



NOTICE IS HEREBY GIVEN that a Regular meeting of the Board of Directors of the Eagle Valley Transportation Authority d/b/a Core Transit, Eagle County, Colorado, has been scheduled to take place in the Avon Council Chambers, 100 Mikaela Way, Avon, CO on Wednesday, September 11, 2024, beginning at 6:00 pm. The agenda for the meeting follows.

The Core Transit Board welcomes everyone to its meetings. A hybrid of an in-person meeting with an online Zoom platform is employed. Members of the public are invited to attend either in person or via Zoom. [Please click here to join the zoom meeting.](#)

BUSINESS MEETING AGENDA

1. Call to Order – 6:00pm
2. Consideration of Changes to Agenda
3. Approval of Minutes and Financials
 - a. August 14, 2024 regular meeting minutes
 - b. Financial Statements
 - c. Payables Lists
4. Board Comment
5. Public Comment – 6:05pm

Comments from the public are welcomed during public comment for any topics with the Authority's purview not included in the business agenda. Please state your name & community of residence. Please limit public comments to three minutes or less per individual. If the public is unable to attend the meeting, public comment can be shared via email at Board@coretransit.org.

6. Presentation – 6:10pm

a. FY25 Budget – Preliminary Planning and Expectations

Dave Rogers, Scott Robinson & Aryn Schlichting will present Sales Tax revenue projections, the 2025 wage structure, and an insurance update.

b. Core Transit Winter Service Plan

Dave Snyder will present a draft of the winter service schedule, including planned service hours, for board approval.

BUSINESS

7. Business – 7:00pm

a. Letter of Support Policy

Tanya Allen will present a letter of support policy for board direction and approval.

b. Donation Policy

Tanya Allen will present a donation policy for board direction and approval.

c. Other Business

STAFF REPORTS

8. Staff Reports – 7:45 pm

a. Administrative Division Report

ADJOURNMENT

9. Adjournment – 8:00pm

The next regular meeting of the Core Transit Board will be held Wednesday, October 9, 2024, at 12:00pm, in the Avon Council Chambers.

YOUR BOARD MEMBERSHIP

Core Transit Board

Amy Phillips, President | *Town of Avon*
Jeanne McQueeney, Vice-Chair | *Eagle County*
Dave Eickholt, Treasurer | *Beaver Creek Metro*
Earle Bidez | *Town of Minturn*
Barry Davis | *Town of Vail*
Nick Sunday | *Town of Eagle*
Garrett Alexander | *Town of Red Cliff*

Core Transit Board Alternates

Ray Shei | *Beaver Creek Metro*
Kathy Chandler-Henry | *Eagle County*
Rich Carroll | *Town of Avon*
Bryan Woods | *Town of Eagle*
Brian Rodine | *Town of Minturn*
Duke Gerber | *Town of Red Cliff*
Pete Seibert | *Town of Vail*

ACCESSIBILITY INFORMATION

Posting Certification:

I hereby certify that a copy of the foregoing Notice of Regular Meeting was, by me personally, posted to the Core Transit Website (coretransit.org) at least twenty-four (24) hours prior to the meeting to meet the open records meeting law requirement of full and timely notice pursuant to Section 24-6-402(2)(c)(I), C.R.S..

/s/ Amy Burford

**MINUTES OF THE
EAGLE VALLEY TRANSPORTATION AUTHORITY d/b/a Core Transit
BOARD OF DIRECTORS MEETING
August 14, 2024**

A meeting of the Eagle Valley Transportation Authority (“Authority”) Board of Directors (“Board”) was held on August 14, 2024, at 12:00 p.m. The meeting was held in person at the Avon Council Chambers located at 100 Mikaela Way, Town of Avon, Colorado, 81620, and on Zoom. Notice of the meeting was posted on August 9, 2024, and included agenda items, location, and time, as well as the teleconference information needed to participate in the public portion of the meeting. The Notice of Board of Directors Meeting dated August 9, 2024, and the certification of posting are attached hereto.

ATTENDANCE

Directors in Attendance:

Director Amy Phillips, Mayor and Councilor, Town of Avon

Director Dave Eickholt, Beaver Creek Metro District

Director Nick Sunday, Councilor, Town of Eagle

Director Jeanne McQueeney, Commissioner, Eagle County

Director Earle Bidez, Mayor, Town of Minturn

Director Barry Davis, Councilor, Town of Vail

Directors Absent:

Director Garrett Alexander, Member of the Board of Trustees of the Town of Red Cliff

Attendance:

David Reid, Director of Aviation, Eagle County Regional Airport

Chris Romer, President & CEO, Vail Valley Partnership

Peter Dann, Chairman, EGE Air Alliance Board

Ray Shei, Alternate Director, Beaver Creek Metro District

Scott Robinson, Deputy Director, Core Transit

Tanya Allen, Executive Director, Core Transit

Dave Snyder, Director of Transportation, Core Transit

Lance Trujillo, Director of IT and Innovation, Core Transit

Amy Burford, Executive Assistant & Special Projects Coordinator, Core Transit

Dayana Herr, Marketing, Communications & Customer Relations Manager, Core Transit

Bryan Woods, Alternate Director, Town of Eagle

Jessie Cooper, Fleet Asset Supervisor, Core Transit

Brittany Hill, Safety and Training Manager, Core Transit

Aryn Schlichting, Director of People & Culture, Core Transit

Cisco Santaella, Operations Supervisor, Core Transit

Mallory McDonald, Operations Manager, Core Transit

Attendance on Zoom:

Kathryn Winn, EVTA Legal Counsel, Attorney, Collins Cole Flynn Winn & Ulmer, PLLC

Randy Belisle, Lead Trainer, Core Transit

Joanna Kerwin, Community member

Jordan Winters, Community member

Larry Tenenholz, Community member

APPROVAL OF THE AGENDA

Director Phillips presented the agenda for the meeting and inquired if there were any proposed changes. Director Phillips motioned to approve the agenda as presented. Director Eickholt seconded the motion, which passed with a unanimous 6-0 vote.

APPROVAL OF MINUTES AND FINANCIAL STATEMENTS

Director Phillips presented the minutes dated July 10, 2024, July 24, 2024, and August 1, 2024, for approval. Director Phillips moved to approve the minutes, financial statements, and payables list. Director Bidez seconded the motion, which passed with a unanimous 6-0 vote.

BOARD COMMENT

Director McQueeney announced Dan Blankenship's retirement from RFTA and noted that Core Transit has gained valuable insights from RFTA. Director Davis thanked HyFyve for their recording services. Director Phillips congratulated staff on the successful launch week of Core Transit.

PUBLIC COMMENT

There was none.

AGENDA ITEMS

6. Business

6.1 EGE Air Alliance Update

Mr. Romer presented an EGE Air Alliance update, reviewing the summer service for 2024 and the new winter service for the 2024-2025 season. He noted the features of the newly updated website, which includes route maps and parking information. He discussed their partnership with local lodging establishments to enhance marketing efforts. He spoke about the collaborative partnership with Core Transit and

expressed his gratitude for it. He highlighted existing Minimum Revenue Guarantee (MRG) flight performance and new opportunities on the horizon with Alaska Airlines to Seattle and San Diego and requested Core Transit allocate \$1.2 million in MRG support in their 2025 budget.

Director Eickholt asked if the lodging partners are targeting Chicago and Houston for summer flights. Mr. Romer confirmed that some partners have increased advertising in those markets. Director Bidez asked about the 10-year goal of the EGE Air Alliance. Mr. Romer replied that it is to increase flight service and support the tourism economy.

Mr. Reid provided a review of the proposed expansion and the master plan. He explained that they developed a 20-year outlook, assessing existing infrastructure and anticipating future needs.

Director Phillips motioned to allocate \$1.2 million for the Air Fund in Core Transit's 2025 draft budget. Director McQueeney seconded the motion, which passed with a unanimous 6-0 vote.

6.2 Winter Operations Update

Director of Transportation Dave Snyder introduced new members of the Operations Team and gave an Operations update. He discussed the winter plan and highlighted key initiatives that operations will be implementing. He mentioned that staff will be operating the Vail/Beaver Creek Express Bus, incorporating SP+ into their routes, and addressing overflow by utilizing looper buses.

Director Eickholt inquired whether staff could plan for additional buses and routes beyond the original plan. Director of Transportation Snyder stated that this is feasible, with plans to acquire two

refurbished buses and additional leased buses soon. He also mentioned an upcoming training class for operators and the return of seasonal operators from last winter.

Director Davis stated that he would like to see the buses used more for transporting people to recreate at the ski resorts. Director Phillips proposed looking at opportunities for more park-and-ride options and suggested that there will likely be an increase in use of the Eagle park-and-ride during the winter season.

6.3 Resolution 2024-13, Approving Amendment to GPS Contract

Executive Director Tanya Allen explained that in February of 2024 the board approved a contract with Government Performance Solutions, Inc. (GPS) in the amount of \$47,460 for assistance with ECO/Core Transit Transition project management. Staff have asked GPS to update their scope to include an extended deadline and additional hours. This will increase the total contract amount by \$24,820, to a new total of \$72,280, and extend their deadline to September 30.

Director Bidez motioned to approve Resolution 2024-13, A Resolution Approving an Amendment to Single Source Contract with Government Performance Solutions, Inc., for Transition Project Management Services. Director Eickholt seconded the motion, which passed with a 6-0 unanimous vote.

6.4 Town Hall Option

Executive Director Allen noted that at previous board meetings, community members expressed a desire for an alternative meeting time. She explained that staff proposes rescheduling the

next board meeting to an evening time, pending the board's approval.

