

**MINUTES OF THE
EAGLE VALLEY TRANSPORTATION AUTHORITY d/b/a Core Transit
BOARD OF DIRECTORS MEETING
June 11, 2025**

A meeting of the Eagle Valley Transportation Authority (“Authority”) Board of Directors (“Board”) was held on June 11, 2025, at 12:00 p.m. The meeting was held in person at the Avon Council Chambers located at 100 Mikaela Way, Town of Avon, Colorado, 81620, and on Zoom. Notice of the meeting was posted on June 6, 2025, and included agenda items, location, and time, as well as the teleconference information needed to participate in the public portion of the meeting. The Notice of Board of Directors Meeting dated June 6, 2025, and the certification of posting are attached hereto.

ATTENDANCE

Directors in Attendance:

Chair: Director Earle Bidez, Mayor, Town of Minturn

Vice Chair Director Nick Sunday, Councilor, Town of Eagle

Director Rich Carroll, Councilor, Town of Avon

Director Dave Eickholt, Beaver Creek Metro District

Director Jeanne McQueeney, Commissioner, Eagle County

Director Garrett Alexander, Member of the Board of Trustees of the Town of Red Cliff

Director Barry Davis, Councilor, Town of Vail

Attendance:

Orlando Ortiz, MIRA Program Manager, Eagle Valley Community Foundation

Scott Robinson, Deputy Director, Core Transit

Dayana Herr, Marketing, Communications & Customer Relations Manager, Core Transit

Aryn Schlichting, Director of People & Culture, Core Transit

Scott Robinson, Deputy Director, Core Transit

Tanya Allen, Executive Director, Core Transit

Dave Snyder, Director of Transportation, Core Transit

Sanjok Timilsina, Director of Finance, Core Transit

Dave Levy, Planning Manager, Core Transit

Kimber Walker, Planner II, Core Transit

Amy Burford, Executive Assistant & Special Projects Coordinator, Core Transit

Lance Trujillo, Director of Innovation and Technology

Dayana Herr, Marketing, Communications and Customer Relations Manager

Cisco Santaella, Operations Manager, Core Transit

Mike Scheuring, Operations and Demand Response Supervisor, Core Transit

Jim Shoun, Mobility Manager, Town of Avon

Zoe Goldstein, Vail Daily

Tim McMahon, Avon, CO

Vinny, Avon, CO

Michal Bednarczyk, Minturn, CO

Stephanie Samuelson, Vail, CO

Mike Harms, Amalgamated Transit Union

Attendance on Zoom:

Kathryn Winn, Core Transit Legal Counsel,
Attorney, Collins Cole Flynn Winn & Ulmer, PLLC

Ray Shei, Alternate Board Member, Beaver Creek
Metro District

Kelly Wamboldt, Core Transit, Safety and Training
Supervisor

Vanessa Duarte, Core Transit, Office/Admin
Coordinator

Ann Henderson, Fehr and Peers

Larry Pardee, Town Manager, Eagle, CO

Eric Heil, Town Manager, Avon CO

Joanna Kerwin, Edwards, CO

**APPROVAL OF THE
AGENDA**

Executive Director Tanya Allen proposed moving the MIRA In-Kind Request business item to the beginning of the agenda, ahead of the 10-Year Plan Alternatives presentation.

**APPROVAL OF
MINUTES AND
FINANCIAL
STATEMENTS**

Director Bidez presented the April financial statements, April payables, the May 15 regular meeting minutes, and the May 28 special meeting minutes for approval. Director Eickholt motioned to approve the minutes, financial statements and payables. Director Sunday seconded the motion, which passed with a unanimous 5-0 vote.

BOARD COMMENT

There were none.

PUBLIC COMMENT

Tim McMahon from Avon suggested a different time for future board meetings. He expressed concern about the cancellation of the Bus Roadeo

and raised issues regarding the consistency of audible announcements on the buses.

Director Alexander entered the meeting. Director Davis entered the meeting.

Mike Harms from the Amalgamated Transit Union shared that the Union has a productive working relationship with both Summit County and RFTA.

Stephanie Sunshine Samuelson from Vail shared her experience working with both Core Transit and Amalgamated Transit Union.

