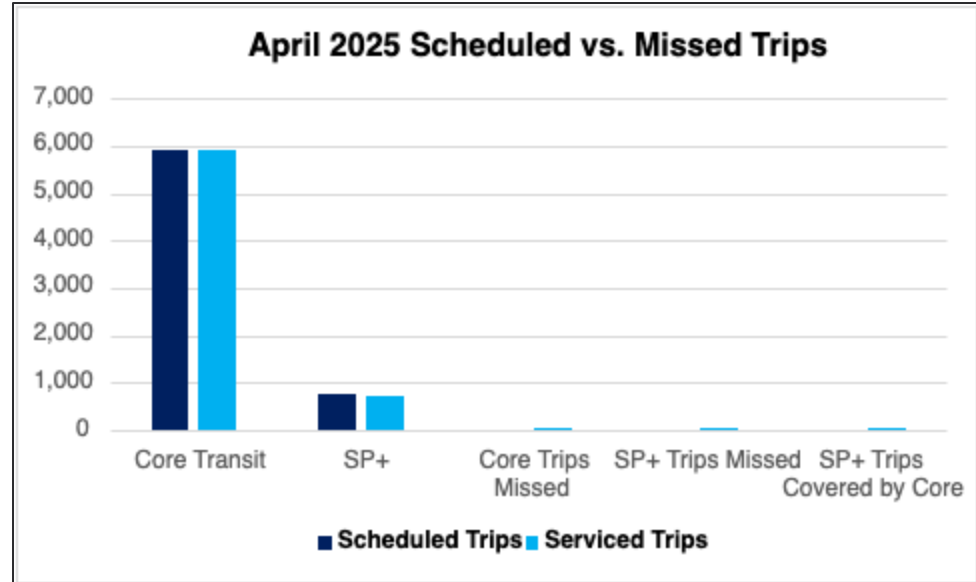
April 2024 81,286

YOY Change +61%



April 2025 Route Performance

- Core Transit: 99.9% completion rate (only 5 of 5,913 scheduled trips missed)
- No shadow buses were used in April
- SP+: 93.6% completion rate (only 4 of 737 trips missed; Core covered 43 of 47 missed trips)



Core Transit Update – Routes

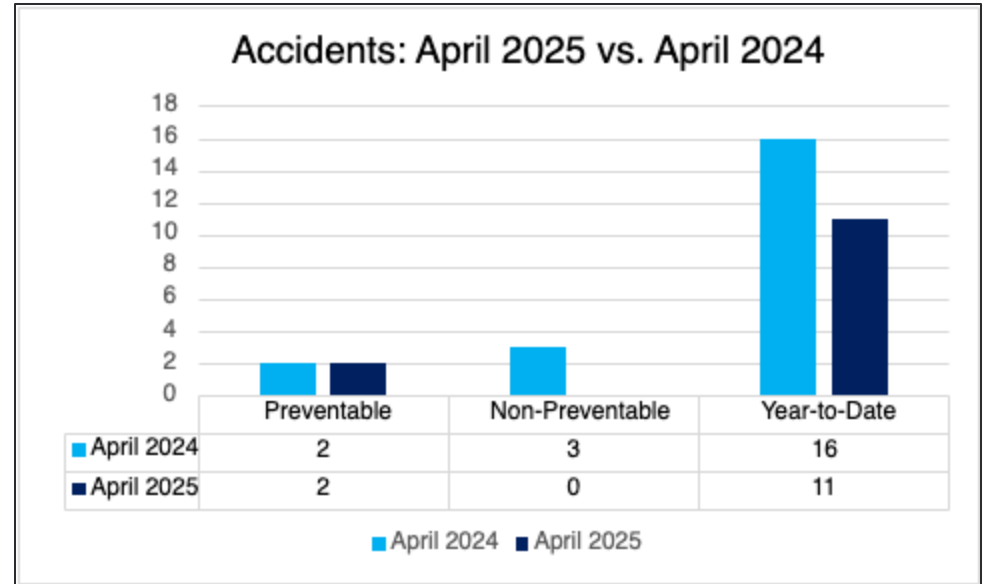
| Monthly Trip Summary (April 2025) | Performance |
|---|--|
| Scheduled Trips/Trips Completed (direct operation): | 5,913 / 5,908 (99.9%) |
| Unscheduled Trips (Shadow Buses, direct operation): | 0 |
| Scheduled Trips/Trips Completed (contract): | 737 / 690 (93.6%) |
| Missed Contract Trips filled by Core Transit: | 43/47 (91% of total missed contract trips) |
| Net Contract Service Missed | 4/737 (.0059% of total contract trips) |

| | |
|---------------------------------|-------|
| April 2025 Total Trips Serviced | 6,641 |
|---------------------------------|-------|



Core Transit Update - Safety

1. 15% YOY decrease in total accidents
2. Preventable accidents
YOY decreased from 16 to 11
3. Declining trend attributable to:
 - Training process improvements
 - Operator stability
 - Accountability measures



Core Transit Update – Operators

| Directly Operated Service / Summer Schedule Requirements | |
|--|----------------------------------|
| Minimum required number of Drivers | 53 (includes extra board) |

| Contract Service | Status |
|--------------------------------------|-----------------------------|
| Operators available/Operators needed | 11/8 (fully staffed) |

| Current Number of Drivers | Status |
|--------------------------------------|----------------------------|
| Full-time Operators | 49 |
| Part-time Operators | 2-FTE |
| Seasonal Operators | 1 |
| Operators available/Operators needed | 52/53 (98% staffed) |
| Operators in training | 3 |



Core Transit Update – Maintenance

| Category | Status |
|------------------------------|---|
| Fleet Status | 74% in service |
| PM Compliance | 96% of fleet |
| Breakdowns Impacting Service | 3 mechanical problems (included in missed trips) |
| Pending Vehicle Arrivals | <ul style="list-style-type: none">• 5 new hybrid buses arrive May 2025• 1 refurbished bus arrives May 2025 |



T H A n K
y o u