Director Phillips asked if there would continue to be two meetings each month. Executive Director Allen confirmed that the board will transition back to meeting once a month. The board and staff engaged in a discussion about the proposed structure of the upcoming evening meeting.

The board gave direction to hold the regular September board meeting at 6:00 pm in the Avon Council Chamber as their preferred location.

6.5 Other Business

7. Staff Reports

Deputy Director Scott Robinson expressed appreciation and acknowledgment for each member of his team. Executive Director Allen announced the Safety Banquet on August 30th and encouraged board participation.

ADJOURNMENT

The meeting was adjourned at 1:23 pm.

EAGLE VALLEY TRANSPORTATION AUTHORITY
CASH POSITION
Year to Date and as of August 31, 2024
Adjusted as of September 4, 2024

Maturity Date Account Activity Item Description	CHECKING	INVESTMENTS						TOTALS	
	1st Bank	1st Bank			CSIP			Colotrust	ALL
		Savings	5.2500% 8/27/2024 Premier 4181	5.4000% 11/28/2024 Premier 1972	5.3200% 4/17/2025 Savings-Term	4.6500% 8/15/2025 Savings-Term	LGIP	5.4053% Plus+	ACCOUNTS
BEGINNING BANK BALANCE	\$ 13,527	\$ 517,239	\$ 1,771,950	\$ 1,796,413	\$ -	\$ -	\$ -	\$ 6,322,307	\$ 10,421,436
YTD credits - Total deposits, wires and transfers	12,133,804	423,510	95,218	45,347	5,000,000	2,000,000	2,376	14,480,291	34,180,546
YTD debits - Total vouchers, wires and transfers	(11,602,790)	(440,000)	(1,867,168)	-	-	-	-	(8,449,615)	(22,359,573)
YTD bank balance	544,541	500,749	-	1,841,760	5,000,000	2,000,000	2,376	12,352,983	22,242,409
Less outstanding checks	(528,131)	-	-	-	-	-	-	-	(528,131)
UNRESTRICTED BALANCE AT END OF PERIOD	16,410	500,749	-	1,841,760	5,000,000	2,000,000	2,376	12,352,983	21,714,278
Current period activity									
Transfers	-	-	-	-	-	-	-	-	-
Add - deposits, wires and transfers	-	-	-	-	-	-	-	-	-
Subtract - vouchers, wires and transfers	-	-	-	-	-	-	-	-	-
Total current period adjustments	-	-	-	-	-	-	-	-	-
Adjusted balance	\$ 16,410	\$ 500,749	\$ -	\$ 1,841,760	\$ 5,000,000	\$ 2,000,000	\$ 2,376	\$ 12,352,983	\$ 21,714,278

EAGLE VALLEY TRANSPORTATION AUTHORITY
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
August 31, 2024

	General	Housing	Capital	TOTALS
				ALL FUNDS
Cash Balance - beginning of month	\$ 11,066,535	\$ 2,058,942	\$ 8,773,511	\$ 21,898,988
Receipts				
Farebox revenue	7,532			
Direct pass sales revenue	63			
RTA sales tax	863,011	-	-	863,011
DMV sales tax	5,494	-	-	5,494
Rent Income	600	21,950		
Interest	60,121	9,679	18,617	88,417
Receipts subtotal	936,821	31,629	18,617	987,067
Disbursements - payables	(1,138,948)	(32,829)	-	(1,171,777)
Transfer	-	-	-	-
Cash Balance - end of month	\$ 10,864,408	\$ 2,057,742	\$ 8,792,128	\$ 21,714,278
Location of Funds				
1st Bank - Checking	\$ 16,410			
1st Bank - Savings	500,749			
1st Bank - Premier 182 day	1,841,760			
CSIP	5,000,000			
CSIP	2,000,000			
CSIP LGIP	2,376			
Colotrust	12,352,983			
Total cash & investments	\$ 21,714,278			

**EAGLE VALLEY TRANSPORTATION AUTHORITY
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUNDS AVAILABLE
BUDGET VS. ACTUAL - CASH BASIS (NON-GAAP)
For the Current Month and Year-to-Date Ended August 31, 2024
Unaudited**

	Current Month Actual	Year to Date			2024 Budget			
		Actual	Prorata Budget	Prorata Variance Over (Under)	Percent of Prorata Budget	2024 Adopted	YTD Over (Under)	Percent of YTD Actual to 2024 Budget
REVENUES								
Farebox revenue	\$ 7,532	\$ 7,532	\$ 91,141	(83,609)	8%	\$ 136,712	\$ (129,180)	6%
Direct pass sales revenue	63	63	137,537	(137,474)	0%	206,306	(206,243)	0%
Mobile fare sales revenue	-	-	44,531	(44,531)	0%	66,796	(66,796)	0%
Advertising revenue	-	-	3,333	(3,333)	0%	5,000	(5,000)	0%
Interest revenue	60,121	319,298	233,333	85,965	137%	350,000	(30,702)	91%
Rent Income	600	600	-	600	-	-	600	-
EVTA sales tax	863,011	9,024,079	8,500,637	523,442	106%	12,750,955	(3,726,876)	71%
EVTA DMV sales tax	5,494	47,198	-	47,198	-	-	47,198	-
ECO transit sales tax transfers	-	-	7,539,877	(7,539,877)	0%	11,309,816	(11,309,816)	0%
Total revenues	936,821	9,398,770	16,550,389	(7,151,619)	57%	24,825,585	(15,426,815)	38%
EXPENDITURES								
Administration of Vehicle Operations								
AVO Salaries	33,822	47,014	462,711	(415,697)	10%	694,067	(647,053)	7%
AVO Salaries-OT	-	-	16,667	(16,667)	0%	25,000	(25,000)	0%
AVO Vacation pay	-	-	-	-	-	-	-	-
AVO Medicare tax	499	690	7,074	(6,384)	10%	10,611	(9,921)	7%
AVO Social security tax	2,134	2,952	30,249	(27,297)	10%	45,373	(42,421)	7%
AVO Retirement	3,381	3,726	-	3,726	-	-	3,726	-
AVO Group Health Insurance	790	790	-	790	-	-	790	-
AVO Dental Insurance	40	40	-	40	-	-	40	-
AVO Vision Insurance	7	7	-	7	-	-	7	-
AVO Group Life Insurance	50	50	-	50	-	-	50	-
AVO Group Disability Insurance	82	82	-	82	-	-	82	-
AVO Unemployment Insurance	409	636	-	636	-	-	636	-
AVO Total fringe benefits	600	600	152,949	(152,349)	0%	229,423	(228,823)	0%
Uniforms	1,291	1,291	6,667	(5,376)	19%	10,000	(8,709)	13%
Printing expense	-	-	800	(800)	0%	1,200	(1,200)	0%
Office supplies-general	-	-	1,000	(1,000)	0%	1,500	(1,500)	0%
Materials and supplies	-	-	3,333	(3,333)	0%	5,000	(5,000)	0%
Travel-meetings/seminars	-	-	8,000	(8,000)	0%	12,000	(12,000)	0%
AVO Training/Workshop	-	-	-	-	0%	-	-	-
Employee event expenses	-	-	10,000	(10,000)	0%	15,000	(15,000)	0%
Bus rodeo expenditures	-	1,305	6,667	(5,362)	20%	10,000	(8,695)	13%
Subtotal personnel	43,105	59,183	706,117	(646,934)	8%	1,059,174	(999,991)	6%
Vehicle Operations								
Operator Wages-ft	256,754	256,754	766,007	(509,253)	34%	1,149,010	(892,256)	22%
Operator wages-pt	-	-	30,000	(30,000)	0%	45,000	(45,000)	0%
Operator wages-seasonal	-	-	142,916	(142,916)	0%	214,374	(214,374)	0%
Operator wages overtime-ft	44,589	44,589	133,333	(88,744)	33%	200,000	(155,411)	22%
Medicare tax	4,662	4,662	19,240	(14,578)	24%	28,860	(24,198)	16%
Social security taxes	20,398	20,398	72,355	(51,957)	28%	108,533	(88,135)	19%
Retirement	24,104	24,104	-	24,104	0%	-	24,104	-
Unemployment	5,676	5,676	-	5,676	0%	-	5,676	-
Sick Pay	9,685	9,685	-	9,685	0%	-	9,685	-
Vacation Pay	9,710	9,710	-	9,710	0%	-	9,710	-
Total taxes and fringe benefits	-	-	281,957	(281,957)	0%	422,936	(422,936)	0%
Subtotal vehicle operations	375,578	375,578	1,445,808	(1,070,230)	26%	2,168,713	(1,793,135)	17%
Administration of paratransit operations								
Admin salaries	-	-	24,128	(24,128)	0%	36,192	(36,192)	0%
Admin salaries-ot	-	-	1,333	(1,333)	0%	2,000	(2,000)	0%
Medicare tax	-	-	350	(350)	0%	525	(525)	0%
Social security tax	-	-	1,496	(1,496)	0%	2,244	(2,244)	0%
Total fringe benefits	-	-	6,131	(6,131)	0%	9,196	(9,196)	0%
Subtotal administration of paratransit op	-	-	33,438	(33,438)	0%	50,157	(50,157)	0%
Paratransit operations								
Paratransit operator wages	-	-	21,434	(21,434)	0%	32,151	(32,151)	0%
Paratransit operator wages OT	-	-	1,333	(1,333)	0%	2,000	(2,000)	0%
Medicare tax	-	-	321	(321)	0%	481	(481)	0%
Social security tax	-	-	1,372	(1,372)	0%	2,058	(2,058)	0%
Total fringe benefits	-	-	11,605	(11,605)	0%	17,408	(17,408)	0%
Subtotal paratransit operations	-	-	36,065	(36,065)	0%	54,098	(54,098)	0%
Safety and training department								
Admin salaries	10,231	10,231	60,201	(49,970)	17%	90,301	(80,070)	11%