Vinny from Avon spoke about the idea of developing the railroad in Avon. Director McQueeney explained that Union Pacific is unlikely to abandon the rail line because a competitor would take it over for freight use.

Michal Bednarczyk from Minturn read an email he had sent to the Board expressing support for Stephanie Samuelson.

AGENDA ITEMS

7. Business

7.1 MIRA In-Kind Request

(Heard before Item 6.1 due to a change in the order of the agenda)

Executive Director Allen explained that Eagle County, through ECO Transit and Public Health, has traditionally supported the MIRA program by partially subsidizing the cost of a full-time CDL driver to operate the MIRA vehicle. She noted that during the transition, Core Transit agreed to continue that arrangement to ensure continuity and has been working directly with MIRA to clarify what the relationship will look like moving forward.

Mr. Ortiz presented MIRA's 2024 accomplishments, including 995 immunizations, 39 SNAP enrollments, and 3,082 attendees at educational events. He highlighted events such as the Children's Day Resource Fair and shared information about new programming that offers free mental health services.

Director McQueeney motioned to approve the in-kind sponsorship for MIRA, in the form of a \$9/hour discount on the fully loaded cost of providing one full-time MIRA operator to drive the MIRA vehicle and provide program support, contingent upon MIRA providing evidence of funding for the remainder. The annual value of this in-kind support is \$15,000. Director Alexander seconded the motion, which passed with a unanimous 7-0 vote.

6. Presentations

6.1 10-Year Plan Alternatives

Planning Manager Dave Levy provided an update on the 10-Year Transit Plan. He shared insights from recent outreach events, noting that the most common reason for bus use was lack of access to a car, while frequent and on-time service was identified as the top priority among current transit users. He reviewed how the staff integrated that feedback into the proposed transit and service routes. He also presented the alternative route proposals and highlighted their improved travel times.

He noted that implementation will occur in phases, with Phase 1 focusing on changes to Highway 6. He also highlighted service improvements already made since the passing of the ballot measure two years ago, such as doubling frequency between Eagle and Vail, and between Minturn and Vail. Additionally, he presented increases in service and ridership from

2024 to 2025, including an estimated 2 million riders in 2025.

He elaborated on supporting strategies identified via the planning process, including local collaboration for the maintenance and management of bus stops and bike/scooter-share programs. He noted that Spanish-language information tracking will continue and that the capital improvement plan will address bus fleet infrastructure needs.

Director Carroll asked how local collaboration is expected to occur and what role board members representing local jurisdictions are expected to play. Planning Manager Levy explained that the planning process begins seven months in advance and includes early coordination with local partners to review past service and discuss upcoming plans. Executive Director Allen emphasized the importance of regional collaboration, noting that Core Transit is committed to building strong partnerships and aligning resources to better serve the region.

Director Bidez asked about a pending bus order. Executive Director Allen explained that four of the five buses have arrived, and another group of five is still in the contracting process. He then asked if that influenced the way the phasing was planned in the report. Executive Director Allen responded that the phasing is driven more by the need for supporting infrastructure than by vehicle availability. She noted stress points and safety concerns at stops with high pedestrian traffic, particularly in crosswalks. She added that service has expanded significantly, and the focus now is on building infrastructure to support that growth.

7.2 Gypsum Daze In-Kind Request

Marketing, Communications and Customer Relations Manager Dayana Herr explained that Gypsum Daze is a multi-day summer event hosted by the Town of Gypsum, taking place this year from July 17–19 with concerts, family friendly activities and parades. She noted that Core Transit has been invited to support transportation for the event in exchange for sponsorship benefits, and that staff will also host a booth at Gypsum Daze to engage with the community and grow our email marketing list. She added that supporting this local event aligns with the strategic priority of telling our story and increasing community awareness of our services.

Director Davis motioned to approve the in-kind sponsorship for the Town of Gypsum’s 2025 Gypsum Daze event to support event-related transit service. The estimated value of this in-kind support is not to exceed \$7,000. Director Eickholt seconded the motion, which passed with a unanimous 7-0 vote.

