

**MINUTES OF THE  
EAGLE VALLEY TRANSPORTATION AUTHORITY d/b/a Core Transit  
BOARD OF DIRECTORS MEETING  
October 09, 2024**

A meeting of the Eagle Valley Transportation Authority (“Authority”) Board of Directors (“Board”) was held on October 09, 2024, at 12:00 p.m. The meeting was held in person at the Avon Council Chambers located at 100 Mikaela Way, Town of Avon, Colorado, 81620, and on Zoom. Notice of the meeting was posted on October 4, 2024, and included agenda items, location, and time, as well as the teleconference information needed to participate in the public portion of the meeting. The Notice of Board of Directors Meeting dated October 4, 2024, and the certification of posting are attached hereto.

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**ATTENDANCE**

**Directors in Attendance:**

Director Amy Phillips, Mayor and Councilor, Town of Avon

Director Dave Eickholt, Beaver Creek Metro District

Director Jeanne McQueeney, Commissioner, Eagle County

Director Earle Bidez, Mayor, Town of Minturn

Director Barry Davis, Councilor, Town of Vail

Director Garrett Alexander, Member of the Board of Trustees of the Town of Red Cliff (via Zoom)

**Directors Absent:**

Director Barry Davis, Councilor, Town of Vail

**Attendance:**

Bryan Woods, Alternate Board Member, Town of Eagle

Rich Carroll, Alternate Board Member, Town of Avon

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Ray Shei, Alternate Board Member, Beaver Creek Metro District

Kathryn Winn, Core Transit Legal Counsel, Attorney, Collins Cole Flynn Winn & Ulmer, PLLC

Dave Rogers, Director of Finance, Core Transit

Scott Robinson, Deputy Director, Core Transit

Tanya Allen, Executive Director, Core Transit

Dave Snyder, Director of Transportation, Core Transit

Amy Burford, Executive Assistant & Special Projects Coordinator, Core Transit

Lance Trujillo, Director of IT and Innovation, Core Transit

Greg Hall, Town of Vail

Tim McMahon, Community Member

Joanna Kerwin, Community Member

**Attendance on Zoom:**

Aryn Schlichting, Director of People & Culture, Core Transit

Tati Wernicke, People & Culture Generalist, Core Transit

Dayana Herr, Marketing, Communications & Customer Relations Manager, Core Transit

Stephanie Samuelson, Information Services Representative, Core Transit

Carly Rietmann, Community member

Jodi Doney, Community member

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Todd Williams, Community member

Larry Tenenholz, Community member

Dr. Gerilyn Davis, Community member

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**APPROVAL OF THE AGENDA**

Director Phillips presented the agenda for the meeting and inquired if there were any proposed changes. Director Sunday motioned to approve the agenda as presented. Director Eickholt seconded the motion, which passed with a unanimous 6-0 vote.

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**APPROVAL OF MINUTES AND FINANCIAL STATEMENTS**

Director Phillips presented the minutes dated September 11, 2024, for approval. Director Alexander moved to approve the minutes, financial statements, and payables list. Director Bidez seconded the motion, which passed with a unanimous 6-0 vote.

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**BOARD COMMENT**

Director Sunday mentioned that Eagle will be hosting the Ice Castles. He pointed out that it may be a challenge getting visitors from the bus stop to the event. He noted that it could be an opportunity for Core Transit to offer support.

Director Phillips announced that Core Transit has been asked to present at the Colorado Association of Ski Towns on initiatives to improve transit.

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**PUBLIC COMMENT**

Tim McMahon from Avon shared his concerns about branding on the buses, noting that some buses still display "ECO Transit". He asked about the status of the Wildridge shuttle for the winter season and for clarification on operator wage details.

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**AGENDA ITEMS**

**6. Business**

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## **6.1 Donation Policy**

Executive Director Tanya Allen noted that the donation policy was revised based on the feedback from the board during the last meeting. She explained that the policy is aimed at facilitating approval of small requests and to ensure funds are allocated in the budget for donation purposes.

Director Bidez asked, for example, whether a group seeking to take a bus to Vail outside of a regularly scheduled route would be covered by the donation policy. Executive Director Allen clarified that if the group had non-profit status as outlined in the policy, they could be considered. However, if it was simply a group wanting a charter service, that would fall outside the policy's scope.

Director Sunday made a motion to approve the donation policy as presented. Director Eickholt seconded the motion, which passed with a 6-0 unanimous vote.

## **6.2 Capitalization Policy**

Deputy Director Scott Robinson explained that the main goal of the presented capitalization policy is to guide staff in managing estimates for capital assets.

Director Eickholt identified a grammatical error and raised a question regarding the classification of computer equipment as high risk. Alternate Director Ray Shei shared that, in his experience, computers could not be depreciated as a grouped expense. Deputy Director Robinson responded that he had not received similar feedback from CRS but would follow up to clarify this issue.

Director Bidez mentioned his experience at the Town of Minturn has included work sessions to review and plan for capital projects. Deputy

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Director Robinson emphasized that staff created the policy to provide a framework for planning capital expenditures in 2025 and 2026 and as they develop the capital improvement plan.

Director Phillips suggested implementing an equipment replacement fund, which has been successful at the Town of Avon.

Director Bidez made a motion to approve the capitalization policy as presented. Director Eickholt seconded the motion, which passed with a unanimous 6-0 vote.

### **6.3 Other Business**

None

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## **7. Financial Matters**

The preliminary 2025 Budget was included in the meeting packet for informational purposes. Director Phillips noted that there will be a budget work session on October 21<sup>st</sup>.

## **8. Staff Reports**

Deputy Director Robinson expressed his excitement for the upcoming winter schedule. Director of Finance Dave Rogers introduced the new Finance Coordinator Mitzi Marquez. Director of Transportation Dave Snyder highlighted the increase in ridership numbers compared to the same period in 2023 and provided updates on the upcoming winter schedule.

Director Eickholt asked about the presence of Core Transit advertising at the Eagle County Regional Airport. Deputy Director Robinson responded that staff is currently developing a plan to collaborate with the airport to establish advertising there.

Director Bidez asked when the winter schedule will be published. Deputy Director Robinson

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replied that it is expected to be released in November.

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**EXECUTIVE SESSION**

Director Sunday motioned to enter executive session pursuant to 24-6-402(4)(b), C.R.S. for a conference with Core Transit's general counsel for legal advice on the Eagle Valley Transportation Authority IGA. Executive Session pursuant to 24-6-402(4)(e), C.R.S. for negotiation discussions related to a financial agreement with Eagle County. Director Eickholt seconded the motion, which passed with a unanimous 6-0 vote.

The board concluded Executive Session at 1:43pm. No further decisions were made.

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**ADJOURNMENT**

The meeting was adjourned at 1:45 pm.