

**MINUTES OF THE
EAGLE VALLEY TRANSPORTATION AUTHORITY d/b/a Core Transit
BOARD OF DIRECTORS MEETING
February 12, 2025**

A meeting of the Eagle Valley Transportation Authority (“Authority”) Board of Directors (“Board”) was held on February 12, 2025, at 12:00 p.m. The meeting was held in person at the Avon Council Chambers located at 100 Mikaela Way, Town of Avon, Colorado, 81620, and on Zoom. Notice of the meeting was posted on February 7, 2025, and included agenda items, location, and time, as well as the teleconference information needed to participate in the public portion of the meeting. The Notice of Board of Directors Meeting dated February 7, 2025, and the certification of posting are attached hereto.

ATTENDANCE

Directors in Attendance:

Director Dave Eickholt, Beaver Creek Metro District

Director Jeanne McQueeney, Commissioner, Eagle County

Director Barry Davis, Councilor, Town of Vail

Director Nick Sunday, Councilor, Town of Eagle

Director Garrett Alexander, Member of the Board of Trustees of the Town of Red Cliff

Director Rich Carroll, Councilor, Town of Avon

Directors Absent:

Director Earle Bidez, Mayor, Town of Minturn

Attendance:

Bryan Woods, Alternate Board Member, Town of Eagle

Ray Shei, Alternate Board Member, Beaver Creek Metro District

Aryn Schlichting, Director of People & Culture, Core Transit

Scott Robinson, Deputy Director, Core Transit

Tanya Allen, Executive Director, Core Transit

Dave Snyder, Director of Transportation, Core Transit

Dave Levy, Planning Manager, Core Transit

Amy Burford, Executive Assistant & Special Projects Coordinator, Core Transit

Lance Trujillo, Director of IT and Innovation, Core Transit

Zoe Goldstein, Vail Daily

Jim Shoun, Town of Avon

Tim McMahon, Community Member

Michael Bach, Community Member

Attendance on Zoom:

Scott Robinson, Deputy Director, Core Transit

Ericka Soto, Customer Service Supervisor, Core Transit

Kathryn Winn, Core Transit Legal Counsel, Attorney, Collins Cole Flynn Winn & Ulmer, PLLC

Kevin Hyatt, Alternate Board Member, Town of Avon

Jordan Winters, Town of Vail

Larry Pardee, Town of Eagle

Birch Barron, Eagle County

Fernando Almanza, Eagle County

Joanna Kerwin, Community Member

APPROVAL OF THE AGENDA

Director Sunday proposed amending the agenda to include the January 17th special meeting minutes. Director Eickholt made a motion to approve the amended agenda. Director Davis seconded the motion, which passed with a unanimous 6-0 vote.

APPROVAL OF MINUTES AND FINANCIAL STATEMENTS

Director Sunday presented the January 8 meeting minutes, the January 17 meeting minutes for approval. Director Eickholt moved to approve the minutes. Director McQueeney seconded the motion, which passed with a unanimous 6-0 vote.

BOARD COMMENT

Director McQueeney complimented the operations team for their follow-up resolving a constituent's concern about strollers on the bus.

PUBLIC COMMENT

Tim McMahon from Avon expressed concerns about bus operator break times and overcrowding on the buses.

AGENDA ITEMS

6. Presentations

6.1 Spring/Summer Schedule Expectations and Preview

Director of Transportation Dave Snyder stated that the operations team does not anticipate a significant reduction in service from winter to the summer, except for the seasonal Beaver Creek/Vail Express route, which will end in April. He also outlined planned summer expansions, including additional service to Dotsero, Leadville, and Minturn.

7. Business

7.1 CORA Open Records Request Policy Resolution 2025-05

Deputy Director Scott Robinson explained that Core Transit's CORA policy was initially approved when the organization had only one employee and now requires updates to reflect current needs. He noted that the Executive Assistant & Special Projects Coordinator will serve as the primary custodian of records, with him as the backup. Director Sunday inquired about fees for CORA requests. Ms. Winn clarified that the first hour is free, but charges apply for more extensive requests beyond that.

Director Eickholt made a motion to approve Resolution 2025-05: Designating the Official Custodian of Records and Adopting a Policy on Responding to Open Records Requests. Director Davis seconded the motion, which passed with a unanimous 6-0 vote.

7.2 2025 Eagle County Hazard Mitigation Plan Resolution 2025-06

Executive Director Tanya Allen announced that due to a slight delay with the virtual presenters, that the item will be revisited later in the meeting.

7.3 Cashless Transition Plan Approval

Executive Director Allen provided an update on Core Transit's transition away from fareboxes, as discussed in the January board meeting. She noted that March 17 is the proposed final day for accepting cash payments on buses. She explained that staff are actively engaging with riders at the Gypsum office, VTC, and onboard buses to promote the use of smart cards and the mobile app. She stated that signage has been placed on

buses, in bus shelters and discussions are underway with partners to explore selling smart cards on Core Transit's behalf.

Director McQueeney inquired whether fare capping remains available, and Executive Director Allen confirmed that it is still a feature of both the mobile app and smart card system. Director Sunday raised concerns about riders who may not be aware of the transition by March 17 and could be unable to pay their fare. Executive Director Allen informed the board that plans were still being finalized, but bus operators will likely have preloaded smart cards with the value of one bus ride to distribute as needed ensuring service is not denied.

Director Davis made a motion to approve March 17 as the official retirement date for Core Transit's GFI fareboxes. Director Eickholt seconded the motion which passed with a unanimous 6-0 vote.

7.2 2025 Eagle County Hazard Mitigation Plan Resolution 2025-06

Fernando Almanza, Deputy Emergency Manager, and Birch Barron, Director of Emergency Management for Eagle County, reviewed Core Transit's role in the Eagle County Hazard Mitigation Plan. Mr. Barron noted that the plan was adopted by the County Commissioners on January 28 and will soon be adopted by various municipalities and partner organizations.

Director McQueeney asked about Core Transit's role in the plan. Mr. Barron emphasized the importance of including transportation hazards, highlighting that Core Transit played a vital role in supplying that information. He also noted that transit is a critical piece of infrastructure for keeping the community moving, making it a priority to restore operations quickly following

incidents to support recovery and a return to normalcy.

Director Davis made a motion to approve 2025 Eagle County Hazard Mitigation Plan Resolution 2025-06. Director Eickholt seconded the motion which passed with a unanimous 6-0 vote.

7.4 CDOT Grant Contract Approval

Executive Director Allen presented two CDOT grant contracts for board approval: one for the replacement of a diesel bus and another for annual funding to support day-to-day transit operations.

Director Alexander motioned to approve the Board Chair's signature on CDOT grant contracts for bus replacement and admin/operating assistance. Director Eickholt seconded the motion which passed with a unanimous 6-0 vote.

8. Staff Reports

Director of Transportation Dave Snyder reported that ridership increased in January compared to December. He reviewed operator staffing numbers, noting that the team is fully staffed. He also highlighted a positive trend in accident numbers, which are decreasing.

Deputy Director Robinson announced that Core Transit received a branding award from APTA and welcomed Ericka Soto as the new Customer Service Supervisor. He also shared that staff has successfully launched the new accounting software, Tyler Technologies.

Executive Director Allen reminded the board about the upcoming board retreat.

ADJOURNMENT

Director Davis made a motion to adjourn the meeting at 1:55 pm. Director Eickholt seconded the motion which passed with a unanimous 6-0 vote.