**EAGLE VALLEY TRANSPORTATION AUTHORITY
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUNDS AVAILABLE
BUDGET VS. ACTUAL - CASH BASIS (NON-GAAP)
For the Current Month and Year-to-Date Ended August 31, 2024
Unaudited**

	Current Month	Year to Date				2024 Budget		
		Actual	Prorata Budget	Prorata Variance Over (Under)	Percent of Prorata Budget	2024 Adopted	YTD Over (Under)	Percent of YTD Actual to 2024 Budget
Staff ot	642	642	1,333	(691)	48%	2,000	(1,358)	32%
Medicare tax	158	158	935	(777)	17%	1,403	(1,245)	11%
Social security tax	674	674	3,999	(3,325)	17%	5,999	(5,325)	11%
Retirement	595	595	-	595	0%	-	595	-
Unemployment taxes	187	187	-	187	0%	-	187	-
Total fringe benefits	-	-	19,925	(19,925)	0%	29,888	(29,888)	0%
Medical-exams and testing	-	-	7,667	(7,667)	0%	11,500	(11,500)	0%
Contracted services	1,500	1,500	6,667	(5,167)	22%	10,000	(8,500)	15%
Consulting	-	-	6,667	(6,667)	0%	10,000	(10,000)	0%
Training supplies	-	-	1,000	(1,000)	0%	1,500	(1,500)	0%
Emergency preparedness supplies	-	-	600	(600)	0%	900	(900)	0%
Travel-meetings/seminars	-	-	2,333	(2,333)	0%	3,500	(3,500)	0%
Training/workshop	-	-	1,000	(1,000)	0%	1,500	(1,500)	0%
Miscellaneous expense	6,300	6,300	-	6,300	0%	-	6,300	-
Subtotal safety and training department	20,287	20,287	112,327	(92,040)	18%	168,491	(148,204)	12%
Administration of fleet maintenance activities								
Admin salaries	7,255	7,255	29,395	(22,140)	25%	44,092	(36,837)	16%
Admin salaries-ot	-	-	333	(333)	0%	500	(500)	0%
Medicare tax	105	105	452	(347)	23%	678	(573)	15%
Social security tax	450	450	1,932	(1,482)	23%	2,898	(2,448)	16%
Retirement	580	580	-	580	0%	-	580	-
Unemployment tax	125	125	-	125	0%	-	125	-
Total fringe benefits	-	-	11,771	(11,771)	0%	17,656	(17,656)	0%
Lubricants-oil	1,417	1,417	30,000	(28,583)	5%	45,000	(43,583)	3%
Fuel-unleaded support vehicles	-	-	8,696	(8,696)	0%	13,044	(13,044)	0%
Fuel-diesel support vehicles	-	-	245	(245)	0%	368	(368)	0%
Fuel-unleaded support vehicles	-	-	3,363	(3,363)	0%	5,044	(5,044)	0%
Fuel-diesel support vehicles	-	-	361,000	(361,000)	0%	541,500	(541,500)	0%
Fuel-electricity	-	-	14,400	(14,400)	0%	21,600	(21,600)	0%
Subtotal administration of fleet maintenar	9,932	9,932	461,587	(451,655)	2%	692,380	(682,448)	1%
Fleet maintenance								
Fleet care tech salaries	9,794	9,794	44,257	(34,463)	22%	66,386	(56,592)	15%
Fleet care tech salaries-ot	747	747	5,667	(4,920)	13%	8,500	(7,753)	9%
Medicare tax	157	157	672	(515)	23%	1,008	(851)	16%
Social security tax	670	670	2,873	(2,203)	23%	4,310	(3,640)	16%
Retirement	838	838	-	838	0%	-	838	-
Unemployment tax	186	186	-	186	0%	-	186	-
Sick Pay	273	273	-	273	0%	-	273	-
Total fringe benefits	-	-	14,259	(14,259)	0%	21,389	(21,389)	0%
Uniforms	-	-	667	(667)	0%	1,000	(1,000)	0%
Contract service-maintenance	-	-	692,930	(692,930)	0%	1,039,395	(1,039,395)	0%
Contract services-towing	-	-	8,333	(8,333)	0%	12,500	(12,500)	0%
Cleaning supplies-vehicles	-	-	4,000	(4,000)	0%	6,000	(6,000)	0%
Shop supplies misc	-	-	667	(667)	0%	1,000	(1,000)	0%
Subtotal fleet maintenance	12,665	12,665	774,325	(761,660)	2%	1,161,488	(1,148,823)	1%
Facility maintenance activities-msc								
Leases and rentals-operating yards or stations	-	-	413,451	(413,451)	0%	620,177	(620,177)	0%
Subtotal facility maintenance activities-m	-	-	413,451	(413,451)	0%	620,177	(620,177)	0%
Facility maintenance activities-leadville bus barn								
Leases and rentals-operating yards or stations	133,501	133,501	45,270	88,231	295%	67,905	65,596	197%
Subtotal facility maintenance activities-le	133,501	133,501	45,270	88,231	295%	67,905	65,596	197%
Stops and stations								
Contract services-general	-	-	2,667	(2,667)	0%	4,000	(4,000)	0%
Bus stop supplies	-	-	16,667	(16,667)	0%	25,000	(25,000)	0%
Subtotal stops and stations	-	-	19,334	(19,334)	0%	29,000	(29,000)	0%
General administration								
Admin salaries	74,544	361,678	470,861	(109,183)	77%	706,291	(344,613)	51%
Admin salaries-OT	79	79	-	79	-	-	79	-
Vacation pay	6,866	21,816	-	21,816	-	-	21,816	-
Medicare tax	1,170	6,232	5,579	653	112%	8,368	(2,136)	74%
Social security tax	5,005	26,648	22,599	4,049	118%	33,899	(7,251)	79%
Retirement	9,368	22,973	-	22,973	-	-	22,973	-

**EAGLE VALLEY TRANSPORTATION AUTHORITY
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUNDS AVAILABLE
BUDGET VS. ACTUAL - CASH BASIS (NON-GAAP)
For the Current Month and Year-to-Date Ended August 31, 2024
Unaudited**

	Current Month	Year to Date				2024 Budget		
		Actual	Prorata Budget	Prorata Variance Over (Under)	Percent of Prorata Budget	2024 Adopted	YTD Over (Under)	Percent of YTD Actual to 2024 Budget
ADMIN Group Health Insurance	7,612	14,434	-	14,434	-	-	14,434	-
ADMIN Dental Insurance	373	706	-	706	-	-	706	-
ADMIN Vision Insurance	42	77	-	77	-	-	77	-
ADMIN Group Life Insurance	323	582	-	582	-	-	582	-
ADMIN Group Disability Insurance	652	1,178	-	1,178	-	-	1,178	-
Unemployment taxes	357	1,700	-	1,700	-	-	1,700	-
Worker's Comp	-	15,336	-	15,336	0%	-	15,336	-
Sick Pay	200	200	-	200	0%	-	200	-
Total fringe benefits	(200)	47,552	57,967	(10,415)	82%	86,951	(39,399)	55%
Public notices	-	-	200	(200)	0%	300	(300)	0%
Legal services-general	56,276	145,911	80,000	65,911	182%	120,000	25,911	122%
Legal services-special	-	-	6,667	(6,667)	0%	10,000	(10,000)	0%
Consulting	22,907	82,451	10,000	72,451	825%	15,000	67,451	550%
Printing expense	-	-	333	(333)	0%	500	(500)	0%
Office supplies-general	-	5,188	6,667	(1,479)	78%	10,000	(4,812)	52%
Office supplies-postage	-	37	67	(30)	55%	100	(63)	37%
Office supplies-copy machine	-	-	600	(600)	0%	900	(900)	0%
Purchased transportation services	138,124	1,007,363	5,553,583	(4,546,220)	18%	8,330,374	(7,323,011)	12%
Memberships and subscriptions	-	2,947	14,467	(11,520)	20%	21,700	(18,753)	14%
Travel-meetings/seminars	909	7,446	12,333	(4,887)	60%	18,500	(11,054)	40%
Board meeting expenses	302	8,051	9,267	(1,216)	87%	13,900	(5,849)	58%
Employee event expenses	25	445	1,333	(888)	33%	2,000	(1,555)	22%
Recruiting employees	11,233	16,836	20,000	(3,164)	84%	30,000	(13,164)	56%
Miscellaneous expense	(3,997)	2,944	667	2,277	441%	1,000	1,944	294%
Leases and rentals-other general administratio	-	-	66,716	(66,716)	0%	100,074	(100,074)	0%
Subtotal general administration	332,170	1,800,810	6,339,906	(4,539,096)	28%	9,509,857	(7,709,047)	19%
Finance and accounting								
ACCT-RM salaries	16,815	69,517	105,890	(36,373)	66%	158,835	(89,318.00)	44%
ACCT-RM salaries-ot	-	-	667	(667)	0%	1,000	(1,000.00)	0%
ACCT-RM Medicare tax	386	1,384	1,541	(157)	90%	2,312	(928.00)	60%
ACCT-RM Social security tax	1,652	5,918	6,591	(673)	90%	9,887	(3,969.00)	60%
ACCT-RM Retirement	2,562	5,908	-	5,908	0%	-	5,908.00	-
ACCT-RM Group Health Insurance	1,774	3,548	-	3,548	0%	-	3,548.00	-
ACCT-RM Dental Insurance	98	196	-	196	0%	-	196.00	-
ACCT-RM Vision Insurance	7	14	-	14	0%	-	14.00	-
ACCT-RM Group Life Insurance	52	103	-	103	0%	-	103.00	-
ACCT-RM Group Disability Insurance	104	209	-	209	0%	-	209.00	-
ACCT-RM Unemployment taxes	146	555	-	555	0%	-	555.00	-
ACCT-RM Vacation Pay	9,469	9,748	-	9,748	0%	-	9,748.00	-
ACCT-RM Total fringe benefits	600	16,668	22,233	(5,565)	75%	33,349	(16,681.00)	50%
Public notices	-	-	200	(200)	0%	300	(300.00)	0%
Contracted services	1,366	67,011	40,000	27,011	168%	60,000	7,011.00	112%
Audit services	-	9,000	5,000	4,000	180%	7,500	1,500.00	120%
Consulting	-	-	10,000	(10,000)	0%	15,000	(15,000.00)	0%
Insurance-general and auto liability	(17,409)	159,826	56,935	102,891	281%	85,402	74,424.00	187%
Insurance-admin	-	609	4,000	(3,391)	15%	6,000	(5,391.00)	10%
Bank adjustments/fees	45	160	667	(507)	24%	1,000	(840.00)	16%
Subtotal finance and accounting	17,667	350,374	253,724	96,650	138%	380,585	(30,211)	92%
Information technology								
IT salaries	24,711	82,946	112,469	(29,523)	74%	168,703	(85,757)	49%
IT salaries-ot	1,247	1,247	1,000	247	125%	1,500	(253)	83%
IT Medicare tax	409	1,453	1,729	(276)	84%	2,593	(1,140)	56%
IT Social security tax	1,751	6,213	7,391	(1,178)	84%	11,087	(4,874)	56%
IT Vacation Pay	1,130	5,088	-	5,088	0%	-	5,088	-
IT Retirement	2,339	5,731	-	5,731	0%	-	5,731	-
IT Dental Insurance	98	196	-	196	0%	-	196	-
IT Vision Insurance	7	14	-	14	0%	-	14	-
IT Group Life Insurance	52	104	-	104	0%	-	104	-
IT Group Disability Insurance	106	212	-	212	0%	-	212	-
IT Unemployment tax	175	626	-	626	0%	-	626	-
IT Total fringe benefits	1,200	11,015	22,404	(11,389)	49%	33,606	(22,591)	33%
Communications	-	-	25,000	(25,000)	0%	37,500	(37,500)	0%
Contracted services	29,758	29,758	66,667	(36,909)	45%	100,000	(70,242)	30%
Computer/network software agreement	51,960	75,281	66,667	8,614	113%	100,000	(24,719)	75%
Consulting	-	-	66,667	(66,667)	0%	100,000	(100,000)	0%
IT Office Equipment Maintenance	846	846	-	846	0%	-	846	-
Computer supplies	5,918	11,495	50,000	(38,505)	23%	75,000	(63,505)	15%
IT Cyber Insurance	-	16,345	-	16,345	0%	-	16,345	-