7.3 Board Code of Conduct

Executive Director Allen explained that since Core Transit was established, staff and the Board have been establishing guidelines, beginning with bylaws and processes. She shared that this document represents the next step by outlining expectations for current and incoming board members.

Director McQueeney motioned to approve the proposed Code of Conduct for the Core Transit Board as presented. Director Eickholt seconded the motion, which passed with a unanimous 7-0 vote.

7.4 Investment Policy

Director of Finance Sanjok Timilsina explained that in May 2024 the board adopted the Core Transit's first-ever investment policy. He shared that the policy outlined the principles, methods, and procedures to ensure investments align with Core Transit's long-term financial health and mission. He noted that the Finance Committee reviewed the current investment policy, identified opportunities for greater diversification while maintaining original goals and safeguards, and reviewed the updates made to reflect those recommendations.

Director Carroll motioned to approve the updated investment policy as presented. Director Sunday seconded the motion, which passed with a unanimous 7-0 vote.

7.5 Signer Update

Deputy Director Scott Robinson reviewed the bank account signers for Core Transit's four financial institutions used in daily operations and recommended that the Board approve adding Director of Finance Sanjok Timilsina as a signer on the ColoTrust account.

Director Davis motioned to approve the bank signer update as presented by staff to add Sanjok Timilsina as a signer on the ColoTrust account. Director Alexander seconded the motion, which passed with a unanimous 7-0 vote.

7.6 Town of Avon Letter of Support Request

Executive Director Allen presented a request from the Town of Avon for a letter of support to pursue an FTA grant for repairing or replacing the heating system at the Swift Gulch Facility. She noted that, according to the letter of support policy, any such

requests from member jurisdictions require Board approval.

Director Alexander motioned to approve signing a letter of support for the Town of Avon. Director Eickholt seconded the motion, which passed with a 6-0 vote with Director Carroll from Town of Avon abstaining.

8. Staff Reports

Deputy Director Robinson shared that Director of People and Culture Aryn Schlichting will be working with Graves Consulting on the 2026 compensation wages and incorporating them into the budget process. He also noted that staff have been attending supervisor trainings. He mentioned that, in response to staff requests for quality sunglasses to protect their eyes, the People and Culture department partnered with Ptarmigan Sports to offer staff a choice between Oakley and Smith sunglasses. He announced that, as of June 23, the Customer Service Department will be fully staffed, and both the VTC booth and MSC front desk will offer bilingual service. He asked the Board to decide on the date for the budget work session in October.

Director of Transportation Dave Snyder shared that May had a 99.9% completion rate. He shared that there were four minor preventable accidents in May, such as mirror taps, and explained that the Safety and Training Department is focusing on this area.

Director Alexander asked where these accidents were primarily occurring. Director of Transportation Snyder responded that three of the four happened in various Core Transit bus garages.

Director of Transportation Snyder noted that the fleet is currently 80% in service, with four of the five

new hybrid buses and one refurbished bus arriving in May.

Director McQueeney asked if there's any data on employee culture that can be shared with the Board in an upcoming meeting.

EXECUTIVE SESSION

Director Eickholt made a motion to enter Executive Session pursuant to C.R.S. 24-6-402 (4)(b) for a conference with Core Transit's general counsel to receive legal advice on labor relations and Executive Session pursuant to Sections 24-6-402(4)(f), and 24-6-204(4)(e), C.R.S. for the purpose of conducting the Executive Director's annual review and negotiation of the Executive Director's employment agreement. Director Davis seconded the motion which passed with a unanimous 7-0 vote.

Director Bidez announced that we will now move into Executive Session pursuant to C.R.S. 24-6-402 (4)(b) for a conference with Core Transit's general counsel to receive legal advice on labor relations. No formal action will be taken during Executive Session, and the board will not return to Council Chambers to reconvene in open session. The meeting will adjourn at the conclusion of the Executive Session.

Director Eickholt, Director Sunday, and Director Davis left before the Executive Session concluded.

ADJOURNMENT

Director Bidez announced that the Executive Session had concluded at 2:49 pm and the Board returned to open session.

Director Carroll made a motion to adjourn the meeting at 2:50 pm. Director Alexander seconded the motion which passed with a unanimous 4-0 vote.