**EAGLE VALLEY TRANSPORTATION AUTHORITY
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUNDS AVAILABLE
BUDGET VS. ACTUAL - CASH BASIS (NON-GAAP)
For the Current Month and Year-to-Date Ended August 31, 2024
Unaudited**

	Current Month Actual	Year to Date			2024 Budget			
		Actual	Prorata Budget	Prorata Variance Over (Under)	Percent of Prorata Budget	2024 Adopted	YTD Over (Under)	Percent of YTD Actual to 2024 Budget
Subtotal information technology	<u>121,707</u>	<u>248,570</u>	<u>419,994</u>	<u>(171,424)</u>	<u>59%</u>	<u>629,989</u>	<u>(381,419)</u>	<u>39%</u>
Planning department								
Admin salaries	8,389	8,389	62,170	(53,781)	13%	93,255	(84,866)	9%
Medicare tax	122	122	901	(779)	14%	1,352	(1,230)	9%
Social security tax	520	520	3,855	(3,335)	13%	5,782	(5,262)	9%
Retirement	219	219	-	219	0%	-	219	-
Unemployment tax	144	144	-	144	0%	-	144	-
Total fringe benefits	-	-	28,002	(28,002)	0%	42,003	(42,003)	0%
Consulting	3,340	44,143	466,667	(422,524)	9%	700,000	(655,857)	6%
Subtotal planning department	<u>12,734</u>	<u>53,537</u>	<u>561,595</u>	<u>(508,058)</u>	<u>10%</u>	<u>842,392</u>	<u>(788,855)</u>	<u>6%</u>
Marketing and customer service department								
MCS Admin salaries	12,356	37,005	120,742	(83,737)	31%	181,113	(144,108)	20%
MCS Admin salaries-ot	-	-	1,667	(1,667)	0%	2,500	(2,500)	0%
MCS Medicare tax	184	592	1,896	(1,304)	31%	2,844	(2,252)	21%
MCS Social security tax	789	2,533	8,107	(5,574)	31%	12,161	(9,628)	21%
MCS Retirement	832	2,960	-	2,960	0%	-	2,960	-
MCS Group Health Insurance	1,689	3,378	-	3,378	0%	-	3,378	-
MCS Dental Insurance	57	114	-	114	0%	-	114	-
MCS Vision Insurance	6	12	-	12	0%	-	12	-
MCS Group Life Insurance	38	75	-	75	0%	-	75	-
MCS Group Disability Insurance	76	152	-	152	0%	-	152	-
MCS Unemployment tax	21	290	-	290	0%	-	290	-
MCS Total fringe benefits	600	4,309	41,987	(37,678)	10%	62,980	(58,671)	7%
Contracted services	23,215	86,553	133,333	(46,780)	65%	200,000	(113,447)	43%
Advertising	2,493	5,572	33,333	(27,761)	17%	50,000	(44,428)	11%
Events expenses	-	1,548	6,667	(5,119)	23%	10,000	(8,452)	15%
Printing expense	-	434	8,467	(8,033)	5%	12,700	(12,266)	3%
Supplies	17,246	17,246	-	17,246	0%	-	17,246	-
Office supplies-postage	-	-	1,167	(1,167)	0%	1,750	(1,750)	0%
Subtotal marketing and customer service	<u>59,602</u>	<u>162,773</u>	<u>357,366</u>	<u>(194,593)</u>	<u>46%</u>	<u>536,048</u>	<u>(373,275)</u>	<u>30%</u>
Total expenditures	<u>1,138,948</u>	<u>3,227,210</u>	<u>11,980,307</u>	<u>(8,753,097)</u>	<u>27%</u>	<u>17,970,454</u>	<u>(14,743,244)</u>	<u>18%</u>
EXCESS OF REVENUES OVER EXPENDITURE	<u>(202,127)</u>	<u>6,171,560</u>	<u>4,570,082</u>	<u>1,601,478</u>	<u>135%</u>	<u>6,855,131</u>	<u>(683,571)</u>	<u>90%</u>
OTHER FINANCING USES								
Transfer to transit capital fund	-	(1,725,088)	(1,150,059)	(575,029)	150%	(1,725,088)	-	100%
Transfer to air fund	-	-	(533,333)	533,333	0%	(800,000)	800,000	0%
Transfer to housing fund	-	(1,000,000)	(666,667)	(333,333)	150%	(1,000,000)	-	100%
Total other financing uses	<u>-</u>	<u>(2,725,088)</u>	<u>(2,350,059)</u>	<u>(375,029)</u>	<u>116%</u>	<u>(3,525,088)</u>	<u>800,000</u>	<u>77%</u>
NET CHANGE IN FUNDS AVAILABLE	<u>\$ (202,127)</u>	<u>\$ 3,446,472</u>	<u>\$ 2,220,023</u>	<u>\$ 1,226,449</u>		<u>\$ 3,330,043</u>	<u>\$ 116,429</u>	
BEGINNING FUNDS AVAILABLE	<u>11,066,535</u>	<u>7,417,936</u>						
ENDING FUNDS AVAILABLE	<u>\$ 10,864,408</u>	<u>\$ 10,864,408</u>						

Claims Listing						
Eagle Valley Transportation Authority						
August 2024						
Current Payables						
Invoice #	Date of Service	GL Date	Vendor	GL Code	Description	Amount Due
71724	07/17/2024		Eagle County Fair & Rodeo	01-50-509020-0000	Rodeo Tickets Invoice July 2024	\$42.00
1013905	7/23/2024		Eagle Valley Temps	01-54-503030-3240	Temps fr bus stickers removal	\$1,876.00
3503	6/28/2024		Forward Tech Solutions	01-52-503030-0011	Laptops, Misc Equipment	\$7,538.00
3532	7/11/2024		Forward Tech Solutions	01-52-503030-0011	Laptops, Misc Equipment	\$31,304.00
3535	7/16/2024		Forward Tech Solutions	01-52-503030-0011	Laptops, Misc Equipment	\$5,695.00
72324	7/23/2024		Larry Tenenholz	01-50-503030-3250	Reimbursement- Housing	\$2,815.00
INV262784385	6/28/2024		Zoom	01-52-503030-0009	Zoom Phone System	\$5,982.20
1013885	7/16/2024		Eagle Valley Temps	01-54-503030-3240		\$2,423.82
15507	7/25/2024		Signature Signs	01-54-503030-3240		\$1,320.00
15490	7/18/2024		Signature Signs	01-54-503030-3240		\$5,424.00
AR84050	7/9/2024		PDS	01-52-503050-0000		\$26.57
9895	7/24/2024		Statewide Internet	01-52-503030-0009		\$691.20
9861	7/10/2024		Statewide Internet	01-52-503030-0009		\$1,619.16
17-Jul	7/17/2024		Steph Weinberger	01-54-503030-3260		\$375.00
04-104 08072024	8/7/2024	8/1/2024	Lake Creek Village Apts.	04-91-5121-30-0000	Lake Creek Lease	\$1,748.36
20-103 08072024	8/7/2024	8/1/2024	Lake Creek Village Apts.	04-91-5121-30-0000	Lake Creek Lease	\$1,714.75
23-202 08072024	8/7/2024	8/1/2024	Lake Creek Village Apts.	04-91-5121-30-0000	Lake Creek Lease	\$1,683.15
8	8/1/2024	7/31/2024	Capitol Government Contract Specialist	01-53-503030-3250	Planning Consulting	\$1,865.00
1369787	7/21/2024	7/31/2024	Checkr Inc	01-50-509080-0000	People & Culture	\$6,771.09
PI00023873	8/6/2024	8/6/2024	Clever Devices ltd	52-503030-0011	Clever Divices Hosting Project	\$27,447.20
6	8/22/2024	8/22/2024	James Hervert	01-14-503030-0010	CDL Course layout	\$1,500.00
185926	8/7/2024	8/7/2024	Collett Enterprises Inc	01-21-504010-0101	Windshield Washer Fluid	\$173.25
185927	8/7/2024	8/7/2024	Collett Enterprises Inc	01-21-504010-0101	Windshield Washer Fluid & DEF	\$1,243.50
1013959	8/6/2024	08/04/224	Eagle Valley Temps	01-54-503030-3240	Temps for bus stickers removal	\$1,365.16
2024-2025	8/7/2024	8/7/2024	Eagle County Government	01-32-512060	Aug & Sep 24-MSC Facility Monthly Lease Paymet	\$133,501.34
3573	8/6/2024	8/6/2024	Forward Tech Solutions	01-52-503030-0011	laptops, misc	\$625.00
3574	8/7/2024	8/7/2024	Forward Tech Solutions	01-52-503030-0011	laptops	\$2,079.00
2055	6/30/2024	6/30/2024	Government Performance Solutions,Inc.	01-50-503030-3250	Consulting/EVTA transition project managment	\$9,832.50
2076	8/1/2024	8/1/2024	Government Performance Soutlions	01-5030-3030-3250	Consulting/EVTA transition project managment	\$10,260.00
2306	8/1/2024	8/1/2024	Quail Run	04-93-40-7990-200	HOA/Housing Quail Run	\$300.00
6629	8/8/2024	7/25/2024	Jb T-Shirts Custom skillscreen, Embroider	01-10-503030-0013	Uniform Samples Sizes	\$1,291.20
2024-0001	8/18/2024	8/17/2024	Kimber Walker	01-53-503030-3250	Contract for Run Cutting/Part of Winter Planning	\$4,675.00
6529	8/9/2024	8/9/2024	Collins Cole Flynn Winn & Ulmer, PLLC	01-50-503030-0005	July Legal Services Invoice	\$56,276.00
81924	8/19/2024	8/20/2024	Arthur N Gaudet & Associates Inc	01-10-509020-0001	Runn Cutting/Training Workshop	\$7,500.00
15510	8/1/2024	8/1/2024	Signature Signs, Inc.	01-54-503030-3240	Core Transit Bus Wraps	\$2,839.50
15526	8/9/2024	8/9/2024	Signature Signs, Inc.	01-54-503030-3240	Core Transit Bus Wraps	\$2,712.00
15557	8/22/2024	8/22/2024	Signature Signs, Inc.	01-54-503030-3240	Core Transit Bus Wraps	\$5,254.00
9985	8/14/2024	8/14/2024	Statewide Internet Portal Authority	01-52-503030-0009	Microsoft phone licensing	\$716.00
9958	8/12/2024	8/12/2024	Statewide Internet Portal Authority	01-52-503030-0009	Microsoft licensing	\$437.90
9970	8/8/2024	8/8/2024	Statewide Internet Portal Authority	01-52-503030-0009	Microsoft Azure for EVTA-DB	\$1,902.02
10003	8/22/2024	8/22/2024	Statewide Internet Portal Authority	01-52-503030-0009	Microsoft Office licenses	\$83.44
83222-MI-0724F	8/15/2024	8/15/2024	SP Plus Corpotation	01-50-508010-0000	Purchased Transportation for Bus services	\$138,122.53
IN153858	7/31/2024	7/31/2024	Colorado Mountain News Media (Vail Daily)	01-554-503030-3260	Brand Launch Ads	\$2,058.80



To: The Eagle Valley Transportation Authority d/b/a Core Transit Board
From: Aryn Schlichting, Director of People & Culture & Dave Rogers,
Director of Finance & Scott Robinson, Deputy Director

Meeting Date: 09/11/2024

SUBJECT: FY25 Budget – Preliminary Planning and Expectations

RECOMMENDED ACTIONS: N/A. Staff are seeking to provide an update and receive direction.

FY25 Budget Prep Schedule

1. *August/September* – Staff submitted draft departmental budget requests on September 5. Budget Directors will be reviewing and making adjustments to staff requested budgets between September 6 and October 3.
2. *October 4* – Staff delivers a draft budget to the Core Transit Board in the October 11 board meeting packet. A discussion on the budget is not currently planned for the October 11 board meeting. The delivery of the budget in October is meant to meet the mandatory state deadline of October 15 and allow board members time to review the budget prior to the budget work session later in the month.
3. *October 21-24* – Budget Work Session with Core Transit Board. This will include a brief presentation from budget directors and provide the Core Transit Board with an opportunity to provide budget direction to staff.
4. *November 8* – Staff deliver a final budget in the November 13 board meeting packet.
5. *November 13* – Publicly noticed budget hearing and a board vote



to adopt FY25 budget.

6. *January 31, 2026* – Deadline to submit budget with the Department of Local Affairs (DOLA).

FY25 Sales Tax Revenue Projections

Background:

Core Transit receives the overwhelming majority of our revenue from two main sales tax collections: the 0.5% EVTA/Core Transit Sales Tax and the County-wide 0.5% Mass Transit Sales Tax that previously funded ECO Transit. It's important to note the details of each collection.

County-wide 0.5% Mass Transit Sales Tax (aka the "ECO" Sales Tax):

- Collected by Eagle County Government (ECG) throughout all of Eagle County.
- The portion of this tax collected in the Roaring Fork Valley is transferred to the Roaring Fork Transportation Authority (RFTA) to fund transit and trails in the RFTA service area.
- The ballot language authorizing this tax requires that 10% be set aside for trail purposes.
- Per the Transition Framework included as Appendix D in the EVTA/Core Transit IGA, ECG intends to retain between 10-15% of this annually to support activities related to the Eagle Valley Trail
- Per state law, there is a 1% treasurer fee retained by ECG calculated on the amount due to Core Transit.

EVTA/Core Transit Sales Tax:

- Collected by the Department of Revenue on behalf of Core Transit in our member jurisdiction boundaries only (excludes Town of Gypsum and portions of Eagle County in Roaring Fork Valley)
- Deposited monthly directly into a Core Transit bank account

Staff Recommendation for 2025 sales tax revenue projections:

Staff have worked with a group of member jurisdictions to determine a conservative estimate for 2025 sales tax collections. Staff also received economic data from the Vail Valley Partnership. All of the research



conducted by staff led to the current recommendation of flat sales tax growth from 2024 to 2025. Please note the 2025 numbers presented in the table below are based on 2024 actuals and more refined projections for the remainder of 2024.

Core Transit Sales Tax Collection

	2024*	2025
ECO Sales Tax	\$11,309,816	\$11,748,000
Core Transit Sales Tax	\$12,750,955	\$12,600,000

**These numbers come from the 2024 Core Transit adopted budget.*

People & Culture Wage Updates

2025 Grades and Pay Ranges

Our current wage structure was developed to be competitive through 2025, eliminating the need for changes to the step plan or open range pay scale. Looking forward, we will evaluate this structure annually to maintain its alignment with market demands.

Merit Increases for Open Range Employees

We are analyzing our current budget to ensure a sustainable financial strategy while recognizing the importance of a merit increase for current Administration & Management staff on the open range structure. As part of this commitment, we expect to propose a merit increase of 2-3.5% for all employees within the Open Range. Any increase approved would take effect in January 2025.

Step Increases for Operational Staff

Employees in the step plan will move a step up after 12 months in their role providing them with a structured increase in August of 3.5%. We will be allocating funds for these expected step increases for critical roles including Operators, Trainers, Road Supervisors, and Dispatchers.



Performance Management & Incentives

We are committed to developing a comprehensive Performance Management and incentive program, set to be implemented in January. We will evaluate a variety of approaches, which may encompass both organizational and personal expectations, goal setting, alongside robust performance measurement to ensure our programs recognize and reward performance.

Insurance Update

In conjunction with the Authority's Insurance Broker staff are working to project potential insurance premium increases for the below lines of coverage.

- Property & Liability, Auto, and General Business Insurance: A 15% increase is anticipated effective January 2025. The annualized premium for the 2024-2025 term was \$342,959, so the renewal is estimated to be approximately \$394,403, assuming no changes in exposure.
- Cyber Insurance: Effective April 3, 2025, a 15% rate increase would result in an estimated premium of \$14,274, not including fees and taxes, which is an increase of approximately \$2,000.
- Workers' Compensation: A 15% increase is expected effective August 2025, with no changes in Payroll or Experience Mod factor, increasing the premium from \$139,653 to \$160,601.
- CEBT Health Insurance: An 11% increase is expected, effective January 1, 2025.

These figures are anticipated to represent the upper end of the possible cost range and are preliminary estimates for budgeting purposes only. They are subject to change based on loss ratio and exposure. Staff will continue to receive updates from our Insurance Broker as more data becomes available.



FINANCIAL CONSIDERATIONS: Addressed above.

ATTACHMENTS: N/A



To: The Eagle Valley Transportation Authority d/b/a Core Transit Board
From: Dave Snyder, Core Transit Director of Operations

Meeting Date: 09/11/2024

SUBJECT: Winter Season Planning

RECOMMENDED ACTIONS: Approve Winter Season Hours

BACKGROUND:

Director of Transportation Snyder will present the planned winter schedule including projected service hours.

FINANCIAL CONSIDERATIONS:

Board feedback on planned service levels will inform 2025 budget development.

ATTACHMENTS:

1. Operations report

Core Transit Operations Update

SEPTEMBER, 2024

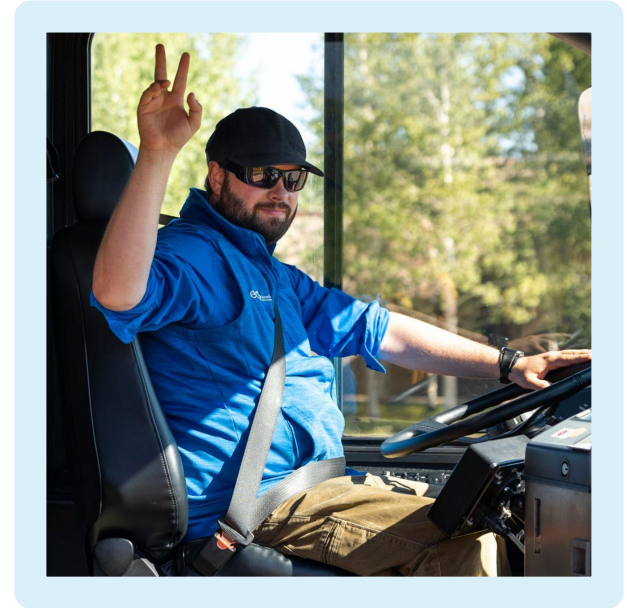


Core Transit Update – Ridership

Total System Ridership

- Preceding month (August 2024) 134,580
- Same month last year (August 2023) 83,895
- 2024 YTD (through 8/31) 987,367
- 2023 TYD (through 8/31) 796,530

60.41% increase vs. same month 2023
23.96% increase YTD over 2023



Core Transit Update – Routes

Total System Ridership

- Scheduled Trips/Trips Completed (direct operation):
4,618/4,612 99.9%
- Unscheduled Trips (Shadow Buses, direct operation):
0
- Scheduled Trips/Trips Completed (contract):
900/736 81.8%
- Missed Contract Trips filled by Core Transit:
158/164 96.3% of total missed contract trips
- Net Contract Service Missed
6/900, .7% of total contract trips



Core Transit Update – Operators

Directly Operated Service

- Minimum required number of Drivers (w/Extra Board Personnel) 50
- Current number of drivers
 - Full-time Operators 46
 - Part-time Operators 1-FTE
 - Seasonal Operators 5
 - Operators available/Operators needed 52/50 Fully Staffed
 - Operators in training 0
 - A class for three (3) returning seasonal operators begins Sept. 16
 - A class for five (5) new operators begins Sept. 23

Contract Service

- Operators available/Operators needed 8/8, 100% staffed
- Operators in training 2 in hiring pipeline



Core Transit Update – Winter Schedule Additions

- . **Thirty-six (36) additional revenue hours vs. 2023 winter schedule (consisting of +2 hours for Minturn vs. last winter, +15 hours for VALLEY, and +19 hours for HWY6) Note – the Minturn hours for the winter 2024 schedule are the same as the existing Minturn 2024 summer hours.**
- . **Fifty-five (55) total Beaver Creek Express trips (32 east, 33 west) – similar to 2023 Winter schedule**
- . **One (1) additional HWY6 Westbound trip – departing Vail 40 minutes earlier than our current first bus departure in our summer schedule**
- . **One (1) additional HWY6 Eastbound trip – departing Edwards 40 minutes earlier than our current first bus departure in our summer schedule**
- . **Four (4) additional HWY6 Eastbound Express Trips – departing Avon during morning rush hours**
- . **Three (3) additional VALLEY trips – 2 morning Eastbound trips and 1 late night Westbound trip (ending in Gypsum)**
- . **Three (3) less bus “pull-outs” daily throughout entire operation, from 39 to 36 per day (Savings of approximately 150 ‘deadhead (DH)’ miles per day)**



Core Transit Update – Winter Schedule Details

- . **HWY6 Eastbound** first trip starts at Lake Creek Village at 5:00 a.m.
last trip starts at Lake Creek Village at 11:20 p.m.
- . **HWY6 Westbound** first trip starts at VTC at 5:25 a.m.
last trip starts at VTC at 01:05 a.m.
- . **Vail/BC Express EB** first trip starts at Beaver Creek at 6:05 a.m.
last trip starts at Beaver Creek at 6:20 p.m.
- . **Vail/BC Express WB** first trip starts at VTC at 6:50 a.m.
last trip starts at VTC at 6:40 p.m.
- . **Valley East** first trip starts at Eagle Valley High School at 5:24 a.m.
last trip starts at Eagle Valley High School at 9:54 p.m.
- . **Valley West** first trip starts at VTC at 6:50 a.m.
last trip starts at VTC at 11:20 p.m.
- . **No changes to the Minturn or Leadville schedules**



Core Transit Update – Schedule Comparisons

	Winter 2023 Revenue Time	Summer 2024 Revenue Time	Winter 2024 Revenue Time
Route 100 Leadville	4:56	4:56	4:56
Route 200 HWY 6	70:27	81:30	84:16
Route 300 Vail/BC Express	24:37	0:00	23:51
Route 400 Valley	47:07	56:45	60:35
Route 500 Minturn	3:46	6:12	6:12
Total	150:52	149:23	179:50

The above numbers represent operational or “live” hours where passengers are on buses; this data does not include “deadhead” hours



T H A n K
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CORE
TRANSIT



To: The Eagle Valley Transportation Authority d/b/a Core Transit Board
From: Tanya Allen, Core Transit Executive Director

Meeting Date: 09/11/2024

SUBJECT: Letter of Support Policy

RECOMMENDED ACTIONS: Approval of the Core Transit Letter of Support Policy as presented.

BACKGROUND:

Core Transit frequently receives requests for letters of support from member jurisdictions and other community partners applying for grant funds for transportation-related projects. These requests are often routine in nature but have very short turnaround times.

A Letter of Support Policy ensures Core Transit can promptly and consistently respond to requests for letters of support in alignment with our mission and values without bringing them for board approval and signature. This policy is intended to provide clear guidelines for handling time-sensitive requests efficiently while maintaining oversight and accountability.

FINANCIAL CONSIDERATIONS: N/A

ATTACHMENTS:

1. Core Transit Letter of Support Policy
2. Example: Avon Low-No support letter.pdf



EAGLE VALLEY TRANSPORTATION AUTHORITY d/b/a CORE
TRANSIT POLICY

Policy Name:	Letter of Support Policy				
Approval Authority:	Board of Directors	Adopted:		Last Reviewed:	August 2024
Responsible Administrator:	Executive Director	Revised:	Not Yet Revised		

PURPOSE/AUTHORITY

The Core Transit Board of Directors (“Board”), utilizing its authority to establish rules and policies, has developed this Letter of Support Policy to effectively manage Core Transit’s requests for letters of support. This policy aims to provide clear guidelines for timely decision-making and designate who has the authority to sign on behalf of the Board, and address situations where consensus may not be possible, allowing for individual discretion when necessary. It ensures that all endorsements are consistent with the organization's mission and values.

REVIEW

Core Transit frequently receives requests to submit letters of support for certain initiatives or applications or to sign on to letters that take a policy stance. Staff requests general direction on how to handle these types of requests for the following reasons:

- Typically, these requests are time-sensitive and need to be addressed before the next Board meeting.
- These requests often align with Core Transit’s general mission and values.
- A standardized process would enhance efficiency.
- The Board should consider when it is appropriate to sign a letter collectively versus individually.

PROCEDURES

- The Executive Director and Board President review the contents of the letter request and determine if it is consistent with policies already adopted by Core Transit.
- Requests that are consistent with policies and specific Board direction can be signed by the Board President or Executive Director.
- Requests that are not consistent with policies and specific board direction would be brought to the board for direction, with an update to the Board at the next Board meeting.
- This policy applies only to requests with no fiscal implications.
- Requests for letters of support from member jurisdictions must always be brought to the Board to ensure transparency and avoid conflicts of interest.



April 10, 2024

Ms. Veronica Vanterpool
Office of the Administrator
Federal Transit Administration
1200 New Jersey Avenue, SE
Washington, DC 20590
United States

Dear Acting Administrator Vanterpool,

Please accept this letter of support from the Eagle Valley Transportation Authority (EVTA) for the Town of Avon's submission for an FTA Low-No Emission grant to replace two diesel buses with two 35' Gillig electric buses and corresponding charging infrastructure.

As the regional transportation provider in Eagle County, the EVTA benefits from additional investments in local transportation by our member communities that contribute to the overall effectiveness of our regional system. Avon Transit is a year-round, fare-free, ADA accessible public transportation system offering fixed route service throughout the town daily from 6:30 a.m. to 10 p.m. It improves local circulation and provides efficient first and last mile connections to our regional service. It provides an invaluable service to all, including many minority and low-income community members

These will be the Town of Avon's 4th and 5th all electric buses and represent another step in their plan to be an all-electric Transit Operation by 2035. Replacing aging diesel vehicles will improve air quality and help the Town meet their 2016 Climate Action Plan Goal of reducing GHG emissions 80% by 2050. Our health is impacted by where we live, work, and play. Reducing air pollution and enhancing air quality is crucial for a vital community.

Avon Transit is a critical component of our regional transit system that supports economic vitality and quality of life for all residents and visitors. We encourage your thoughtful consideration and approval of the Town of Avon's request.

Sincerely,

Amy Cramer Phillips

Chair, EVTA Board of Directors



To: The Eagle Valley Transportation Authority d/b/a Core Transit Board
From: Tanya Allen, Core Transit Executive Director

Meeting Date: 09/11/2024

SUBJECT: Donation Policy

RECOMMENDED ACTIONS: Approval of the Core Transit Donation Policy as presented.

BACKGROUND:

Core Transit frequently receives requests for donations from organizations seeking support for various community events. These types of requests require clear guidelines for efficient processing and timely responses, making a formal policy essential.

The Donation Policy is crucial for helping Core Transit manage these requests consistently while staying aligned with our mission and values.

The requesting organization must be a non-profit entity that is exempt from federal income tax under I.R.S. 501(c)(3) or similar in good standing with the Secretary of State in their state of registration, or another governmental entity. We aim to ensure that our contributions are directed towards impactful community initiatives. By streamlining the process, Core Transit can effectively respond to donation inquiries. This policy provides clear guidelines for evaluating and processing requests, ensuring we maintain oversight and responsibility with our resources. It empowers Core Transit to make a positive impact in the community while fulfilling our commitments and enhancing our operations.

The following are areas where staff seek board direction:



- Frequency of requests: How often should donation requests be opened for application each year?
- Budget Amount: What is the total amount allocated in the budget for donations?
- Approval Threshold: Above what amount should donation requests be brought to the board for further approval?

Staff recommendations are included in the draft policy attached.

FINANCIAL CONSIDERATIONS: A donation line item will be included in future organizational budgets, if desired.

ATTACHMENTS:

1. Draft Core Transit Donation Policy
2. Example: Core Transit Donation Application Form
3. Example: RFTA Donation Policy
4. Example: Example: ECO Transit Donation Policy



EAGLE VALLEY TRANSPORTATION AUTHORITY d/b/a CORE
TRANSIT POLICY

Policy Name:	Donation Policy				
Approval Authority:	Board of Directors	Adopted:		Last Reviewed:	September 2024
Responsible Administrator:	Executive Director	Revised:	Not Yet Revised		

PURPOSE/AUTHORITY

The Core Transit Board of Directors (“Board”), utilizing its authority to establish rules and policies, has developed this Donation Policy to effectively manage Core Transit’s requests for donations. This policy aims to provide clear guidelines for evaluation and approval of donation requests that align with Core Transit’s values. Core Transit is committed to supporting communities that it serves through contributions to programs that strengthen our mission and goals related to public transit operations.

REVIEW

Requests for donations from Core Transit will be considered if the donations are intended for organizations that are recognized as charitable in nature. The requesting organization must be a non-profit entity that is exempt from federal income tax under I.R.S. 501(c)(3) or similar in good standing with the Secretary of State in their state of registration, or another governmental entity. **Requests for monetary donations will not be considered.**

All donations are encouraged to support Core Transit’s efforts in promoting and raising awareness for marketing benefits. Requests will be considered until the annual budget is met. Listed below are the types of donations available through Core Transit:

- The types of passes available for donation include:
 - 30-Day Passes
 - 10-Ride Passes
 - 1-Day Passes
 - Each organization may request passes with a total value of up to \$200.
- Core Transit is willing to donate transit services, with a limit of \$2,500 per request. Value of transit services will be calculated using Core Transit's fully loaded hourly cost.
- Organizations may only submit one request per year.

PROCEDURE

Core Transit will allocate funding annually to support donation requests. Organizations can submit their requests by filling out an application form. All submitted requests will be reviewed by staff, who will assess them based on the guidelines outlined in this policy. Standard requests that align with the policy will be approved and processed without requiring further board involvement. The following guidelines have been established:

- Requests will be reviewed quarterly.
- The total budget amount allocated for donations will be determined annually by the Board, with a recommendation of \$15,000 for 2025.
- The approval threshold for donations of transit service, currently set at \$2,500, may be adjusted by the Board as needed.

Core Transit Donation Application Form

Date of application: _____

Organization Information:

Name of organization:

Address:

Contact person:

Phone:

Email:

501 (c)(3) status: Please attach a copy of the organization's non-profit designation letter from the IRS.

Good standing requirement: To qualify for donations, your organization must be in good standing with the Secretary of State. Please attach the Certificate of Good Standing.

Donation Request Details:

_____ 30-Day Passes

_____ 10-Ride Passes

_____ 1-Day Passes

_____ Transit Services

Who will benefit from the donation request:

How does this request align with Core Transit's mission?

Signature:

Date:



REQUESTS FOR PASS DONATIONS

Requests for pass donations from the Roaring Fork Transportation Authority (RFTA) will be considered if the donation is to be used by a qualifying charitable organization for ***fundraising purposes only***. Your organization ***must be a Non-Profit***, designated as exempt from federal income tax under I.R.C. 501 (c)(3). The type of pass donated is limited to the \$20 Store Value Cards. The maximum number of passes donated is 10 (ten). Requests for monetary donations will not be considered.

To request a donation for the fundraiser, please send a letter of request on your organization's letterhead, at least one month in advance of the event to:

Roaring Fork Transportation Authority
Attn: Finance Department
0766 Industry Way
Carbondale, Co. 81623
Fax: 970-384-4943
Phone: 970-925-8484
E-mail: passorders@rfta.com

Your request should include details about the event (i.e., date, location, purpose of the event, who will benefit from the proceeds, etc.) along with the complete name of the organization, address, phone number, and contact person. A copy of your Non-Profit organization's 501(c)(3) status letter from the IRS should be included.

Letters of request will be reviewed for consideration and the contact person will be notified of approval or denial. Please allow 2-3 weeks for processing.

Thank You,

Roaring Fork Transportation Authority

EAGLE COUNTY REGIONAL TRANSPORTATION DONATION POLICY

REQUESTS FOR PASS DONATIONS

NON-PROFIT I.R.C. 501 (c)(3) OR SIMILAR ORGANIZATIONS

Requests for pass donations from the Eagle County Regional Transportation Authority (ECRTA) will be considered, if the donation is to be used by an organization deemed charitable in nature, for fundraising purposes or community events. The organization must be a Non-Profit, designated as I.R.C. 501 (c)(3) or similar. The type of passes donated are limited to 30 Day, 10-Ride, and 1 Day Passes. Although all requests will be discussed during ECRTA Advisory Board meetings, requests that exceed a value of \$200 per applicant per year or \$2,500 total per fiscal year will require a motion, vote and recommendation from the ECRTA Advisory Board. Requests for monetary donations will be considered separately.

MUNICIPALITIES WITHIN EAGLE COUNTY

ECO Transit may donate 1 Day passes to municipalities, within Eagle County, for stranded passenger programs. Donations are not to exceed 50 passes per entity per year.

REQUESTS FOR TRANSIT SERVICE DONATIONS

ECO Transit may donate transit service, not to exceed \$2,500 per request. Organizations may only submit one request per year. Any request exceeding the maximum amount will require a motion, vote and recommendation from the ECRTA Advisory Board, unless prior approval has been granted.

***All other requests must be reviewed by the ECRTA Board.**

To request a donation, please send a letter of request on your organization's letterhead, at least one month in advance of the event to:

Eagle County Regional Transportation Authority
Attn: Administrative Supervisor
PO Box 1070, Gypsum, CO 81637
Fax: 970-328-3526
Phone: 970-384-4957

E-mail: dayana.herr@eaglecounty.us

Your request should include details about the event or program (i.e., date, location, purpose of the event, who will benefit from the proceeds, etc.) along with the complete name of the organization, address, phone number, and contact person. A copy of your Non-Profit organization's 501(c)(3) status letter from the IRS or documentation of your organization's charitable status should be included, if applicable.

Letters of request will be reviewed for consideration and the contact person will be notified of approval or denial. Please allow 2-3 weeks for processing.

EAGLE COUNTY REGIONAL TRANSPORTATION PASS SALES POLICY

EAGLE COUNTY SCHOOLS

ECO Transit may provide Eagle County Schools with 1 Day Regular passes for \$1 per pass, for afterschool programs only. Discounted passes are not to exceed 300 passes per program per year.

EMPLOYER OUTLET PROGRAM

Employer Outlet Program

The Employer Outlet Program provides employers, within Eagle County, to purchase 1 Day, 10 Ride and 30 day passes at a 15% discount, with a minimum order of 5 passes. W9 is required.

COLORADO MOUNTAIN COLLEGE PILOT PROGRAM

Colorado Mountain College Pilot Program provides CMC a 50% discount on 30 Day Regular Passes.

PARATRANSIT PASS

Paratransit Passes are provided to qualifying individuals at no charge.

YOUTH PASS

ECO Transit Youth Pass Program provides youths 18 years and under with 365 day passes for \$25. Age verification is required at the time of purchase.

SENIOR PASS

ECO Transit's Senior Pass Program provides seniors over the age of 60 with 365 day passes for \$25. Age verification is required at the time of purchase.

To: Core Transit Board

From: Tanya Allen, Executive Director | Scott Robinson, Deputy Director | Lance Trujillo, Director of Innovation & IT | Aryn Schlichting, Director of People & Culture | Dave Rogers, Director of Finance | Dayana Herr, Marketing, Communications & Customer Experience Manager | Dave Levy, Planning Manager

RE: Core Transit Admin Division Report – September 11, 2024

Meeting Date: 9/11/2024

PEOPLE & CULTURE REPORT

Payroll and Timekeeping

This month, we have concentrated heavily on enhancing the accuracy of payroll and timekeeping. Processes have been established for time approval and leave requests, with backend systems properly configured for handling accruals, taxes, and contributions. We have also been working closely with our retirement & benefits provider to connect systems and set up accounts correctly for staff.

Employee Handbook

The employee handbook has been successfully distributed and is being used by many staff members as a guideline for policies and to reinforce Core Transit expectations. In September, a special training session is planned for Supervisors and Managers on effective policy management using the handbook. We aim to have all employees sign an acknowledgment form within the next 30 days.

Hiring and Recruiting

We are actively recruiting a Financial Coordinator to support Accounts Payable and Payroll functions, with positive interest from candidates due to our company culture and benefits. Our operations team continues to focus on filling remaining positions for Winter Bus Operators and Year-Round roles, with the outlook remaining positive as we approach winter.

Housing Processes

We currently have a total of 36 bedrooms, including master leases in Edwards, Eagle, Gypsum, and RV spots, with 7 open units reserved for seasonal operators. Many of our seasonal employees are now year-round, reducing the demand for seasonal housing, but we maintain open units to ensure we can meet staffing levels this winter. The current initiative focuses on identifying optimal units and locations for drivers, beginning to track vacancy rates, and ensuring sufficient housing availability as our organization grows.

Fall Priorities for People & Culture

As we move into the fall, the People & Culture department is dedicated to building processes and systems to support the operationalization of our programs. This includes the employee onboarding, performance management, recruiting process, programs such as work comp or FMLA and providing a central location for employees to access all the information.

FINANCE REPORT

We are beginning our budgeting process. We are engaging the budget managers to forecast their department expenses for 2025. While it may be new for some of our staff, we believe it creates ownership and accountability for each department. We have gone through phase one of three and anticipate presenting a draft budget to the board in October, with the end goal of the board adopting our FY25 budget at the November board meeting.

As participants in the budgeting process, the managers' level of responsibility has increased to include reviewing, approving, and coding vendor invoices that are incurred by their department whereas before that duty was done by the director.

We have met several times with Tyler Tech regarding our new ERP. We are on a very compressed timeline to have a start date of 1/1/25. Tyler has allocated the resources to get Core Transit to be live by 1/1/25, but

the normal time windows are dramatically shortened. As an example, the normal time for a data transfer is 6 weeks and we are at 7 business days. We understand the urgency and the importance of doing this conversion accurately so we too will dedicate the necessary assets to seeing this through.

To that end, we are interviewing for the Finance Coordinator position. We believe we have several qualified candidates and should have this position hired before the October board meeting. This will be another resource to help with the conversion.

Sales Tax Returns

Filing Period	Month Earned	2024
February	January	1,472,488
March	February	1,530,856
April	March	1,615,388
May	April	654,318
June	May	606,827
July	June	863,012
August	July***	1,010,500
TOTAL		7,753,389

*** Estimate Only

2024 Budget	\$Difference vs. Budget	YTD % of Budget
\$12,750,958.00	\$(4,997,569)	60.8%

MARKETING & COMMUNICATIONS REPORT

The marketing team continues to work on strengthening our brand recognition through targeted campaigns, community engagement, and digital outreach. We are focusing on increasing visibility by enhancing our social media presence and ensuring consistent messaging across all platforms.

The bus wrapping project is progressing smoothly, with 14 buses already displaying the new Core Transit branding. The sign company remains on schedule, wrapping two buses each week. This steady progress helps reinforce our brand presence throughout our region, making our new look more visible and familiar to riders with each passing day.

For future projects, we are actively working on redesigning both our printed and web schedules. The new design will not only reflect our updated Core Transit branding but also focus on enhancing the user experience, making it easier for riders to navigate our system and access important information quickly and efficiently.

Safety Banquet Ceremony

The Safety Banquet ceremony was a tremendous success and a lot of fun! Staff members and their families had an enjoyable time throughout the event. We had the honor of recognizing our dedicated operators for their daily commitment to safe driving. The event also provided a wonderful opportunity for everyone to connect, celebrate, and share in the success of our safety-focused culture.



In the news

- [Core Transit to lease three hybrid buses from CCW](#)
- [Eagle County's Core Transit had a big summer. Now it's looking ahead to winter](#)
- [Dayana Herr nos habla del nuevo sistema de transporte público Core Transit](#)

INNOVATION & IT REPORT

With the help of the Operations team, Core IT has completed the migration of Google data (Gmail, Drive, Calendar, etc.) to all teams now using Microsoft 365. Numerous files had to be added to our SharePoint file system and users trained on how to access those files. A standard operating procedure has been created with the help of other Core staff to help us manage file access.

Our Network has been setup with our secondary internet connection with the Town of Eagle (AspenNet). We are waiting on the completion of our Comcast order to move the primary connection to a dedicated internet connection. This connection will provide a secure tunnel to the Clever Devices, Apollo and other systems that are used to support vehicle operations. A failover connection will be created to move between providers and ensure redundancy if one of them fails.

I continue to work on aligning our budget with our expectations for 2025. The second year will look quite different as we settle into licensing, software, hardware, and other technology needs.

Next steps for the IT team include assisting Finance with the new Tyler ERP system, testing the Clever Devices secure tunnel to the hosting site, moving the video surveillance system to a hosted environment, fine tuning the onboarding process with P&C and more training for staff.

PLANNING REPORT

We are progressing through the first of two public engagement phases of the 10 Year Plan. Outreach to date has centered on community leaders and institutions; this week we begin outreach to the community-at-large to introduce the 10 Year Plan initiative and capture direct feedback from a wide range of voices and perspectives.

We are particularly focused on engaging with historically hard-to-reach populations such as non-native English speakers and those with transportation limitations to ensure the input we receive represents the entire community.

As part of this broad effort, we have launched a survey that will help us collate and contextualize community needs and sentiments. The survey is being promoted in-person, online, and through social media channels and professional networks.

Following completion of the first phase of outreach in October we will conduct existing conditions and travel market analyses, to be completed by the end of Q4. We will then develop alternative service recommendations and seek additional public input in the second phase of outreach in Q1.

The planning department is also focused on data wrangling, the process of converting raw data into usable forms. Near-term goals include reconciling data gaps and incongruities and establishing baselines for tracking ridership and the impact of free fares on the system. This ongoing effort will improve data utility and enable us to develop and track KPIs critical to the success of the 10 Year Plan.

DEPUTY DIRECTOR REPORT

Staff created and launched a FY25 Budget Prep calendar along with creating budget worksheets for all budget managers to create and input their own budget data. The initial staff requested budget will be reviewed by the executive team the week of September 16.

Staff are working with a property owner in Avon to negotiate a new lease for additional office space to support our growing staff. The space would provide another guest service location for our community to engage with Core Transit.

An investment with FirstBank matured on August 27th. You will see an updated financial statement with the new \$2M investment with CSIP at a rate of 4.65% which matures on 8/15/2025.

EXECUTIVE DIRECTOR REPORT

EVTA Interim Strategic Plan Implementation - 60 Day Look Ahead

A short summary of current and planned activities over the next 60 days follows:

Strategic Priority	Current Activities	Within next 60 days
1. Build EVTA's organizational structure and culture	<ul style="list-style-type: none"> ◆ Organizational alignment (refining meeting cadences, communication protocols, etc.) ◆ Continuing MSP implementation 	<ul style="list-style-type: none"> ◆ ERP implementation ◆ Housing program development
2. Take action on transportation improvements	<ul style="list-style-type: none"> ◆ Four buses added back into active service fleet (1 refurb/3 leases) ◆ Transdev facility buildout 	<ul style="list-style-type: none"> ◆ Return of 2 additional refurbished buses ◆ Delivery of 2 Gillig BEB buses ◆ Transdev maintenance facility online (est. Nov 1)
3. Plan for the region's transportation future	<ul style="list-style-type: none"> ◆ Finishing up stakeholder meeting round #1 ◆ Launching public outreach phase ◆ Recurring PMT and TAC meetings 	<ul style="list-style-type: none"> ◆ Existing conditions analysis ◆ Summary of stakeholder meetings
4. Transition ECO Transit's operations	<ul style="list-style-type: none"> ◆ New Finance IGA draft in progress ◆ Finalizing shelter maintenance IGA 	<ul style="list-style-type: none"> ◆ All transition items closed out and/or incorporated into agreements ◆ Formal transfer of remaining capital assets on ECG books (fareboxes, etc.)

Other Activities

As winter season approaches we are beginning to schedule presentations with Chambers of Commerce and other organizations to provide information regarding our system and services.

Execution of Transition Agreements

The following agreements have been executed by the Executive Director following the process approved by the board at the 7/24 meeting:

- Assumption Agreement between Eagle Valley Transportation Authority and Masabi

Planned Future Topics

October:

- 2025 Budget Draft
- Quarterly operations review
- Capitalization policy

November:

- 2025 Budget Approval
- Grant policy
- Board conduct policies

December:

- 10 Year Plan Progress Update
- 2025 Retreat Planning
- MOU for Emergency Response
- FY24 Auditor Level of Engagement